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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | TAXUD.B.1 |
| Post number in sysper: | 359626 |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Diego PAPALDO, Head Of Unit  3 quarter 202  2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
|  | With allowances  Cost-free |
| This vacancy notice is open to:  EU Member States  EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) | |
| This vacancy notice is also open to:  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries:  The following intergovernmental organisations: | |
| Deadline for applications | 2 months  1 month |

**Entity Presentation (We are)**

The Directorate-General Customs and Taxation (DG TAXUD) mission is to support a swift economic recovery and the transition to a greener, digitalised, and fairer economy in the EU. We work to ensure that taxation and customs deliver on the EU priorities and provide the revenues needed to fund European investment and growth. DG TAXUD acts through political initiatives and programmes.

Within the Directorate B responsible for the Digital delivery of all Customs and Taxation Policies, the mission of unit B1 is to ensure the project management aspects of the customs activities in relation to the Union Customs Code and Electronic Customs, including the creation and maintenance of Business Process models and business or functional specifications as well as to ensure the functioning of the Customs European Information System and monitor its results.

**Job Presentation (We propose)**

The chosen candidate will contribute to new customs initiatives and projects and provide analysis in terms of impact on existing customs processes, data requirements and IT systems, in particular for the following areas:

* Entry and exit processes and new projects in this area
* Other customs domains requiring IT implementation by means of trans-European Systems

aiming to protect the Union by controlling the entry and exit of goods and to ensure a secure and safe environment for all citizens in the Union.

To this end, s/he will provide support for the implementation, coordination, training and communication of the

* Import Control System (ICS2) and all future evolutions of the system

The Unit applies a flexible approach with respect to work organisation, within the normal constraints of the work. Work in the Unit is based on teamwork and cooperation.

The successful candidate may also be called to contribute to the activity of other sectors in the Unit and the Directorate as well as horizontal project teams.

The job entails potentially working with DGs and services such as DG TRADE, DG MOVE, DG Informatics (DIGIT), DG HOME, Eurostat, ….

**Jobholder Profile (We look for)**

With a combined profile as customs policy officer, project manager and business analyst, s/he will explore new customs files from all possible angles and with a holistic view contribute and accompany the change and transition process in specific areas of the Union Customs Code (UCC) in line with the policy views and the project plans for the IT implementation, and in particular:

* Translate legal requirements defined in customs or related legislation into business and functional requirements for the IT implementation
* Initiate the project, define the business case, resource needs, time plan and implementation method
* Analyse and evaluate the new procedures, working methods and business processes in the domain of customs; ensure consideration and alignment with the implementations established
* Create and maintain business models and project documentation
* Project management activities
* Provide implementation support throughout the project lifecycle, going from guidance documents, transition strategy, defining and monitoring the roll out in Member States, trans-European coordination activities, support to testing activities for the systems, training and communication strategy and campaigns
* Collaboration activities with Member States

• Under the supervision of an AD official, consultation with stakeholders such as other Units (legal units and IT units), Directorates General, Member States and Trade representatives in order to define and agree on common processes and on details concerning functions, data and rules for the future IT-systems under the UCC

• Provide expertise and guidance in customs files and customs IT projects

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, a national expert needs to comply with the following eligibility criteria at **the starting date** of the secondment:

Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.

Seniority: having worked for at least one full year (12 months) with the current employer on a permanent or contract basis.

Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where the employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.

Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. The national expert from a third country must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of the secondment, the national expert remains employed and remunerated by his / her employer and covered by his / her (national) social security system.

He / she shall exercise his / her duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

Allowances can only be granted when the national expert fulfils the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

Candidates should send their application according to the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter.The CV must mention the date of birth and the nationality of the candidate.

Candidates are asked not to add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)