

**VACANCY NOTICE**

**SECONDED NATIONAL EXPERT TO THE EUROPEAN COMMISSION**

|  |  |
| --- | --- |
| **Post identification:**  (DG-DIR-UNIT) | INTPA G6 |
| **Head of Unit:**  **Email address:**  **Telephone:**  **Number of available posts:**  **Suggested taking up duty:**  **Suggested initial duration:**  **Place of secondment:** | **Francesco LUCIANI**  [**Francesco.Luciani@ec.europa.eu**](mailto:Francesco.Luciani@ec.europa.eu)  **+32 229-54941**  1  **2nd quarter 2023 [[1]](#footnote-1)**  **2 year(s)1**  X **Brussels** □ **Luxemburg** □ **Other: …………** |
|  | □**With allowances** X  **Cost-free** |
| **This vacancy notice is also open to**  **□    the following EFTA countries:  □ Iceland □ Liechtenstein □ Norway □ Switzerland  □ EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) □    the following third countries: □    the following intergovernmental organisations:** | |

**1. Nature of the tasks**

The European Commission’s Directorate-General International Partnerships (DG INTPA) is responsible for the elaboration of EU development and international cooperation policies and strategies as well as the implementation of relevant EU external action funding instruments in partner countries in Sub-Saharan Africa, Asia - Pacific as well as in the Americas.

Within the thematic directorate INTPA.G: ‘Human Development, Migration, Governance and Peace’, unit INTPA.G6 'Migration and Forced displacement', is in charge of migration, mobility and forced displacement. Similar to other thematic units, the mandate of the unit is based on three main areas:

- The formulation of EU policies on the development-migration nexus, and active participation in political dialogue with internal as well as external stakeholders on these issues. An important aspect of this work concerns coordination and cooperation with EU Member States on one side, and Partner countries on the other.

- Providing thematic guidance for colleagues in both INTPA and in EU delegations on how to address migration challenges and opportunities through international cooperation. Activities include drafting of orientation and guidance material, organising training sessions, providing tailor-made support on demand, in coordination with geographical units, as well as contributing to quality processes for programmes and projects managed by geographical directorates of DG INTPA.

- Operational and financial management of the Migration and Asylum component of the thematic programme NDICI-Global Challenges.

The unit is organised into two sections; i) Migration and mobility and ii) Asylum and Forced displacement. The current vacancy concerns the asylum and forced displacement section, which is composed of a team of 6 dedicated colleagues, responsible for policy development, thematic guidance and support and the elaboration and implementation of programmes and projects on all aspects of the governance and management of asylum and forced displacement.

Under the supervision of an EU official, the selected candidate is expected to contribute to the mission statement of DG INTPA’s unit in charge of migration and forced displacement, by providing expertise, analytical and strategic guidance and support in the overall thematic area of asylum and forced displacement.

This includes aspects of policy development as well as programmatic and operational implementation. The job holder shall, under the supervision of the head of sector, deputy head and head of unit, contribute to policy and strategy formulation and coordination; provide thematic and sectoral support and guidance to other INTPA units and EU delegations, including on the design and operational management of asylum and forced displacement related projects. The job holder is expected to contribute to at least one of the following thematic areas more in particular:

i) Diaspora and remittances

ii) Durable solutions for forcibly displaced people

Tasks will include:

* to contribute to the definition of EU policy and sector approaches in relation to the external dimension of asylum and forced displacement, in connection with the -EU development agenda and to implement related tasks (contribute to desk studies, drafting, consultations, briefings, monitoring and reporting, etc…);
* to contribute to various EU migration and forced displacement policy dialogues with partner countries, international organisations and other stakeholders, at bilateral, regional and international level;
* to further develop thematic guidelines, trainings and knowledge dissemination on the specific thematic areas of responsibility;
* to contribute to the implementation of the Asylum and forced displacement component of the NDICI-Global Europe funding instrument, by performing thematic, operational and project management tasks;
* to provide advice and guidance in the internal quality processes for programmes and projects programmed and implemented by geographical directorates and EU delegations, notably in the specific thematic areas of responsibility.

**2. Main qualifications**

**a) Eligibility criteria**

The following eligibility criteria must be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil all of these criteria will be automatically eliminated from the selection process.

• Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD;

• Seniority: candidates must have at least one year seniority with their employer, that means having worked for an eligible employer as described in Art. 1 of the SNE decision on a permanent or contract basis for at least one year before the secondment;

• Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. SNE from a third country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

**b) Selection criteria**

Diploma

- university degree or

- professional training or professional experience of an equivalent level

in the field(s): migration studies development studies, international relations, political science, human rights, administrative studies or similar.

Professional experience

A solid background on migration policy and governance is essential. Experience in international cooperation on border management and/or readmission, return and reintegration is desirable. A sound understanding on EU development policies, programmes related work would be an asset.

Language(s) necessary for the performance of duties

A very good knowledge of English and French (reading, writing, speaking) is required for the position (fluency in one, and at least the ability to accomplish basic professional tasks in the other). Knowledge of another EU language is an asset.

**3. Submission of applications and selection procedure**

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter.The CV must mention the date of birth and the nationality of the candidate. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are asked not to add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

**4. Conditions of the secondment**

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security system.

Unless for cost-free SNE, allowances may be granted by the Commission to SNE fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNE are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the application may be cancelled.

Staff posted in a **European Union Delegation** are required to have a security clearance (up to SECRET UE/EU SECRET level according to Commission Decision (EU, Euratom) 2015/444 of 13 March 2015, OJ L 72, 17.03.2015, p. 53).

The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

**5. Processing of personal data**

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B.1. The data processing is subject to the SNE Decision as well as the Regulation (EU) 2018/1725.

Data is kept by the competent services for 7 years after the secondment (2 years for not selected experts).

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given below.

**Contact information**

* **The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, Unit HR.B.1, [HR-B1-DPR@ec.europa.eu](mailto:HR-B1-DPR@ec.europa.eu).

* **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

* **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

To the attention of candidates from third countries: your personal data can be used for security checks.

1. These mentions are given on an indicative basis only (Art.4 of the SNE Decision). [↑](#footnote-ref-1)