

NOTICE OF VACANCY

SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION

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| **Post identification:**  (DG-DIR-UNIT) | | **ESTAT/B/B1** |
|  | **Directorate-General: Directorate:**  **Unit:**  **Head of Unit: Email address: Telephone:** | **Eurostat**  **B Standards; Dissemination; Cooperation in the European Statistical System**  **B1 Data and metadata services; Standards Martina HAHN** [**Martina.Hahn@ec.europa.eu**](mailto:Martina.Hahn@ec.europa.eu)  **+352 4301 35031** |
|  | **Number of available posts: Category:** | **1**  **Administrator (AD)** |
|  | **Suggested taking up duty: Suggested initial duration:** | **3rd quarter 2023** [**1**](#_bookmark0)  **2 years1** |
|  | **Place of secondment:** | * **Brussels**  **Luxembourg ** **Other: ………..** |
| **Specificities** | |  **With allowances ** **COST-FREE** |
| **This vacancy notice is also open to**   * **the following EFTA countries :**    **Iceland ** **Liechtenstein ** **Norway**  **Switzerland**   * **EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway)** * **the following third countries:** * **the following intergovernmental organisations:** |
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| **1** | **Nature of the tasks:** | |
| We propose a rewarding position for standardisation and business process modernisation of European statistics in Eurostat unit B1: Data and metadata services; standards.  Under the supervision of the team leader of the unit B1 data and metadata exchange team, the successful candidate will co-lead many statistical business process redesign projects implementing Statistical Data and Metadata eXchange (SDMX) and other standards, and support the use of the SDMX IT infrastructure and IT tools for improving/rationalising statistical business processes.  These projects are organised at the level of the European Statistical System (ESS) or together with international partners such as the UN or the OECD. The services to be provided require close collaboration with the Eurostat production units, ESS members, international partners and other stakeholders active in this work area (e.g. the SDMX working groups).  The successful candidate will also participate on behalf of Eurostat in meetings, prepare working documents, promote and present work results and contribute to SDMX workshops and seminars. | | |
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| **2** | **Main qualifications:** | |

1 These mentions are given on an indicative basis only (Art.4 of the SNE Decision).

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| a) Eligibility criteria |
| The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.   * Professional experience: at least three years’ experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function group AD; * Seniority: at least one year with your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment; * Linguistic skills: thorough knowledge of one of the EU official languages and a satisfactory knowledge of another EU official language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one Community language necessary for the performance of his duties. |
| b) Selection criteria |
| Diploma: A university degree  Or professional training or professional experience of equivalent level  in the fields of Statistics, Computer Science, Social Studies, Economics or a related discipline   * professional experience:   + Solid experience in statistical data modelling and in the design of statistical production workflows   + Experience in providing support for IT tools, as well as experience in collecting and analysing business requirements for IT applications   + Experience in drafting working documents and making presentations in English   + The following skills / competencies would be considered an asset:     - Experience in the standardisation / harmonisation of statistical processes and of statistical glossaries / vocabularies     - Practical experience in the usage of the SDMX standard and of SDMX tools     - Experience in the coordination and management of European statistical system or |
| international projects.  - language(s) necessary for the performance of duties: |
| The main working language of the unit is English. |

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| **3** | **Submission of applications and selection procedure** |
| Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)> in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.**  **Candidates are required not to add other documents** (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage.  Candidates will be informed of the follow-up of their application by the unit concerned. | |
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| **4** | **Conditions of the secondment** |
| The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on [http://ec.europa.eu/civil\_service/job/sne/index\_en.htm.](http://ec.europa.eu/civil_service/job/sne/index_en.htm)  The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.  Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.  During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.  If any document is inexact, incomplete or missing, the secondment may be cancelled. | |
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| **5** | **Processing of personal data** |
| The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.  Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).  Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor [edps@edps.europa.eu.](mailto:edps@edps.europa.eu)  To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on [http://ec.europa.eu/dgs/personnel\_administration/security\_en.htm.](http://ec.europa.eu/dgs/personnel_administration/security_en.htm)  . | |