

**VACANCY NOTICE**

**SECONDED NATIONAL EXPERT TO THE EUROPEAN COMMISSION**

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| **Post identification:**  (DG-DIR-UNIT) | **HOME-D-2** |
| **Head of Unit:**  **Email address:**  **Telephone:**  **Number of available posts:**  **Suggested taking up duty:**  **Suggested initial duration:**  **Place of secondment:** | **Martin SCHIEFFER**  [**Martin.Schieffer@ec.europa.eu**](mailto:Martin.Schieffer@ec.europa.eu)  **+ 32 2 299 13 13**  **1**  **2nd quarter 2023 [[1]](#footnote-1)**  **2 years1**  **☒** **Brussels** □ **Luxemburg** □ **Other: ……………..** |
|  | **☒  With allowances** □  **Cost-free** |
| **This vacancy notice is also open to**  **□    the following EFTA countries :  □ Iceland □ Liechtenstein □ Norway □ Switzerland  □ EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) □    the following third countries: □    the following intergovernmental organisations:** | |

**1. Nature of the tasks**

The Counter-Terrorism Unit contributes to the EU's objective of providing a high level of security for European citizens and thus the creation of an area of freedom, security and justice. Based on the EU Security Union Strategy of July 2020 and the Counter Terrorism Agenda for the EU of December 2020, the unit develops policies and legislation to counter terrorism and is also responsible for countering the financing of terrorism.

The unit coordinates the Commission’s overall approach to counter-terrorism, including in the relevant Council working parties, and is the Commission’s contact point for the European Counter Terrorism Centre (ECTC) in Europol. The unit is also responsible for a number of Commission Expert Groups and Law Enforcement Networks, and pursues coordination with key international partners in the fight against terrorism.

The selected national expert will be part of a team focusing on all issues linked to the financing of terrorism. This includes notably support to the management of the EU-US Terrorist Financing Tracking Programme (TFTP), close cooperation with Member States' CT financial investigators, work on the nexus between terrorist financing and money-laundering and analysis of non-EU countries considered at high risk as regards terrorist financing. Other aspects of work will be the EU criminal law aspects of the fight against the financing of terrorism, and notably relevant parts of the Directive 2017/541 of 15 March 2017 on combating terrorism, the key EU legal instrument in the field of counter-terrorism for which the unit is responsible. The position will involve supporting actions to facilitate law enforcement access to financial information for the purposes of counter-terrorism investigations and other public authorities involved in investigations as well as private stakeholders (use of public-private partnerships). He/she may be asked to draft policy documents for use within and outside the Commission and prepare replies to Parliamentary Questions, drafting briefings, and provide legal analysis. The post involves frequent contacts and close cooperation with Member States' experts, other Commission services and Europol. Specific tasks may include the management of a Network of counter-terrorism financial investigators, work on international aspects of terrorist financing and cooperation with third countries as well as studying the impact of counter-terrorism measures on fundamental rights and data protection. Depending on the profile of the selected expert, additional tasks may be given to the jobholder.

The selected national expert should have a good understanding of the main terrorism trends in the EU and the challenges linked to the financing of terrorism including new payment methods and technological tools. Moreover he or she should also be aware of the issues that national counter-terrorism services face and the various aspects of European counter-terrorism cooperation. The selected candidate should be able to build on his/her experience at national level to help developing EU policies, tools and practices that effectively support Member States in countering terrorist financing. He/she should be a dynamic and flexible team player with good written and oral communication skills who enjoys working with a range of stakeholders in a rapidly developing policy field.

**2. Main qualifications**

**a) Eligibility criteria**

The following eligibility criteria must be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil all of these criteria will be automatically eliminated from the selection process.

• Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD;

• Seniority: candidates must have at least one year seniority with their employer, that means having worked for an eligible employer as described in Art. 1 of the SNE decision on a permanent or contract basis for at least one year before the secondment;

• Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. SNE from a third country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

**b) Selection criteria**

Diploma

- university degree or

- professional training or professional experience of an equivalent level

in the field(s) : security, counter-terrorism, intelligence, law enforcement, law, economics or political sciences.

Professional experience

A minimum of 2 years of professional experience in the area of countering the financing of terrorism or similar relevant experience.

Language(s) necessary for the performance of duties

Excellent written and oral English are essential.

**3. Submission of applications and selection procedure**

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter.The CV must mention the date of birth and the nationality of the candidate. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are asked not to add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

**4. Conditions of the secondment**

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security system.

Unless for cost-free SNE, allowances may be granted by the Commission to SNE fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNE are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the application may be cancelled.

Staff posted in a **European Union Delegation** are required to have a security clearance (up to SECRET UE/EU SECRET level according to Commission Decision (EU, Euratom) 2015/444 of 13 March 2015, OJ L 72, 17.03.2015, p. 53).

The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

**5. Processing of personal data**

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B.1. The data processing is subject to the SNE Decision as well as the Regulation (EU) 2018/1725.

Data is kept by the competent services for 7 years after the secondment (2 years for not selected experts).

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given below.

**Contact information**

* **The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, Unit HR.B.1, [HR-B1-DPR@ec.europa.eu](mailto:HR-B1-DPR@ec.europa.eu).

* **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

* **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

To the attention of candidates from third countries: your personal data can be used for security checks.

1. These mentions are given on an indicative basis only (Art.4 of the SNE Decision). [↑](#footnote-ref-1)