



DELEGATION OF THE EUROPEAN UNION
TO THE REPUBLIC OF MOLDOVA

Head of Delegation

Chisinau,
Ares(2022)

**NOTE FOR THE ATTENTION OF THE AMBASSADORS OF THE EU MEMBER STATES TO THE
REPUBLIC OF MOLDOVA**

Subject: Call for proposals to nominate candidates for seconded personnel within the EU Border Assistance Mission to the Republic of Moldova and Ukraine (EUBAM)

Your Excellencies,

I am pleased to inform that the EU will continue supporting the EUBAM mission, our joint flagship border management programme working along the border segment between the Republic of Moldova and Ukraine.

To continue building on its results, I am inviting all EU member states to participate in the nomination of seconded positions available within EUBAM, in accordance with the job profiles in attachment.

I would be most grateful if you could ensure wide circulation of this call among the competent authorities (Customs, Police and/or Border Police/Guards) in your member state.

You will find here below all the necessary information on positions available as well as on the process and necessary points of contact to enable a fruitful recruitment process amongst the best EU experts EUBAM could benefit from.

For any additional request for information you would like to obtain, you may refer to Sophie Dagand, sophie.dagand@eeas.europa.eu, the security programme officer within the EU Delegation.

Precisions for this call for contributions:

The experts shall be seconded by EU member states' mandated bodies to work for a definite period.

The posts available are as follows (see annex, for full job descriptions):

1. Planning, Analysis and Coordination Expert, Customs or Border Guard/Police, Planning, Analysis and Co-ordination Office (in Ukraine)
2. Crime Investigation Analyst, Customs or Border Guard/Police, (in R. Moldova or Ukraine)
3. Cross-border Crime Expert, Border Guard/Police (in Ukraine)
4. Customs and Border Management Expert (in Ukraine)
5. Customs Expert, Transnistrian Settlement Team, Customs (in R. Moldova)
6. Border Control Expert, Border Guard/Police (in R. Moldova or Ukraine)
7. Customs Control Expert, Customs (in R. Moldova or Ukraine)

Applications for seconded posts should be e-mailed together with a **Selection Criteria Form** (see Annex III: Selection Criteria Form) and **detailed Curriculum Vitae (CV)** in English (see Annex IV: CV template) indicating no more than two posts the applicant wishes to apply for.

Nominees are required to fully complete their CVs, starting with their present position and list in reverse order all employments they have held, disclosing all relevant information as regards their specific skills, job duties, achievements, and changes of positions within the employment terms with their corresponding services/agencies.

Nominees shall indicate in a **cover note** which post(s) they are applying for, whether their national administrations would accept the secondment and whether they would accept to be considered for a different position within the Mission.

Applications shall be sent through the relevant national administrations of the EU Member States directly to the EU Border Assistance Mission to the R. Moldova and Ukraine to: **secondment@eubam.org** with reference '**Application for a seconded post in EUBAM**'.

Female nominees are highly encouraged to apply.

Applications shall be received no later than 31 January 2023 (23:59 Chisinau time)

IMPORTANT: in 2022 two new mandatory requirements have been introduced as regards new seconded personnel joining the Mission, namely: all seconded personnel upon arrival to EUBAM HQ in Odesa, Ukraine are required to possess:

- a. **valid COVID-19 vaccination certificate**
- b. **completed IOM Annual Medical Examination Form¹** (see Annex V: AME Form), in order to be authorised to drive EUBAM/IOM duty vehicles as envisaged by their respective job descriptions

Short-listed nominees only may expect to be contacted for further information and/or interview.

The Delegation wishes to thank the EU member states in advance for their support in this important joint endeavor.

Yours sincerely,

[e-signed]

Jānis Mažeiks
Ambassador

Copy: CIVCOM
Magdalena Mueller-Uri
Sophie Dagand

Enclosures:

- 1. Job descriptions of seconded posts*
- 2. International requirements for seconded personnel*
- 3. Selection criteria form*
- 4. Curriculum vitae template*
- 5. IOM Annual Medical Examination Form*

¹ In line with EUBAM Memorandum of Understanding, IOM is the Implementing Partner responsible for administrative, contractual, financial, logistics as well as safety and security issues. As per IOM regulations medical examination for personnel driving EUBAM/IOM duty vehicle is mandatory. Further clarifications on completion of IOM AME form can be obtained by addressing relevant queries directly to vacancies_ukraine@eubam.org