

EEAS Vacancy Notice

Co-financed Seconded National Expert

Delegation of the European Union to Colombia

AD level post – Post No 203152

We are:

The European External Action Service (EEAS) supports the High Representative in the exercise of his mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his capacity as Vice-President of the Commission with regard to his responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

The EU Delegation in Colombia:

The EU delegation in Colombia has around 50 staff to carry out our mission to represent the values and interests of the European Union in Colombia, contributing to the prosperity, peace, development and stability of the country and its citizens. Our vision is a solid and plural European Union-Colombia relationship, built on mutual respect, shared values and a common commitment to multilateralism. Our values are solidarity, peace, commitment to democracy and human rights, including gender equality, and good governance. We work in close coordination with our Member States and value transparency, respect and integrity in all our relationships. Support to implementation of the peace agreement and human rights are at the core of our engagement.

The Political, Press and Information Section:

The section covers a very wide range of areas of interest for the EU in Colombia and is staffed with a Head of Section, three political officers covering as main areas broad political relations, human rights, peace process, security, consular coordination, culture and education. Two local staff are covering press, information and communication, the section has an assistant and two interns. We work closely with the cooperation and trade sections and ECHO. We value a good respectful work environment and high quality in our work with timely results.

We propose:

The position of Seconded National Expert (Political Officer in the Political Section), at the **EU Delegation to Colombia** as a “**co-financed**” secondment, i.e. salary, insurances, accommodation and other costs are to be paid by the EU MS as appropriate.

We are looking for:

The European External Action Service (EEAS) is seeking a highly motivated and dynamic colleague (SNE) to occupy the post of Seconded National Expert (SNE) to the EU Delegation to **Colombia** with high personal integrity, flexible and ready to travel in Colombia.

Overall purpose:

The SNE will monitor and contribute to :

- The analysis and reporting on Colombian and regional political developments, the peace process and overall human rights situation in Colombia;
- In cooperation with the Head of Section and Head of Delegation, prepare the implementation of the 2021 “MoU on an agenda of enhanced political and sectoral dialogue and cooperation for the next decade”, preparation of structured dialogues with political dialogue, human rights, security and defence, illicit drugs, environment etc.

- Establish and maintain network among the many stakeholders in Government, agencies related to democracy, gender equality, human rights, the peace process, political parties, United Nations and other international stakeholders, civil society, academia and EU member states;
- Ensure active EU engagement in the Peace Process and human rights fora such as substantial contributions to meetings, seminars and conferences, outreach to stakeholders, and briefings to high-level EU participants;
- In cooperation with the Head of Section and Head of Delegation participate in preparing meetings for EU HoMs and Political Counsellors and prepare and follow-up on EU engagements in human rights and the Peace Process;
- Depending on specific competences of the candidate, contribute to the wide range of activities covered by the Political, Press and Information section.

Functions and Duties:

- Regular reporting on political development, regional issues, the peace process and human rights situation;
- Provide advice to the Head of Delegation and Head of Section on diplomatic engagement around democracy, peace and human rights;
- Contribute to the follow-up and preparing structured dialogues under the 2021 MoU. Prepare with Government, coordinate meetings with EU Member States and other interested parties, be an interlocutor with the host country's public sector as well as civil society;
- Follow up on issues related to peace process and related political issues in Colombia, such as transitional justice, reincorporation, land reform etc;
- Contribute to ensure policy coherence in the substantial IcSP support to security and peace process Maintain active cooperation with the UN in pursuit of multilateralism;
- Follow up on issues related to human rights, gender equality and gender based violence, children, human rights defenders, representatives of indigenous organizations etc.;
- Contribute to the presentation of EU policies and positions at conferences and other public events (including media);
- Liaise and cooperate with the Trade and Cooperation sections in areas of common interest and tasks.

Legal basis:

This vacancy is to be filled in accordance with EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy Decision HR DEC (2014)01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

Eligibility criteria:

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union¹ or, where justified in the interests of the service, professional training of an equivalent level.
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties.

¹ Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

- d) Have a security clearance of minimum level **EU-SECRET** for the functions that he/she will carry out.
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer.
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment
- g) Ensure that there is no conflict of interest and that they will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

Selection criteria:

Candidates should:

A. Professional knowledge

Experience of at least 3 years in the above-mentioned areas at institutional level, analysis and reporting; preferably working in third countries (embassy, international organisation, NGO, etc.).

Good knowledge of EU institutions and the EU decision-making process, EU Common Foreign and Security Policy / European Security and Defence Policy; EU external action and policies (geographic and thematic) and relevant geographic area.

B. Skills

- Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Intercultural sensitivity skills are required.
- Teamwork, coordination and communication skills.
- Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.
- Manage high workload efficiently under time constraint and pressure coupled with the capacity to multi-tasking in a volatile and politically charged environment. Must be able to motivate others (including local staff) and work collaboratively in a team across sections.

C. Security

HEAT (Hostile Environment Awareness Training) is mandatory for this posting

D. Languages

Thorough knowledge (capacity to write and speak) in Spanish and English is required.

E. Personal Qualities

Dynamic. Highly motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges in a complex multicultural environment.

F. Equal opportunities

The EEAS is committed to an equal opportunities policy for all its employees and applicants for employment. As an employer, the EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service that is truly representative of society,

where each staff member feels respected, is able to give their best and can develop their full potential.

Candidates with disabilities are invited to contact (SNE-Delegations@eeas.europa.eu) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates.

If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Article 1d.4 of the Staff Regulations.

G. Conditions of secondment

The SNE shall remain at the service of her/his employer throughout the period of secondment and shall continue to be paid by that employer. The EEAS will provide for the allowances in order to contribute to cover the SNE's living expenses in the place of secondment on a flat-rate basis. These allowances shall not be construed as remuneration paid by the EEAS.

Duration of the secondment: Initial period of two years, renewable (2+2) up to 4 years.

The co-financed SNE shall be entitled to a:

- daily allowance (150.58€/calendar day) throughout the period of secondment
- monthly allowance calculated according to the distance between the point of origin of the employer and the place of secondment (between 0 to 849.67€/month)
- Living Condition Allowance (Colombia): 20%

The EEAS will cover for certain security and missions costs incurred by the SNE posted in the EU Delegation. **Other costs such as removal costs, salary, insurance, accommodation, schooling, etc. shall not be covered by the EEAS.**

Post available: 01/10/2022

For further information, please contact: SNE-DELEGATIONS@eeas.europa.eu