

**Seconded National Expert (SNE)
at the General Secretariat of the Council of the European Union**

ORG.5.C Information Security Unit

Ref.: SNE/08/2022 - 1 post

Job description

A. Tasks and responsibilities

Under the authority of the Head of the Information Security Unit, the successful candidate is expected to perform any of the following tasks:

- provide expert support to the functioning of the Council Security Committee and its sub-committees on matters of their competence, including legislative initiatives such as the draft information security regulation or the review of the Council Security Rules;
- provide advice on information security and information assurance matters, including but not limited to, cryptographic issues, quantum computing, cybersecurity and cloud security;
- draft and/or review information security and information assurance policies or guidelines for the protection of EU information, including EU classified information;
- support the approval process of cryptographic products in accordance with the Council Security Rules;
- prepare written and/or oral contributions on information security matters for internal or official meetings at different levels or report such matters to GSC senior management;
- contribute to and/or participate in official security assessment visits to Member States, third countries or international organisations carried out to ensure the correct protection of EU classified information;
- liaise with relevant stakeholders and authorities of Member States, third states and international organisations on information security, risk management and accreditation of Communication and Information Systems.

B. Qualifications and work experience required

Applicants should have:

Qualifications

- a level of education which corresponds at least to four completed years of university studies attested by a diploma, preferably in computer science, mathematics, or any other area relevant to the post's tasks and responsibilities. Only qualifications that have been awarded in Member States or that are subject to the equivalency issued by the authorities in said Member States shall be taken into consideration;
- at least five years professional experience related to the tasks and responsibilities in the fields listed below gained in a governmental or an international organisation.

Professional Experience

- experience in the field of information security and information assurance and a good knowledge of the EU policies in that field;
- experience in the development and/or application of information security and information assurance policies/guidelines;
- experience in the field of cryptography and a good knowledge of the Council policy on cryptography and related procedures within the EU and the Council;
- experience in the fields of risk management, security accreditation of communication and information systems, cybersecurity and cloud security.

C. Skills and abilities required

Applicants should demonstrate they have:

- the ability to work effectively in a team and in a multinational environment;
- the ability to assume a heavy workload;
- good analytical and problem-solving skills;
- a strong sense of initiative, autonomy and responsibility;
- good communication (oral and written) and networking skills;
- a good sense of discretion;
- very good drafting skills in English; a good level of French would be an asset;
- a good working knowledge in the use of IT and office applications.

D. Security Clearance

The candidate must be in possession of a national security clearance at SECRET UE/EU SECRET level obtained from their relevant Authorities before their secondment to the General Secretariat of the Council. The clearance must be valid for the full period of secondment, if not, the General Secretariat reserves the right to refuse the secondment as national expert.

E. General conditions

- Be a national of one of the Member States of the European Union and enjoy fullrights as a citizen.
- Have fulfilled any obligations imposed by the laws of that Member State concerning military service.

The General Secretariat of the Council applies an equal opportunities policy.

Further information on the nature of the post can be obtained from Ms Monika Kopcheva

(tel. +32 (2) 281.7489 - e-mail: monika.kopcheva@consilium.europa.eu).
