

Position Title: **Legal Adviser**  
Position reference number: **2022/01**  
Direct Supervisor: **EUSR DWB**  
Duty Station: **Brussels, Belgium**

As part of the European Union Special Representative's team, the Brussels-based Legal Adviser will provide legal advice and support to the EUSR for the Belgrade-Pristina Dialogue and other Western Balkans regional issues (EUSR DWB).

S/he will liaise closely with relevant staff from EEAS, Commission as well as the EUSR/EU office in Kosovo and EU Delegation in Serbia. S/he will also liaise closely with the relevant staff in the other Delegations in the Western Balkans, as required.

S/he will also work directly with the competent authorities in Serbia and in Kosovo as well as with the competent authorities of the countries in the region, as required.

The Legal Adviser will perform his/her tasks under the overall supervision of the EUSR DWB.

### **1. Main tasks and responsibilities**

- Support, assist and advise the EUSR, as well as members of the EUSR DWB team on all legal issues related to the implementation of the EUSR's mandate;
- Prepare legal analysis and reports on issues relevant to the EUSR's mandate and advise the EUSR, and members of the EUSR DWB team accordingly;
- Liaise with EU institutions and offices, missions and international partners as well as local and regional actors and organisations with a view of ensuring clear communication, as well as broad and inclusive consultations among stakeholders involved;
- Be responsible for all legal drafting and advising related to the EUSR's mandate;
- Undertake any other task as required.

## **2. Job requirements**

- Master's degree or equivalent in law is required; experience in public law is an asset;
- At least 10 years of professional experience, preferably in an international, political and/or diplomatic context. Experience from the Western Balkans will be an advantage. Experience in working in an international environment is essential;
- Legal drafting and advising in the context of diplomatic negotiations, mediation efforts and/or institutional reform for an international organisation or diplomatic service is an asset;
- Good knowledge of the European Union policies and institutions, particularly CFSP and Enlargement policies;
- Good knowledge of legal frameworks of Kosovo and Serbia and the relevant political setting is an advantage;
- Excellent communication skills. Ability to communicate fluently and convincingly in an international diplomatic and multilingual environment;
- Ability to maintain highest standards of personal integrity, impartiality and self-discipline within the EUSR DWB team. Candidates are not allowed to provide or discuss any information or document as a result of access to classified and/or sensitive information related to the EUSR DWB team or respective tasks and activities. Candidates shall carry out their duties and act in the interest of the EUSR DWB;
- Excellent analytical capability as well as excellent drafting skills. Rapid grasp of problems and capacity to identify issues and solutions and articulate them clearly;
- Proactive, dynamic, motivated and flexible personality. Ability to adapt quickly to new situations, maintain a high quality of work in a stressful working environment, deal with emerging challenges and meet strict deadlines. Readiness to work outside normal office hours when needed;
- Demonstrated experience of working successfully as part of a team;
- The candidates must be fully fluent in written and oral English language. Knowledge of Albanian and/or Serbian will be an advantage;
- Be in possession of a security clearance at the level of EU Secret.