



HELLENIC REPUBLIC
SECRETARIAT - GENERAL
OF INFORMATION AND COMMUNICATION
Communication Directorate
Public Relations Department

URGENT-DEADLINE

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Athens, September 8, 2015
Ref. N.: 14970/2015

SUBJECT: Elections, September 20, 2015. Press Center and Accreditation Process.

In view of the Elections in **September 20, 2015** the Secretariat-General of Information and Communication is setting up a Press Centre in Zappeion Hall to facilitate the work of Media representatives, as follows:

- Friday, September 18, 2015: 14:00 - 22:00 hrs.
- Saturday, September 19, 2015: 09:00 - 21:00 hrs.
- Sunday, September 20, 2015: 09:00 to the end of the day

The Zappeion Hall Press Centre will include:

- Work-rooms with a total capacity of 300 seats, fully equipped with telephones, 80 PCs, wired internet ports, free wi-fi access, printers, fax machines, photocopiers, two plasmawall screens, TV monitors and radio-booths. Please note that owing to the limited number of radio booths, these will be available on request in order of priority.
- A Press Conference Room, equipped with an audio system and interpretation booths.
- An Information and Accreditation Desk.

To enter, to stay and to work in the Press Centre special accreditation is required.

Media Directors are kindly requested to send to the Secretariat-General of Information and Communication (fax no: 0030-210-9098313 and 0030-210-9098344, e-mail: publicrelations2@minpress.gr) **until Wednesday, September 16, 2015, 12:00 hrs. the latest**, the attached form and a letter signed by the Director or a copy of the journalists' Press Card. For the accreditation of TV crews they are further requested to send technicians' particulars, along with the license plate numbers of the SNG vans needed.

Accreditation cards will be collected during the working hours of the Press Centre.

To facilitate Media representatives, last-minute accreditation will be possible in the Press Centre. Documents required will be a letter signed by the Head of the Medium represented, together with an Identity Card or a Press Card.

We thank you in advance for your co-operation, and we remain at your disposal for any further clarification.

By order of the Minister
The Head of the Directorate



Konstantina Paneti