

## **LETTER-HEAD OF THE EMPLOYER**

**Subject:** Declaration on the current status of employment of **Dr/Mr/Ms**.....

**Ref.:** Call for Expression of Interest and Selection process ERCEA/SNE/194/2021 for  
Seconded National Experts to the ERCEA.

With reference to the application as Seconded National Expert submitted to the ERCEA by **Dr/Mr/Ms**....., currently employed as a member of staff at the *(please complete with the full name of the department and the name of the employer)*, **this National/Regional/Local Public Administration /Intergovernmental Organisation (IGO)** gives clearance to the secondment of the said employee for the whole duration of the secondment by ERCEA.

In particular, and in conformity with the rules applicable to National Experts seconded to the ERCEA as referred to in the ERCEA Call for Expression of Interest, **this National/Regional/Local Public Administration /Intergovernmental Organisation (IGO)** declares that for the whole duration of the secondment at ERCEA will:

- continue to pay **Dr/Mr/Ms**.....'s salary;
- maintain **his/her** administrative status throughout the period of secondment;
- continue to be responsible for all **his/her** social rights, particularly social security and pension.

**This National/Regional/Local Public Administration /Intergovernmental Organisation (IGO)** also declares that **Dr/Mr/Ms**.....has worked on a permanent or contract basis for at least 12 months before the secondment and will remain in the service of that employer throughout the period of secondment.

*Signature and stamp of the employer*