



EUROPEAN COMMISSION

Job Description Form

Job description version2 (*Active*)
Job description version254441 in *HOME.A.3.DEL.Lebanon.001*
Valid from15/11/2019until

Job Holder

Name

Thomas VALETAS

Job Profile

Position

NOT APPLICABLE

Job title

Policy Officer - Lebanon-Syria

Domains

Generic domain

INTERNATIONAL RELATIONS (generic)

Intermediate domain

Specific domain

Sensitive job

No

Overall purpose

EMLOs are Commission Seconded National Experts (SNEs) attached to DG HOME, working under the direct supervision of the Head of the Political Section and your general supervision of the Head of the Delegation. Under the supervision of the Head of the Political Section and the authority of the Head of Delegation, and in coordination with other Delegation officials involved in the migration file, establish and maintain direct contacts with competent national and regional authorities to promote and support engagement with the EU on the entire spectrum of migration issues in consultation with the HoD will work with DG HOME, as well as EEAS HQ, on rolling country-specific objectives, to be reviewed at regular intervals, taking into account developments in the EU and the third country/region concerned.

The EMLO in Lebanon will cover Syria. The EMLOs with a regional mandate (as established by their job description and to be adapted to political priorities, if needed) will coordinate closely with all relevant actors, involving the Delegations in the third countries covered.

The SNE will work under the supervision of an administrator. Without prejudice to the principle of loyal cooperation between the national/regional and European administrations, the SNE will not work on individual cases with implications with files he/she would have had to deal with in his/her national administration in the two years preceding its entry into the Commission, or directly adjacent cases. In no case he/she shall represent the Commission in order to make commitments, financial or otherwise, or to negotiate on behalf of the Commission.

Legal disclaimer

[Users are advised to check the available list of Legal Disclaimers related to their contract type.](#)

Functions and duties

+ ANALYSIS and INTELLIGENCE - Intelligence data gathering and analysis

- *Gather knowledge and information (both strategic and operational data) related to migratory situation and specific migratory trends (flows, routes, risks, modi operandi used by migrant smugglers, traffickers and related criminal activities), as well as to policy developments in the host country and in the wider region (for those with a regional mandate) and share with colleagues in the Delegation, EC, EEAS, Council, EU Agencies.*
- *Provide regular analysis and recommendations in the area of migration and contribute to the reporting of the concerned EU Delegations and the Commission.*

+ POLICY COORDINATION - Co-ordination of policy activities

- *Under the supervision of the Head of the Political Section coordinate and support the Immigration Liaison Officers' (ILO) Network in the country or region of posting.*
- *EMLO should facilitate contacts between MS immigration liaison officers and other liaison officers dealing with migration issues as part of their duties (e.g. (European Return Liaison Officers (EURLOs), document advisors, airline and law enforcement liaison officers), as well as with EBCGA, by organising regular meetings of the Network and assisting them with contacts with the authorities of the host state.*
- *By assuming, on behalf of the EU delegation, under the supervision of the Head of the Political Section, the coordination role for the ILO Network, EMLOs will assist in creating a coordinated EU representation vis-à-vis the hosting country, ensure regular reporting from ILO meetings, better pooling of resources and better sharing of information.*
- *The EMLOs shall work closely with the other members of the delegation to ensure that migration is mainstreamed, as appropriate, in other issues such as development cooperation or the implementation of the bilateral and regional cooperation frameworks on migration in order to ensure consistent implementation of the EU policy.*
- *At the same time EMLOs will provide input to DG HOME as regards actions under the Asylum Migration and Integration Fund funded Regional Development and Protection Programmes (RDPPs) in order to ensure coherence with other strands of EU funding and to reflect the needs on the ground.*

+ EXTERNAL RELATIONS - External Relations

- *Under the supervision of the Head of the Political Section and the authority of the Head of Delegation cooperate and liaise with all relevant interlocutors present in the country, including EU + non-EU countries' liaison officers, INT'L organisations, border management authorities, civil society organizations, CSDP missions + EU Agencies, MS consular authorities.*
- *Participate and contribute to local Schengen cooperation (LSC) meetings and assist the LSC contact point, where relevant. EMLOs should also cooperate closely with the Counter Terrorism (CT) experts at the EU Delegations. Similarly, EMLOs should engage with EUROPOL, EBCGA Liaison Officers and the contact points for trafficking in human beings.*
- *Where relevant, the EMLOs will also contribute with expertise to the preparation and assessment of migration-related projects as well as border management projects.*
- *The EMLO will be involved in the organisation of and will assist, as relevant, in the migration-related missions (at political or technical level) taking place in the third country.*

+ POLICY COORDINATION - Policy co-ordination

- Under the supervision of the HoPS support the effective implementation of the EU return policy, practical cooperation (and in case necessary, the enforcement of return decisions and return operations both supported by EBCGA or from MS), providing and sharing policy analysis, advise and operational support for the implementation of the existing readmission agreements or other arrangements relating to return/readmission, be it at EU or Member State level.
- EMLOs will cooperate with Immigration Liaison Officers (ILOs) and European Return Liaison Officers deployed as a part of the EURLO programme funded under Specific Action of the Asylum, Migration and Integration Fund (AMIF 2014-2020) and other programmes on return and readmission (e.g. EURINT/ERIN).

+ ANALYSIS and INTELLIGENCE - Policy analysis and reporting

- Regular reporting to DG HOME, the EEAS, other relevant Commission services (e.g SG, DG DEVCO, DG NEAR, ECHO) and EU Agencies. The reporting obligation of the EMLO should be: 1) ad-hoc flash reports in case of events that require immediate early warning or alerts; 2) periodical strategic and operational reports on trends, political situation, policy developments; 3) contributions to reports produced by the Commission. Video Conferences will also be set up, when deemed necessary.
- Upon instructions, EMLOs will assist in the dissemination of reports to the relevant national authorities or to regional organisations, and where relevant will encourage operational follow up by the host third country.

Job requirements

Experience"

+ EU's INTERNAL and EXTERNAL SECURITY

Job-Related experience:at least 3 years

Qualifier:desirable

Languages

	Listening	Reading	Spoken interaction	Spoken production	Writing
English	C1	C1	C1	C1	C1
French	C1	C1	C1	C1	B2

Knowledge

- DEMOGRAPHY and MIGRATION
 - MIGRATION
- INTERNATIONAL RELATIONS (generic)
 - EXTERNAL RELATIONS

Competences

- Analysing and Problem Solving
- Communicating
 - Drafting skills
- Delivering Quality and Results
- Learning and Development
- Prioritising and Organising
 - Coordination skills
- Resilience
- Working with Others

Job Environment

Organisational entity

Type:

Size:

Gender balance (within the entity):

Comments:

Presentation of the entity:

The mission of HOME.A3 is to develop and implement DG HOME's external policies on migration and security, thereby contributing to (1) formulating and applying coherent and comprehensive EU external strategies and actions which adequately reflect the EU's migration and security priorities and objectives, (2) providing coherent and consistent responses to key migration and security external challenges facing the European Union, (3) promoting the rights and values underpinning the area of freedom, security and justice in relations with third countries, and (4) the EU becoming a stronger and more visible global actor in the areas of migration and security. To this effect, HOME.A3 activities aim to:

- Coordinate, under the overall strategic guidance of the Director-General, the activities of all relevant policy units within DG HOME that formulate and develop sectorial external policies, and inter-alia the units dealing with visa policies, legal migration, asylum, readmission agreements, border management, prevention and countering of terrorism, police cooperation, organised crime and drugs policy, cybercrime.
- Bring all migration and security priorities and objectives more systematically and concretely into EU external strategies and action, and to cooperate and coordinate with other concerned EU services to create synergies across thematic, bilateral, regional, global portfolios in order to achieve the EU's goals on the global migration policy as well as to address the common security challenges.
- In line with the EU's overall external policies:
 - (1) To lead migration and mobility dialogues in order to build strong and sustainable partnerships with third countries, based on mutual trust and shared interests;
 - (2) To effectively implement the EU's external security policy. In this context, to create and maintain alliances with third countries and in international fora, and support partner countries' efforts to strengthen security;
- Ensure an effective implementation of the EU's external migration and asylum policy, as laid down in the respective policy documents. In this context, to support partner countries' efforts to ensure a better migration and border management as well as improved protection and reception capacities as well as return & readmission with a view to helping these countries fulfil their international obligations, in full cooperation with the relevant policy unit;
- Contribute with policy input to the planning, programming & implementation of the applicable financial programmes under the responsibility of DG HOME through shared management with Member States and centralised management by the Commission, as well as to the link with the relevant financial programmes with external migration and security dimensions of other Commission services.

Job related issues

- Atypical working hours
- Specialised Job

Missions

- Frequent, i.e. 2 or more missions / month
- Long duration, i.e. missions lasting more than a week

Comments:

Workplace, health & safety related issues

- Noisy environment
- Physical effort / materials handling
- Work with chemicals / biological materials
- Radioprotection area
- Use of personal protective equipment
- Other

Comments:

Other

Comments: