

**VACANCY NOTICE**

**SECONDED NATIONAL EXPERT TO THE EUROPEAN COMMISSION**

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| **Post identification:**  (DG-DIR-UNIT) | **MOVE-C-4** |
| **Head of Unit:**  **Email address:**  **Telephone:**  **Number of available posts:**  **Suggested taking up duty:**  **Suggested initial duration:**  **Place of secondment:** | **Keir FITCH**  [**keir.fitch@ec.europa.eu**](mailto:keir.fitch@ec.europa.eu)  **+32 29 59316**  1  **1st quarter 2021 [[1]](#footnote-1)**  **1 year1**  **☒** **Brussels** □ **Luxemburg** □ **Other: ……………..** |
|  | **☒  With allowances** □  **Cost-free** |
| **This vacancy notice is also open to**  **☒    the following EFTA countries :  □ Iceland □ Liechtenstein ☒ Norway ☒ Switzerland  □ EFTA-EEA In-Kind agreement (Iceland, Liechtenstein, Norway) □    the following third countries: ☒    the following intergovernmental organisations: OTIF** | |

**1. Nature of the tasks**

The Directorate-General for Mobility and Transport (DG MOVE) is responsible for developing and implementing European policies in the transport field, including the achievement of an internal market in rail transport.

Within DG MOVE, Directorate C is in charge of the Land Transport with a view to achieving a Single European Rail Area for rail operations. Unit C4 is responsible for rail safety interoperability and research policy. The core tasks of the unit are:

* Policy development for enhancing safety and interoperability in rail transport, including the implementation of the transport aspects of the European Green Deal
* Supervision of the activities of the European Rail Agency (ERA);
* Implementing the technical pillar of the 4th rail package in respect of safety and interoperability and enhancement of the role of ERA;
* Developing the successor to the Shift2Rail joint undertaking to ensure its contribution to the Commission's rail and broader policy objectives;
* Monitoring of the application of existing EU legislation with regard to the railway technical legislation.

According to the recent Commission staff survey, DG MOVE is among the top DGs in the Commission in terms of staff satisfaction.

DG MOVE C4 is looking for a dynamic, highly-motivated and experienced Seconded National Expert (SNE).

The main tasks involved in this role, under the supervision of a senior administrator, will be:

* Policy development, implementation and monitoring of the Technical Specifications for interoperability for rail rolling stock and infrastructure (TSIs), and in relation to the related registers.
* Coordination of the development, revision and adoption process of the TSI Regulations with the aim to increase interoperability and implement the European Green Deal, including relations with the ERA and rail experts for technical issues.
* Support to the implementation/deployment of TSIs in the Member States.
* Contribution rail related financing activities under the TEN-T/CEF policy including relations with the INEA.

**2. Main qualifications**

**a) Eligibility criteria**

The following eligibility criteria must be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil all of these criteria will be automatically eliminated from the selection process.

• Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD;

• Seniority: candidates must have at least one year seniority with their employer, that means having worked for an eligible employer as described in Art. 1 of the SNE decision on a permanent or contract basis for at least one year before the secondment;

• Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. SNE from a third country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

**b) Selection criteria**

Diploma

- university degree or

- professional training or professional experience of an equivalent level

in the field(s) : economics, public administration, law or engineering.

Professional experience

* At least 3 years of work experience in an administrative environment covering a field related to transport policy, including not less than 12 months on technical aspects of the rail sector;
* Experience in the field of technical aspects of the rails sector is required, detailed knowledge of the technical specifications for rail interoperability, supported by an adequate professional expertise would be an asset.

Language(s) necessary for the performance of duties

A very good knowledge of the English language including drafting is a prerequisite. Satisfactory knowledge of other Community languages is an asset.

**3. Submission of applications and selection procedure**

Candidates should send their application according to the **Europass CV format** (<http://europass.cedefop.europa.eu/en/documents/curriculum-vitae>) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward it to the competent services of the Commission within the deadline fixed by the latter.The CV must mention the date of birth and the nationality of the candidate. **Not respecting this procedure or deadlines will automatically invalidate the application.**

Candidates are asked not to add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

Candidates will be informed of the follow-up of their application by the unit concerned.

**4. Conditions of the secondment**

The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security system.

Unless for cost-free SNE, allowances may be granted by the Commission to SNE fulfilling the conditions provided for in Art. 17 of the SNE decision.

During the secondment, SNE are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.

If any document is inexact, incomplete or missing, the application may be cancelled.

Staff posted in a **European Union Delegation** are required to have a security clearance (up to SECRET UE/EU SECRET level according to Commission Decision (EU, Euratom) 2015/444 of 13 March 2015, OJ L 72, 17.03.2015, p. 53).

The selected candidate has the obligation to launch the vetting procedure before getting the secondment confirmation.

**5. Processing of personal data**

The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.DDG.B4. The data processing is subject to the SNE Decision as well as the Regulation (EU) 2018/1725.

Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).

You have specific rights as a ‘data subject’ under Chapter III (Articles 14-25) of Regulation (EU) 2018/1725, in particular the right to access, rectify or erase your personal data and the right to restrict the processing of your personal data. Where applicable, you also have the right to object to the processing or the right to data portability.

You can exercise your rights by contacting the Data Controller, or in case of conflict the Data Protection Officer. If necessary, you can also address the European Data Protection Supervisor. Their contact information is given below.

**Contact information**

* **The Data Controller**

If you would like to exercise your rights under Regulation (EU) 2018/1725, or if you have comments, questions or concerns, or if you would like to submit a complaint regarding the collection and use of your personal data, please feel free to contact the Data Controller, HR.DDG.B.4, [HR-MAIL-B4@ec.europa.eu](mailto:HR-MAIL-B4@ec.europa.eu).

* **The Data Protection Officer (DPO) of the Commission**

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

* **The European Data Protection Supervisor (EDPS)**

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.

To the attention of candidates from third countries: your personal data can be used for necessary checks.

1. These mentions are given on an indicative basis only (Art.4 of the SNE Decision). [↑](#footnote-ref-1)