

END/SNE (shared cost) – JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	SNE – (POL) Political officer for regional economic and political cooperation and the MEPP
<u>Job Location:</u>	Delegation of the European Union to Israel (Tel Aviv)
<u>Job Number:</u>	174800
<u>Area of activity:</u>	Political (in the Political and Press Section)
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years (extension possible up to 4 years)

Job Content

Overall purpose:

Monitor and contribute to:

- analysis and reporting on regional economic and political cooperation and all aspects of the Middle East Peace Process
- analysis and reporting on Israeli foreign relations, in close coordination with other political officers
- dialogue with the Israeli authorities on the areas highlighted above

Under the direct supervision of the Head of Section and/or Head of Delegation (HoD). To assist the Head of Section in co-ordinating the sub-section's activities, where required

Functions and Duties:

Policy analysis: Political reporting and analysis

- Focal point on regional cooperation (inter alia economic and fiscal issues) and all aspects of the Middle East Peace Process (MEPP) reporting and analysis
- Follow and report on developments of the final status issue of borders, Jerusalem and refugees; also pursuit of political issues concerning the PA, including settlements and the separation barrier
- Follow-up of efforts re the re-launch of Israeli-Palestinian peace negotiations
- Focal point on movement and access in the oPt
- Follow relevant developments in Israeli domestic policy and draft regular reports and provide advice for Head of Section
- Help ensure smooth coordination with the EU Representative Office in East Jerusalem as regards relevant Israeli activities in the West Bank / Gaza Strip, as well as the EU Special Representative and her Office
- Follow and report on regional issues seen from an Israeli perspective

Representation, Negotiation, Participation: External Relations

- Present EU positions on regional cooperation (inter alia economic and fiscal issues) and the MEPP to government representatives and others (notably the Ministry of Regional cooperation, Finance). Report as appropriate
- Help animate discussions on regional cooperation and MEPP priorities and action across the network of EU embassies in Tel Aviv

- Maintain network of contacts, including with government representatives, EU member states, third country embassies, NGOs, academia and the media

The post-holder is also expected to act as a back-up to carry out similar functions when required on other key files, notably Israeli domestic politics and regional issues.

Job Requirements

Education and Training: University diploma law, political science and/or economics, or any other related issue

Knowledge and Experience: Relevant diplomatic experience of at least 3 years at institutional level, including analysis and reporting; preferably also including a previous posting a third country (Embassy, International organization, etc.); Knowledge of EU institutions, related decisional processes, CFSP-CFSD, JLS, EU external action and related EU external policies (geographic and thematic)

Skills

Linguistic skills: Thorough knowledge (capacity to write and speak) in English is required, a working knowledge of French would be an asset. Knowledge of Hebrew and/or Arabic is an advantage.

Communication skills: Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Capacity to present complex or sensitive positions on sometimes controversial issues to the local authorities.

Interpersonal skills: Interest in developing a strong network of diplomatic, political, civil society and academic contacts in Israel. Adaptable and flexible in times of conflict or crisis.

Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Management skills: The position may involve some mentoring of staff (temporary trainees or those working under the EEAS "Junior Professionals in Delegations" programme).

Personal Qualities

Dynamic. Motivated and flexible personality. Ready to adapt quickly to new situations and deal with new challenges, ability to work under pressure in a challenging working environment.