

EUROPEAN EXTERNAL ACTION SERVICE



DG Budget and Administration
The Director-General

Brussels, 13 July 2020
EEAS DG.BA (HR.2)

Ambassadors Extraordinary and
Plenipotentiary Permanent Representatives
of the EU Member States

Your Excellencies,

The EEAS is launching the 2021 External Rotation Exercise for **AD Non-Management posts**¹. I am pleased to attach the lists of posts, the vacancy notices and the Guidelines for applications.

I would be grateful for your support in ensuring that these documents are brought to the attention of potential applicants through your usual information channels.

The deadline for submitting applications is **Monday 14 September 2020** at 12.00 CET.

As in previous years, applications may be made only via the on-line e-Application system.

The selection procedures will be organised as quickly as possible after the deadline, in line with our commitments to expedite our rotation procedures.

We will endeavour to inform candidates after each stage of the process about whether or not their application will go forward to the next stage.

In making final decisions on the candidates selected for the posts, the Appointing Authority may need to take into account the budgetary situation, and its implications for the ability of the EEAS to recruit from external sources.

Yours faithfully

Gianmarco Di Vita

cc: Ms Helga Schmid, Secretary General
Mr Enrique Mora, Mr Charles Fries, Mr Stefano Sannino, Deputy Secretaries General
Mr William Shapcott, GSC
Ms Ilze Juhansone, SG; Mr Koen Doens, DG DEVCO; Ms Paraskevi Michou, DG ECHO;
Mr Christian Danielsson, DG NEAR; Ms Sabine Weyand, DG TRADE; Ms Gertrud Ingestad, DG HR
Ms Hilde Hardeman, FPI
EU Institutions HR Contact Points

¹ The 2021 External Rotation Exercise for Management posts will be launched separately.