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|  | **CALL FOR PROPOSALS**  **Procedure for acceptance of project proposals for grants from the Republic of Bulgaria** |

The Ministry of Foreign Affairs of the Republic of Bulgaria through the Embassy of Republic of Bulgaria in Podgorica, Montenegro announces a procedure for the acceptance and selection of proposals for projectsto be implemented with a grant through the Official Development Assistance of the Republic of Bulgaria, with an initial implementation period in 2021.

**Priority Areas for Project Implementation on the territory of Montenegro:**

* *Ensuring quality and healthy environment and sustainable management of natural resources*
* *Support for universal health coverage and access to quality health services*
* *Provide inclusive and quality education, incl. by improving school infrastructure*
* *Protecting and guaranteeing human rights with special attention to women, children, people with disabilities and other vulnerable groups*

**1. Objectives and Scope of the Projects:**

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* *Better quality and healthy environment and sustainable management of natural resources*
* *Strengthening the universal health coverage and access to quality health services*
* *Providing inclusive and quality education, incl. by improving school infrastructure*
* *Protecting and guaranteeing human rights with special attention to women, children, people with disabilities and other vulnerable groups*

**2.  Target Groups:**

***Entire Montenegrin society***

**3. Outputs/Results:**

*The expected results of the project implementation are to be described in the context of the set priorities and objectives.* ***A reference to the affirmation of Bulgaria's reputation and international prestige must be included*. *Other expected results - improvement of socio-economic development and good governance leading to sustainable and inclusive economic development, poverty reduction and increased prosperity; deepening the interaction between institutions at central, regional and local level, etc.***

**4. Eligible Project Budget:**

4.1. Minimal amount of the project is 5 000 BGN /EUR 2 500/.

4.2. Recommended maximum amount of the project is:

* for projects with main purpose to deliver goods and /or services - up to 70 000 BGN /EUR 35 000/;
* for projects with main purpose to repair and/or construction activities - from 70 000 /EUR 35 000/ to 270 000 BGN /EUR 135 000/

4.3. Co-financing of project activities provided by the applicant will be considered an advantage in the evaluation, selection and approval of the projects.

**5. Implementation Deadlines and Duration of the Projects:**

5.1. Project proposals must contain an indicative start date for the implementation of the project after March 1, 2021 and no later than November 30, 2021.

5.2. Projects must be completed no later than December 31, 2023.

**6. Eligible Candidates:**

* Primary and secondary budget spenders - legal entities of Montenegro;
* International and local non-governmental organizations;
* Municipalities and their associations;
* Educational, health and social institutions;
* International humanitarian organisations;
* Others (depending on country specificity).

No natural or legal person can apply for whom there are circumstances under Art. 23, para. 3-8[[1]](#footnote-1) of Decree No. 234 of the Council of Ministers of 01.08.2011 on the policy of the Republic of Bulgaria on participation in international development cooperation**.**

**7. Eligible Activities and Project Costs:**

**7.1. The costs of project implementation must meet all of the conditions below:**

- be lawful and comply with the principles of responsibility, economy, efficiency, effectiveness and transparency;

- be executed only against the necessary supporting documents - invoices or other documents of equivalent probative value, testifying the expenditures incurred;

- be within the budget limits of the project;

- not be funded by another project, program or any other financial scheme, related to or originating from the national budget, the EU budget or any other donor.

**7.2.** **Compulsory Activities to be provided in the Project:**

- provision of an audit report issued by an independent financial auditor;

- activities to ensure publicity and visibility of the financial assistance provided, in accordance with the Publicity and Visibility Guidelines of the Bulgarian Development Aid, worth 3 to 5% of the total project value, but not exceeding 5 000 BGN /EUR 2 500/.

- the logo of the Bulgarian Development Aid according to the priority "Aid for Publicity and Visibility of the Bulgarian Development Aid" should be part of the project. (attached)

**7.3. Examples of Activities Eligible for Funding:**

*Activities contributing to the strengthening of public institutions in the partner country responsible for the development and implementation of national policies in priority areas and aiming to enhance their transparency, accountability and effectiveness and contribute to enhancing the development of civil society and enhancing its contribution on social justice, democracy and sustainable development, for example:*

*-Development of new / updating of existing training modules;*

*-Organizing and conducting trainings for the staff of the administration of the partner country;*

*-Conducting trainings on specific topics in Bulgarian institutions for the exchange of good practices and upgrading the qualification of the employees of the administration of the partner country;*

*-Arranging and conducting of seminars, forums, conferences;*

*-Development of research and strategies.*

*-Activities for raising awareness of citizens' rights;*

*-Activities to promote multicultural dialogue and curb racism, xenophobia, hate speech, discrimination and intolerance in society;*

*-Activities to improve the dialogue between non-governmental organizations and local, regional and national authorities.*

*-Activities related to improving the quality of infrastructure in the area concerned and enhancing the potential of the sites by supplying equipment and materials, construction works, restoration, renewal, rehabilitation, measures to preserve and improve adjacent buildings and infrastructure, public buildings and other complementary sites, for example:*

*-Supply of equipment and materials intended for state or municipal property - schools, hospitals, kindergartens, old people's homes, etc.*

*-Construction works for improvement of state or municipal property - schools, hospitals, kindergartens, homes for the elderly, etc.*

**8. Required Documents for Application:**

An Application Form is available on the following website in Bulgarian and English: <https://www.mfa.bg/bg/ministerstvo/dokumenti/satrudnichestvo-za-razvitie-humanitarna-pomosht>

All parts of the application form should be duly completed in Bulgarian and / or English. In case of any deficiencies that hinder the evaluation of the project proposal, the Embassy of the Republic of Bulgaria in Montenegro may require additional information within a short period of time. Failure to provide such information within the deadline shall be considered a ground for rejection of the proposal.

**9. Method and Deadlines for Projects Applications:**

*The project proposals in English should be sent electronic to the official mail address of the Embassy of the Republic of Bulgaria to Montenegro* [*Embassy.Podgorica@mfa.bg*](mailto:Embassy.Podgorica@mfa.bg)

*The deadline for submission of proposals is* ***10 July 2020.***

**10. Additional Information:**

Applicants shall be informed of the results of the procedure for evaluation, selection and approval of the project proposals within 14 working days of the completion of the individual stages of the procedure. The Embassy of the Republic of Bulgaria in Montenegro has no obligation to inform applicants about the grounds for approval or rejection of the submitted project proposals.

**Annex 1**

**Decree No 234 of the Council of Ministers of 01.08.2011 on the policy of the Republic of Bulgaria regarding its participation in international development cooperation (excerpts)**

**Article 23**(**3**) **A legal person seeking to apply for the provision of development aid must not**:

1. be declared bankrupt;
2. be in liquidation proceedings or in a similar procedure under the national laws and regulations;
3. be in open insolvency proceedings or must not have entered into an out-of-court settlement with its creditors within the meaning of Article 740 of the Commerce Act, and if the applicant is a non-resident – it must not be in a similar procedure under the national laws and regulations, including if its activities are under the court's control or it has ceased its activities;
4. be disqualified from practicing a particular profession or activity under the law of the State in which the offense was committed;
5. have any monetary debts owed to the State or a municipality within the meaning of Article 162, paragraph 2 of the Tax and Social Insurance Procedure Code established by an act of a competent authority which has entered into force, unless rescheduling or deferral of the debts has been allowed, or monetary debts relating to the payment of social insurance contributions or taxes under the legal provisions of the State in which it is established;
6. have any outstanding private debts owed to the State listed in Article 3, paragraph 7 of the National Revenue Agency Act.

**(4) A legal person seeking to apply for the provision of development aid must not have a member of the management body that**:

1. has been convicted by a final sentence for indictable offense;
2. has not fulfilled his/her/its obligations relating to the payment of social insurance contributions or taxes in accordance with the applicable law;
3. has provided deliberately false documents when providing information requested as a condition for financing development aid activities or has not provided such information;
4. has been disqualified from practicing a particular profession or activity under the law of the State in which the offense was committed;
5. is a legal person for which any of the circumstances under paragraph 3 exist;
6. has any outstanding private debts owed to the State listed in Article 3, paragraph 7 of the National Revenue Agency Act.

**(6) Where the members of the management bodies are legal persons, the requirements of paragraph 5 shall apply to their representatives in the relevant management bodies.**

**(7) Persons seeking to apply for the provision of development aid must not**:

1. have a member of a management or supervisory body, as well as such person ad interim, including a procurator or a commercial agent who has “close links”, within the meaning of § 1, item 1 of the Supplementary Provision of the Conflict of Interest Prevention and Ascertainment Act, with the agency administering the relevant project or with senior employees in his/her organisation;
2. have entered into a contract with a person under Article 21 or 22 of the Conflict of Interest Prevention and Ascertainment Act.

1. See Annex 1 [↑](#footnote-ref-1)