

END/SNE – JOB DESCRIPTION

Job Framework

Job Title: END/SNE – (Policy Officer)

Job Location: HQ MD Human Rights, Global and Multilateral Issues – Development Cooperation Coordination Division (Global 5)

Job Number: 197581

Area of activity: Development Cooperation Coordination

Category: AD

Duration of secondment: 2 years renewable up to 4 years in total

Job Content

Overall purpose: The jobholder will be one of the 15 staff of the Development Cooperation Coordination Division (Global.5), which is the main contact point in the EEAS for all matters relating to development policy, development cooperation, programming and related budgetary issues.

Global.5's main objective is to contribute to ensuring that the EU delivers on its high ambitions as a development partner, which makes best possible use of its development instruments and thereby plays its role as performing external relations actor also in the area of development cooperation. To this end Global5 works closely with the regional and thematic Managing Directorates in the EEAS, with EU Member States, the Commission and other development partners.

Functions and Duties:

The SNE will – under the direct supervision of the Head of Division - contribute to the definition and implementation of EU's development and external relations policies.

The SNE will be the focal point in Global.5 concerning Migration and Development. In this capacity the SNE will contribute to the EEAS position with regard to the implementation of the UN Global Compacts for Migration and Refugees; he/she will be the EEAS focal point for the Global Forum on Migration and Development (GFMD); he/she will focus on migration-related instruments, including as the overall EEAS coordinator of the EU Emergency Trust Fund for Africa and the Madad Fund in close cooperation with EEAS MD Africa, as well as in the context of the new MFF/NDICI.

The SNE will work on the implementation and the follow-up of the EU Communication on Protracted Forced Displacement: "Lives in Dignity" and all matters related to forced displacement, including internal displacement and disaster-related displacement, in close cooperation with DGs ECHO, DEVCO and NEAR.

In the field of resilience the SNE will follow- up on the Joint communication on Resilience with a focus on individual, societal and state resilience in the context of migration and forced displacement. In this context, the SNE will also take the humanitarian - development –peace nexus forward. S/he will be EEAS focal point for implementing the operationalization of the nexus in six pilot countries.

According to needs and internal organisation of the Division, the SNE might be assigned other tasks in Global.5.

Skills

<u>Linguistic skills:</u>	Thorough knowledge (capacity to write and speak) in English and (capacity to read and understand) French is required.
<u>Communication skills:</u>	Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.
<u>Interpersonal skills:</u>	Teamwork. Coordination and communication skills.
<u>Intellectual skills:</u>	Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Job Requirements

<u>Education and Training:</u>	University diploma law, political science, economy, business administration or any other related issue.
<u>Knowledge and Experience:</u>	Experience of at least 3 years in the above mentioned areas at institutional level, analysis and policy development; in third countries (Embassy, International organization, NGO, etc.); knowledge of EU institutions, EU development cooperation and EU external action and related decisional processes, and EU external policies (geographic and thematic).
<u>Management skills:</u>	Not applicable.

Personal Qualities

Dynamic. motivated and flexible personality. To adapt quickly to new situations and deal with new challenges.