

END/SNE – JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	END/SNE – Security Advisor
<u>Job Location:</u>	Delegation of the European Union to UKRAINE
<u>Job Number:</u>	212208
<u>Area of activity:</u>	Political Section
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years (extension possible up to 4 years)

Job Content

Overall purpose: under the direct supervision of the Head of Section and Head of Delegation (HoD), the political officer should contribute to

- analysis and reporting on the overall situation and development in Ukraine, including on regional level and in political relations with the EU and Member States

Functions and Duties:

- monitor and contribute to analysis and reporting on issues related to security in Ukraine, with a particular focus on domestic security-related issues, the conflict in the east, and on the Crimean peninsula;
- monitor developments in the Azov and Black Sea areas;
establish and develop a working network with Ukrainian security counterparts, including Ministry of Defence, Military General Staff, Security Services of Ukraine, National Security and Defence Council;
- assist, when appropriate, in the annual/biannual review of the EU restrictive measures;
- contribute to the development of EU policies, as appropriate;
- explain and defend European positions in meetings with host country representatives, International Organisations, and third country representatives;
- liaise with the EU CSDP mission, as well with relevant International Organisations (such as NATO) and civil society organisation and their field presences;
- fulfil other tasks in the Political Section as necessary.

Job Requirements

Education and Training:

- University diploma law, political science, economy, business administration or any other related field

Knowledge and Experience:

- Experience of at least 3 years in the above mentioned or related areas;
- Analysis and reporting skills;
- Working experience in third countries (Embassy, International organization, NGO, etc.); security-related experience as well as in relation to the Eastern Europe region would be an asset;
- General knowledge of EU institutions and related decisional processes, with a specific focus on CSDP.

Skills

<u>Linguistic skills:</u>	Thorough knowledge (capacity to write and speak) in English. Working knowledge of Russian or Ukrainian is also required.
<u>Communication skills:</u>	Capacity to work and communicate with a variety of interlocutors, ranging from civil society to institutional and international representatives. Good and proven networking capacities would be required.
<u>Interpersonal skills:</u>	Good coordination and communication skills are required. Team spirit and flexibility to adapt to different assignment are also necessary.
<u>Intellectual skills:</u>	Solid analytical capability as well as drafting and reporting skills. Capacity to rapidly grasp priorities and core issues at stake and to develop possible ways to address them

Personal Qualities

Dynamic, motivated and flexible personality, capable to adapt quickly to new situations and deal with new challenges