

END/SNE – JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	END/SNE
<u>Job Location:</u>	European Union Office in Kosovo, Pristina
<u>Job Number:</u>	323804
<u>Area of activity:</u>	Rule of law
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years (extension possible up to 4 years)

Job Content

Overall purpose:

To support the development of Kosovo Police in the field of investigation organised crime violent extremism, trafficking in human beings, drug trade and intelligence led policing. Monitor and contribute to analysis and reporting in the fields of Justice, Liberty, security and the rule of law in the host country and at regional level, under the direct supervision of Head of Section and/or Head of office.

Function and Duties:

POLICY DEVELOPMENT - Contribution to policy development

- To be the key interlocutor with the Head of Kosovo Police Investigation Department
- To monitor, mentor and advise the Head of Investigation in the areas of rooting up organised crime, violent extremism, traffic in human beings, and drug trade
- To conduct specific thematic inspections and performance assessments tasks in support of the EUO efforts to address areas of structural weaknesses: including in the areas of potential political interference, corruption, human rights, gender and accountability
- To assist KP in developing professional working relationships with neighbouring states other European countries in order to increase cooperation in the investigation of cross border major and organised crime
- To undertake any other related tasks as requested by Head of Section

INTERNAL COMMUNICATION - Reporting to Headquarters

- To identify best practice and lesson learned within the field of responsibility
- To ensure timely reporting on activities within the field of responsibility as per planning documents, in particular progress and/or lack of progress

INSTITUTION REPRESENTATION and NEGOTIATION - Representation activities

- To contribute in his/her field of expertise to the EU Office mandate implementation by monitoring, mentoring and advising the Kosovo Police Investigation Department at a strategic level
- To liaise closely with the EU funded projects in the area of support to the Kosovo Police
- To liaise, as appropriate, with other external stakeholders
- To provide expert contribution to the work of the Legislative Review Mechanism with a view of helping establishing the EU-wide coordinated position on any legislative initiative by the government of interest for the EU

Job Requirements

Education and Training:

The expert should have professional experience pertinent to the duties to be carried out of at least fifteen years. The expert should be a senior officer from a Member State's Ministry of Interior, or the police, with international experience, particularly in areas with multi-national and international organisations. The qualification should be in the field of police education and training. Experience from previous work in Kosovo is an advantage.

Knowledge and Experience:

- Professional experience pertinent to the duties to be carried out of at least fifteen years
- Senior officer from Member State Ministry of Interior/Police
- Extensive knowledge in the field of investigations, technical and operational support
- Extensive experience in coordinating complex joint operations including different specialised units
- Extensive knowledge of Intelligence led Policing
- Experience in cooperation and liaison with international law enforcement agencies
- Experience of designing and delivering training
- International experience, particularly in crisis areas with multi-national and international organisations
- Knowledge of EU institutions, related decision processes, CFSP-CFSD, JFS, EU external action and related EU external policies (geographic and thematic) as well as knowledge of the geographic area in question and relevant regional integration processes

Linguistic skills:

Thorough knowledge (capacity to write and speak) in English is required. Knowledge of German is an advantage. Knowledge of the (official/working) language of the host country (or of the region) is an advantage.

Communication skills:

Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment. Very good communication skills, both written and oral.

Interpersonal skills:

Teamwork and coordination. Proven ability to mentor and motivate local counterparts.

Intellectual skills:

Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Management skills:

Track record in change management.

Personal Qualities:

Dynamic. Motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges.