

ФВ-31 73/9.11.2018г.



PUBLIC PROCUREMENT AGENCY  
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**CONTRACT NOTICE**  
**for public procurement of value, as envisaged in Article 20(3) PPA**

Contract notice number: [ ]

**Contracting Authority:** [Embassy of the Republic of Bulgaria in Riyadh, Kingdom of Saudi Arabia]

**Unit (where applicable):** [.....]

**Publication in the Public Procurement Register:** [5726 ]

**Address:** [Umm al-Hammam St., Taik Residence Compound, House 77]

**Contact person:** [Vladimir Plamenov Dorovski]

**Telephone:** [00966 557761369]

**E-mail:** [Embassy.Riyadh@mfa.bg]

**Access to the procurement documentation is restricted:** ☐ Yes ☒ No

**For more information please contact:**

☒ The contact point(s) indicated above:

☐ Other address: *(please indicate another address)*

**Submission of documents and tenders via electronic means accepted:** ☐ Yes ☒ No

**Object of the procurement:**

☐ Construction

☒ Supply

☐ Services

**Subject of the public procurement:** [Supply and assembly of furniture for refurbishing the residence of the Ambassador of the Republic of Bulgaria in Riyadh, the Kingdom of Saudi Arabia, and of the Embassy of the Republic of Bulgaria in Riyadh, the Kingdom of Saudi Arabia, with the attaching residence part, in two lots: Lot 1: "Supply and assembly of office furniture" and Lot 2: "Supply and assembly of upholstered furniture"]

**Short description:** [Supply and assembly of furniture for refurbishing the residence of the Ambassador of the Republic of Bulgaria in Riyadh, the Kingdom of Saudi Arabia, and of the Embassy of the Republic of Bulgaria in Riyadh, the Kingdom of Saudi Arabia, with the attaching residence part, according to the Technical Specification (Appendix No. 1). ]

**Place of execution:** [Umm al-Hammam St., Taik Residence Compound, House 77, Riyadh, Kingdom of Saudi Arabia]

**Total estimated contract value** BGN 112 950.

**Lots (where applicable):** ☒ Yes ☐ No



**Lot Number: [Lot 1]**

**Name: ["Supply and assembly of office furniture" ]**

**Estimated value: BGN 90 800**

**Lot Number: [Lot 2]**

**Name: ["Supply and assembly of upholstered furniture" ]**

**Estimated value BGN 22 150**

**Conditions, which the tenderers must meet (where applicable):**

**incl.:**

**Requirements regarding personal status:**

The circumstances set out in Article 54(1), Items 1 – 5 and Item 7 PPA shall be absent in respect of the tenderers, and prohibited from taking part in the public procurement award procedure shall be a tenderer:

1. who has been convicted by a sentence currently in force, unless subsequently rehabilitated, on charges of:

- a) crimes related to terrorism under Article 108a of the Criminal Code;
- b) crimes related to trafficking in human beings under Articles 159a – 159d of the Criminal Code;
- c) crimes related to labour and employment rights of citizens under Article 172 of the Criminal Code;
- d) crimes against younger people under Article 192a of the Criminal Code;
- e) a crime against property under Articles 194 – 217 of the Criminal Code;
- f) a crime against the economy under Articles 219 – 252 of the Criminal Code;
- g) crimes against the financial, tax or social insurance system, including money laundering under Articles 253 – 260 of the Criminal Code;
- h) crimes related to bribery under Articles 301– 307 of the Criminal Code;
- i) crimes related to participation in an organized crime group under Articles 321 and 321a of the Criminal Code;
- j) crimes related to environmental pollution under Articles 352 – 353f of the Criminal Code.

2. who has been convicted with an enforced sentence, unless rehabilitated, of a crime similar to those referred to in Item 1, in another Member State or in a third country.

3. who has obligations for taxes and compulsory social security contributions within the meaning of Article 162 (2), Item 1 of the Tax and Social-Insurance Procedure Code to the State or to the municipality of the Contracting Authority and the tenderer, or similar obligations identified by a decision of a competent authority under the law of the country where the participant is established, unless the tenderer has been allowed to reschedule, defer or secure the obligations or the obligation is under an act which has not entered into force.

4. in respect whereof unequal treatment is present in the cases referred to in Article 44(5) PPA.

5. who is found:

- a) to have produced a document with false content, related to attesting the absence of grounds for exclusion or fulfilment of the selection criteria;
- b) not to have provided the information required, relating to attesting the absence of grounds for exclusion or fulfilment of the selection criteria.

6. who is in a conflict of interest that cannot be remedied.



✓ **The tenderers shall attest the absence of the circumstances under Article 54(1), Items 1 – 5 and 7 PPA with a declaration according to standard forms No. 1 and No. 2**

*Nota Bene! The declaration of the absence of the circumstances under Article 54(1), Items 1, 2 and 7 of the PPA shall be signed by the persons who represent the tenderer, the members of management and supervisory bodies and for other persons vested with powers to exercise control over the decision-making process of such bodies, in compliance with Article 40 of the IRPPA. Where the tenderer is represented by multiple persons, the declaration of the circumstances under Article 54(1), Items 3 – 5 of the PPA shall be signed by the person who is competent to represent the tenderer individually.*

**Other grounds for exclusion:**

1. A tenderer in respect whereof the circumstances under Article 3, Item 8 apply in conjunction with Article 5(1), Item 3 of the Economic and Financial Relations with Companies Registered in Preferential Tax Jurisdictions, the Persons Controlled Thereby and their Beneficial Owners Act, unless the conditions of Article 4 of the Act do not apply.

✓ **To attest this circumstance the tenderer shall submit a declaration in standard form No. 3.**

2. A tenderer who does not meet the defined selection criteria or fails to fulfil another condition specified in the contract notice.

3. A tenderer who has submitted a tender which does not meet the conditions of the procurement announced in advance;

4. A tenderer who, after invitation by the Contracting Authority and within the deadline defined therein, refuses to extend the validity of the tender or submits a tender with shorter validity;

5. A tenderer whose Technical Proposal for the execution of the contract does not meet the requirements of the Contracting Authority.

6. A tenderer whose Price Proposal exceeds the estimated contract value.

7. A tenderer who has not submitted within the deadline the justification referred to in Article 72(1) PPA and whose tender has been rejected in accordance with Article 72(3) – (5) PPA;

**Having qualification to practice a professional activity:** [Not applicable]

**Economic and financial standing:** [Not applicable]

**Technical and professional abilities:**

1. The tenderer shall, overall for the last 3 years from the date of signing the tender, have implemented at least 1 (one) activity with identical or similar subject and scope to those of the procurement.

Activity with identical or similar subject and scope to the procurement shall mean:

Under lot No. 1: Supply and assembly of office furniture: minimum one piece of those listed in the Technical Specification (Appendix No. 1.1)

Under lot No. 2: Supply and assembly of upholstered furniture: minimum one piece of those listed in the Technical Specification (Appendix No. 1.2)

**Attesting compliance with the minimum requirement:**

The tenderer shall present in the tender for the respective lot a list of the supplies according to Standard Form No.7, signed thereby, which shall be identical or similar to the subject and scope of the public procurement contracts implemented in the last 3 years, effective from the date of the tender submission, with brief description of the office furniture, supply, assembly and value thereof, the period of implementation of the supply and assembly and the recipients thereof.



The documents attesting compliance with the requirement set shall be submitted in accordance with the terms set out in Article 67(5) and (6) PPA. be submitted for the subcontractors, according to the type and share in the contract they perform.

**Information concerning reserved procurements (where applicable):**

☐ The procurement is reserved for specialized enterprises or co-operatives of handicapped individuals

or for persons, whose main goal is social integration of handicapped individuals or of disadvantaged individuals

☐ The fulfilment of the procurement is limited to the framework of programs for sheltered employment

**Award criterion:**

☐ Optimal quality/price ratio based on:

☐ Price and quality indicators

☐ Costs and quality indicators

☐ Level of costs

☒ Lowest price

**Deadline for receipt of the tenders:**

Date: 21/11/2018                      Hour: 05:00 p.m.

**Validity term of the tenders:**

Date: 21/02/2019                      Hour: 05:00 p.m.

**Date and hour of opening of the tenders:**

Date: 23/11/2018                      Hour 03:00 p.m.

**Place of tender opening:** [Umm al-Hammam St., Taik Residence Compound, House 77, Riyadh, Kingdom of Saudi Arabia]

**Information concerning European Union resources:**

The public procurement is in connection with a project and/or program, financed by resources from

European funds and programmes: ☐ Yes ☒ No

Identification of the project, where applicable: [.....]

**Other information**

The tender must contain the following documents:

1. List of documents included in the tender



**2. Standard Form No. 9** – Administrative information regarding the tenderer – standard form;

**3. Standard Form No. 1** – Declaration under Article 97(5) IRPPA concerning the circumstances under Article 54(1), items 1, 2 and 7 PPA – standard form;

**4. Standard Form No. 2** – Declaration under Article 97(5) IRPPA concerning the circumstances under Article 54(1), items 3 – 5 PPA – standard form;

**5. Standard Form No. 7** – List of supplies with identical or similar subject and scope – standard form;

**6. Standard Form No. 4** – Tenderer's Technical Proposal – standard form;

**7. Standard Form No. 5** – Tenderer's Price Proposal – standard form; 5.1 and 5.2

**8. Standard Form No. 3** – Declaration under Article 3, item 8 and Article 4 of the Economic and Financial Relations with Companies Registered in Preferential Tax Regime Jurisdictions, the Persons Controlled Thereby and their Beneficial Owners Act – standard form;

**9. Standard Form No. 8** Subcontracting declaration (where applicable)

The maximum estimated contract value shall not exceed BGN 112 950.

For each lot the tenderer shall submit separate Technical and Price Proposals. A tenderer may participate in one and/or the two lots.

The Technical Specification and the Draft Contract shall be included in the attachment to the notice, published in the buyer's profile, and shall form an integral part thereof.

For the purposes of tender evaluation, "the lowest price" means the lowest proposed sum total of unit prices of the individual items listed in the Technical Specification;

Execution term – up to 30 (thirty) calendar days, as of the submission of a request.

Validity term of the tenders: 3 months, as of the deadline for receipt of the tenders.

Place of contract execution – Umm al-Hammam St., Taik Residence Compound, House 77, Riyadh, Kingdom of Saudi Arabia

Tenders may be submitted by Bulgarian or foreign individuals or legal entities, including consortia thereof, who meet the requirements of PPA, the Implementing Regulations of the Public Procurement Act (IRPPA), the requirements of the Contracting Authority and of the normative acts, related to the performance of the procurement.

The tender shall be submitted in a sealed nontransparent PACKAGE by the tenderer or by a representative authorized thereby – either personally or by post or by other courier service, by registered consignment with acknowledgement of receipt, at the following address: Umm al-Hammam St., Taik Residence Compound, House 77, Riyadh, Kingdom of Saudi Arabia

The following shall be inscribed on the package:

- the name/designation of the tenderer, including the participants in the consortium, where applicable;
- mailing address, telephone and, if possible, fax number and electronic address;
- the procurement name, as follows:

**For lot No 1:**

"Supply and assembly of furniture for refurbishing the residence of the Ambassador of the Republic of Bulgaria in Riyadh, the Kingdom of Saudi Arabia, and of the Embassy of the Republic of Bulgaria in Riyadh, the Kingdom of Saudi Arabia, with the attaching residence part, in two lots: Lot 1: "Supply and assembly of office furniture"

**For lot No 2:**

"Supply and assembly of furniture for refurbishing the residence of the Ambassador of the Republic



of Bulgaria in Riyadh, the Kingdom of Saudi Arabia, and of the Embassy of the Republic of Bulgaria in Riyadh, the Kingdom of Saudi Arabia, with the attaching residence part, in two lots: Lot 2: "Supply and assembly of upholstered furniture"]

Tender opening shall be public at the following address: Umm al-Hammam St., Taik Residence Compound, House 77, Riyadh, Kingdom of Saudi Arabia, and the tenderers in the procedure or their authorised representatives may be present at the opening.

**Date of the Contract notice**

Date (dd/mm/yyyy) [09.11.2018]

Заличено на осн. чл.  
2 от ЗЗЛД

**Contracting Authority**

**Full name:** (Signature and stamp) [Vladimir Plamenov Dorovski]

**Position:** [Chargé d'affaires of the Embassy in Riyadh]

