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**NOTICE OF VACANCY**

**SECONDED NATIONAL EXPERTS TO THE EUROPEAN COMMISSION**

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| **Post identification:**  (DG-DIR-UNIT) | | **ENV.F.3** |
|  | **Directorate-General:**  **Directorate:**  **Unit:**  **Head of Unit:**  **Email address:**  **Telephone:** | **ENV**  **F – Global Sustainable Development**  **F.3 – Multilateral Environmental Cooperation**  **Emmanuelle MAIRE**  **Emmanuelle.maire@ec.europa.eu**  **+32 2 29 91586** |
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|  | **Number of available posts:**  **Category:** | **1**  **Administrator (AD)** |
|  | **Suggested taking up duty:**  **Suggested initial duration:** | **3rd quarter 2018 [[1]](#footnote-1)**  **2 year(s)1** |
|  | **Place of secondment:** | **🗷 Brussels □ Luxembourg □ Other: ………..** |
|  | **Specificities** | **□ With allowances 🗷 COST-FREE** |
| **This vacancy notice is also open to**  **🗷    the following EFTA countries :  □ Iceland □ Liechtenstein 🗷 Norway □ Switzerland  □ EFTA-EEA In-Kind agreement  (Iceland, Liechtenstein, Norway) □    the following third countries: □    the following intergovernmental organisations:** |
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| **1** | **Nature of the tasks:** | |
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|  | The "Multilateral Environmental Cooperation” Unit of DG Environment is dealing with multilateral environmental agreements and processes (UN), international forest policy, wildlife trade and conservation, as well as environmental aspects of trade policy.  The expert will form part of a team dealing with international forest policy issue, and responsible in particular to implement EU policies to combat deforestation and illegal logging at the global level and to represent the EU in relevant international fora such as the UN Forum on Forests (UNFF), the UN Food and Agriculture Organization (FAO), and the International Tropical Timber Organization (ITTO).  Under the responsibility of the Head of Unit, the successful candidate will contribute in particular to the overall work of the team on the implementation of EU policy to combat illegal logging and related trade through the EU Forest Law Enforcement Governance and Trade (FLEGT) Action Plan and the EU Timber Regulation (EUTR) (Regulation (EU) No 995/2010 (http://ec.europa.eu/environment/forests/timber\_regulation.htm). In addition, s/he could be called to participate in other areas of work of the forest team, including international cooperation in bilateral and multilateral fora and initiatives to tackle agricultural drivers of deforestation, and promoting deforestation-free supply chains.  In this context, the successful candidate will carry out the following tasks:   1. Contribute to the implementation of the FLEGT implementation work-plan 2018-2022; 2. Support the implementation of the EU Timber and FLEGT Regulation and monitor their effective implementation across the EU, including development of guidance documents to facilitate compliance by operators and competent authorities; 3. Support the organisation, participate and contribute actively to the meetings of the EUTR/FLEGT Committee, expert group and informal enforcement group; 4. Support in the management of tasks of service contracts linked to the implementation of EUTR and FLEGT Regulation; 5. Support the work of the unit in better engaging with private sector, both as regards the implementation of the EUTR and FLEGT Regulation; 6. Support to the negotiations and/or implementation of FLEGT Voluntary Partnership Agreements with third countries in the Asian Region; 7. Contribute to unit work on forest crime, including engagement with relevant law enforcement agencies such as INTERPOL, the United Nations Office on Drugs and Crime (UNODC), EUROPOL, and synergies with the EU Action Plan against Wildlife trafficking; 8. Contribute to the implementation of other areas of the FLEGT Action Plan, including public procurement, finance and investment and support to the private sector; 9. Undertake any other relevant tasks assigned by the Head of Unit.   This post involves frequent contacts with other services within the Commission (particularly DG DEVCO, DG CLIMA, DG AGRI, DG GROW and the EEAS), with Member States, stakeholders and contractors. | |
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| **2** | **Main qualifications:** | |
|  | a) Eligibility criteria | |
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|  | The following eligibility criteria are to be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil one of them will be automatically eliminated from the selection process.  • Professional experience : at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD;  • Seniority : at least one year by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 12 months before the secondment;  • Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties. | |
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|  | b) Selection criteria | |
|  | Diploma:  - University degree:  The applicant should have a degree in law, natural sciences, political sciences or economics.    - Or professional training or professional experience of an equivalent level:  Other background will be considered if the candidate has relevant professional experience in the field of forestry or natural resource sector. | |

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|  | Professional experience:  The ideal candidate would have experience in the forest or natural resource sector. Prior experience with implementation of EU legislation would be an asset. The ability to draft legal texts would be an advantage. We look for a well-organised candidate with a sense of initiative, excellent written and oral communication skills, good negotiation skills (preferably also at international level), and able to work in a team. |
|  | Language(s) necessary for the performance of duties:  Fluent and proficient use of English as a spoken and written language, good knowledge of other languages such as French or Spanish is an advantage. |
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| **3** | **Submission of applications and selection procedure** |
|  | Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.**  **Candidates are required not to add other documents** (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. |
|  | Candidates will be informed of the follow-up of their application by the unit concerned. |
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| **4** | **Conditions of the secondment** |
|  | The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <http://ec.europa.eu/civil_service/job/sne/index_en.htm>.  The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.  Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.  During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.  If any document is inexact, incomplete or missing, the secondment may be cancelled. |
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| **5** | **Processing of personal data** |
|  | The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.  Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).  Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor [edps@edps.europa.eu](mailto:edps@edps.europa.eu).  To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on <http://ec.europa.eu/dgs/personnel_administration/security_en.htm>. |
|  | Information on data protection for candidates to a JRC post is available on: <http://ec.europa.eu/dgs/jrc/index.cfm?id=6270>. |
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1. These mentions are given on an indicative basis only (Art.4 of the SNE Decision). [↑](#footnote-ref-1)