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| **Post identification:**  (DG-DIR-UNIT) | | **TAXUD-A-2** | |
|  | **Directorate-General:** | **TAXATION AND CUSTOMS UNION** | |
|  | **Directorate:**  **Unit:** | **Customs (A)**  **Customs legislation (A2)** | |
|  | **Head of Unit:** | **Susanne Aigner** | |
|  | **Telephone:** | **+32 2 29 66795** | |
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|  | **Number of available posts:**  **Category:** | **1**  **Administrator (AD)** | |
|  | **Suggested taking up duty:**  **Suggested initial duration:** | **3rd quarter 2018[[1]](#footnote-1) (1st September 2018)**  **2 year(s)1** | |
|  | **Place of secondment:** | **X Brussels □ Luxembourg □ Other: ………..** | |
|  | **Specificities:** | **X With allowances □ COST-FREE** | |
| **This vacancy notice is also open to**  **□    the following EFTA countries :  □ Iceland □ Liechtenstein □ Norway □ Switzerland  □ EFTA-EEA In-Kind agreement  (Iceland, Liechtenstein, Norway) □    the following third countries: □    the following intergovernmental organisations:** | |
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| **1** | **Nature of the tasks:** | | |
|  | The Unit "Customs legislation" is looking for a seconded National Expert (SNE) with several years of experience in the field of Customs legislation in order to provide technical and political analysis of customs policies.  The person will have the following main areas of responsibility:   * Develop EU/Commission policies in the field of transit legislation, namely contribute to the implementation of the Union Customs Code (UCC) and its supporting acts, and in the field of UNECE Conventions, in particular the TIR Convention. * Prepare, draft, update, consolidate and/or codify proposals for Union legislation in the area of transit and/or amendments thereof and follow the decision making process. * Study results of stakeholder consultations to take them duly into account. * Manage the implementation of transit related legislation, including the UNECE TIR and other Conventions; organise, set up and/or participate in relevant Committees and Expert Groups. * Monitor and/or verify the proper implementation of transit related legislation in Member States. * Provide guidance to management or other units concerning the preparation and implementation of legal acts. * Contribute to the quality and consistency of the Directorate’s general output, including briefings, speeches and other publications, from a legal point of view. * Contribute to replies to the European Parliament or Ombudsman questions or European Court of Auditor’s reports on customs transit issues. * Assist in contacts, consultation and negotiations with other EU institutions, Commission services, Member States and trade representatives in the field of transit and related legislation.   The successful candidate will need good analytical, organisational and communication/ drafting skills, should be prepared to undertake missions and be able to work under pressure. | | |
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| **2** | **Main qualifications:** | | |
|  | a) Eligibility criteria  Candidates need to fulfil the following eligibility criteria in order to be seconded to the Commission. Consequently, candidates who do not fulfil one of them will be automatically eliminated from the selection process.   * Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD; * Professional experience: at least three years' experience in administrative, legal, scientific, technical, advisory or supervisory functions which can be regarded as equivalent to those of function groups AD; * Seniority: at least three years by your employer, that is having worked for an eligible employer (as described in Art. 1 of the SNE decision) on a permanent or contract basis for at least 3 years before the secondment; * Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. An SNE from a non-member country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.   b) Selection criteria  - Education:  Degree in Customs, Law, Economics or Finance or equivalent :  - university degree or  - professional training or professional experience of an equivalent level  - professional experience:  Sound professional experience regarding customs legislation and transit procedures in particular TIR.  - language(s) necessary for the performance of duties:  A good knowledge of English (both oral and written) is required. Knowledge of another EU language to the extent necessary for the performance of the duties would be an asset. | | |
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| **3** | **Submission of applications and selection procedure** | | |
|  | Candidates should send their application according to the **Europass CV format** (http://europass.cedefop.europa.eu/en/documents/curriculum-vitae) in English, French or German **only to the Permanent Representation / Diplomatic Mission to the EU of their country**, which will forward the applications to the competent services of the Commission within the deadline fixed by the latter. **Not respecting this procedure or deadlines will automatically invalidate the application.**  **Candidates are required not to add other documents** (such as copy of passport, copy of degrees or certificate of professional experience, etc). If necessary, these will be requested at a later stage. | | |
|  | Candidates will be informed of the follow-up of their application by the unit concerned. | | |
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| **4** | **Conditions of the secondment** |
|  | The secondment will be governed by the **Commission Decision C(2008)6866 of 12/11/2008** laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision). This decision is available on <http://ec.europa.eu/civil_service/job/sne/index_en.htm>.  The SNE will remain employed and remunerated by his/her employer during the secondment. He/she will equally remain covered by the national social security.  Unless for cost-free SNEs, allowances may be granted by the Commission to SNEs fulfilling the conditions provided for in Art. 17 of the SNE decision.  During the secondment, SNEs are subject to confidentiality, loyalty and absence of conflict of interest obligations, as provided for in Art. 6 and 7 of the SNE Decision.  If any document is inexact, incomplete or missing, the secondment may be cancelled. |
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| **5** | **Processing of personal data** |
|  | The selection, secondment and termination of the secondment of a national expert requires the Commission (the competent services of DG HR, DG BUDG, PMO and the DG concerned) to process personal data concerning the person to be seconded, under the responsibility of the Head of Unit of DG HR.B4. The data processing is subject to the SNE Decision as well as the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.  Data is kept by the competent services for 10 years after the secondment (2 years for not selected or not seconded experts).  Data subjects may exercise their right of access to data concerning them and the right to rectify such data by applying to the controller, in accordance with Article 13 of the Regulation on the processing of personal data. The candidate may send complaints to the European Data Protection Supervisor [edps@edps.europa.eu](mailto:edps@edps.europa.eu).  To the attention of candidates from third countries: your personal data can be used for necessary checks. More information is available on <http://ec.europa.eu/dgs/personnel_administration/security_en.htm>. |
|  | Information on data protection for candidates to a JRC post is available on: <http://ec.europa.eu/dgs/jrc/index.cfm?id=6270>. |
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1. These mentions are given on an indicative basis only (Art.4 of the SNE Decision). [↑](#footnote-ref-1)