

EEAS

NOTICE OF VACANCIES

for posts of

"cost-free" SECONDED NATIONAL EXPERTS

in **EUROPEAN UNION DELEGATIONS** outside the EU

Central contact point for applications by e-mail:
Division EEAS.BA.HR.2 – SNE-DELEGATIONS@eeas.europa.eu

**Vacant posts for job profile “Non-proliferation and Nuclear Affairs” /
Postes vacants pour le profil d’emploi «non-prolifération et affaires nucléaires»**

	Delegation	N° post SYSPER2	Delegation section	Comments
1	Vienna	153195	UN	Libre à partir de / vacant as of 01.10.2018

Indicative list which may be completed by additional posts with equivalent profiles for Delegations in the same region or for another region

Listes indicatives susceptibles d’être complétées dans des profils équivalents par des postes additionnels pour des Délégations dans les mêmes régions ou pour d’autres régions.

**Expert National Détaché pour une Délégation de l'Union Européenne /
Seconded National Expert for a Delegation of the European Union**

JOB DESCRIPTION

Job Title: SNE – Senior Policy Coordinator Non-proliferation and Nuclear Affairs (POL)

Job Location: Delegation of the European Union to the IOs in Vienna, Austria

Job Number: 153195

Area : UN Section

Category: Seconded National Expert (SNE)

Duration: Two years (extension possible up to 4 years)

Job Content

Overall purpose: Under the supervision of the Head of Delegation and the Head of the UN Section, coordinate the work of the Section related to nuclear non-proliferation, the International Atomic Energy Agency (IAEA), IAEA-related aspects of the Joint Comprehensive Plan of Action (JCPOA), the Nuclear Non-Proliferation Treaty (NPT), the Comprehensive Nuclear Test Ban Treaty (CTBT) and export-control regimes. The job holder will also be expected to help manage the team of colleagues covering the aforementioned issues.

To ensure liaison with EU/Euratom services, Vienna-based UN Organisations and EU Member States' and Third Countries' Missions as well as EU visibility and thematic policy coherence.

Functions and Duties:

The position is of particular importance for the functioning of the UN Section. The SNE will require experience in diplomatic work when engaging with the IAEA, other related Organisations, EU Member States' and other countries Missions on a wide range of topics, some of which have sensitive political implications.

Representation, negotiation and participation:

- Coordinate EU positions with EU Member States and attend, prepare and chair meetings in fields like the IAEA General Conference and Boards of Governors preparations, the NPT Review process, CTBT coverage and nuclear non-proliferation and export control.
- Follow all IAEA-related aspects of the JCPOA and its implementation and manage relevant flows of information involving the IAEA, concerned countries, EU institutions (e.g. DG JRC) and the Delegation's JCPOA Section.
- Contribute to local EU coherence by aligning the positions of the European Commission, the European External Action Service and EU Member States.
- Represent the EU at the relevant International Organisations in Vienna (e.g. IAEA and CTBTO); similar representation towards third countries.
- Preparation of EU positions in the above-mentioned areas.
- Participation in consultations/negotiations in the areas of responsibility.
- Management of strategic outreach of the EUDEL with (groups of) third countries.

Policy Development:

- Contribute to policy development in the fields of IAEA-related matters, nuclear non-proliferation, CTBTO and export control, through regular reporting and preparation of briefings, background notes and proposals.
- Contribute to the implementation of EU policies and to the formulation of EU positions in relevant fields, including EU statements at the meetings of the policy-making bodies.

External Communication:

- Liaise with the IAEA Secretariat to maintain an overview of IAEA activities, including as regards the cooperation under EU financial instruments.
- Draft UN Section information notes provided to EU partners as appropriate.
- Contribute to the Press and Information activities of the UN Section.

Internal Communication and Communication with HQ:

- Report to/liaise with Headquarters (EEAS, ENER, JRC, DEVCO, Council Secretariat).
- Respond to specific requests for briefing and information from Headquarters and advice on coherence of EU/Euratom policy activities with those of the IAEA.

Job Requirements

Education and Training: University/post-graduate degree.

Experience: At least 10 years of experience in the above-mentioned areas (see job content), ideally from diplomatic positions covering nuclear non-proliferation and/or UN fora.

Skills

Linguistic skills: Thorough knowledge of written and spoken English is essential. Knowledge of French and German would be helpful.

Communication skills: Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.

Interpersonal skills: Management of a team of experts. Coordination and communication.

Intellectual skills: Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify challenges and solutions.

Negotiation skills: Capability to chair meetings and bridging conflicting views.

Self-management skills: Capacity to prioritise, organise and perform work under time pressure is essential, as well as preparedness to work overtime, when required.

Personal Qualities

Dynamic, motivated and flexible personality. Able to adapt quickly to new situations and deal with new challenges. Ability to work in a multicultural and multilateral environment. The candidate should be a team player skilled in managing groups of experts.