

To the all NFPoCs
Call for SNEs - Seconded National Expert in Frontex Situation Centre/ Operations Division

Our ref: 26.09.2017/BENO/748/21511/2017

Please quote when replying.

Warsaw, 26/09/2017

Dear Sir/Madame,

I would like to ask you for assistance in selecting a qualified National Expert (SNE) that could be seconded to Frontex by considering your personnel to be proposed for an SNE post of the following profile:

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|---|
| Post Title |
| <u>Senior Duty Officer/ Frontex Situation Centre- 3 posts</u> |

- Number of the procedure: **SNE/2017/14**
- Deadline for applications: **3 November 2017;**
- Proposed date of starting the secondment: **as soon as possible;**
- Place of secondment: **Warsaw, Poland;**
- Length of secondment: **three years** and it may be renewed if it is justified in the interest of Frontex;
- Level security clearance: at least at the **EU SECRET (SECRET UE)** level; copy should be provided together with the application form.

The secondment is governed by the 'Management Board Decision 12/2017 of 30 March 2017 on secondment of national experts to Frontex in Warsaw and decision of the Executive Director of Frontex, establishing the different levels of security clearance for posts in Frontex of 30 November 2016.

The applications should be submitted via the Permanent Representation Offices using the Specific Application Form annexed to this letter (Please note that the template was recently updated and therefore candidates are kindly requested to use the new form while applying).

Please kindly inform the SNE's employer about the obligations towards the person throughout the period of secondment in accordance with article 1(1) of the SNE rules. Please note that only applicants shortlisted for the interview/competency test will be notified about the outcomes. The status of the recruitment procedure is to be found on Frontex website.

Please accept my highest considerations,
Yours sincerely,



Fabrice Leggeri
Executive Director

Annex 1: SNE job profile;
Annex 2: Specific Application Form;
Annex 3: Decision of the Management Board of 30 March 2017 laying down the rules on the secondment of the National Experts to Frontex;
Annex 4: Decision of the Executive Director on the levels for security clearance for Frontex posts;
Annex 5: form 1A - Employer authorization for Seconded National Expert candidate;