

**JOB DESCRIPTIONS OF EUBAM SECONDED EXPERTS
DECEMBER 1, 2017**

1. Head of Field Office (in Moldova or Ukraine)

Main objectives of the assignment/scope of work:

The Head of Field Office is responsible for planning and overseeing all activities and the day-to-day management of the Field Office under the supervision of the Head of Operations Office. S/he is responsible for the conduct of the staff and the quality of assistance provided by the Field Office to the partner services at relevant locations as well as regular reporting on activities, findings and observations through the EUBAM reporting mechanisms.

S/he coordinates and guides the work of a team of seconded international experts and national personnel.

Detailed description of activities:

- Manage and oversee all operational activities and staff of the Field Office and ensure that EUBAM provides monitoring support, advice and on-the-job training – as applicable to the mandate of the Field Office – at Moldovan and Ukrainian border crossing points, inland customs houses, relevant law enforcement posts, internal Transnistrian boundary line, at sea ports and along the green and blue border areas as per the Mission mandate and the Description of the Action.
- Plan and organise the work of the Field Office personnel, determine tasks and work plans and monitor results, decide on work schedule and shifts.
- Ensure discipline and obedience to the Code of Conduct/Standard Operating Procedures/Standard Administrative Procedures and instructions issued by EUBAM Headquarters.
- Oversee planning and implementation of transfer of skills through on-the-job training and support given by the EUBAM field personnel to the operational customs or border guards partner services in a live working environment.
- Ensure that the advice and support provided by the EUBAM field personnel to the partner services is pro-active, pursuant to the provisions of the Moldovan and Ukrainian legislation and is line with rules/regulations of the EU and the best practices of EU member states and follows EUBAM instructions.
- Prepare weekly and ad hoc reports (situation reports, incident reports).
- Provide support to Mission's specific operational activities (such as investigations or analysis).
- Facilitate exchange of information between partner services by organising meetings and coordination of joint activities at the local level.
- Perform any other tasks as assigned.

Main outputs/deliverables:

1. Management of the Field Office by supervision of seconded experts and national personnel.
2. Overall responsibility for planning and implementation of monitoring and support activities of the Field Office (as per EUBAM action plan).
3. Pro-active, relevant and accurate transfer of skills through on-the-job training and guidance provided by the Field Office to the partner services within the range of the Field Office (as per EUBAM action plan).

Monitoring and reporting requirements:

The Head of Field Office reports to the Head of Operations Office, who is responsible for appraisal of performance and quality of work deliverables. The reporting takes place through written and verbal briefs.

Selection criteria/requirements:

- Master's degree in law, economics, social sciences or a related field or Diploma from Police/Customs/Border Police or Border Guard Academy of the same level complemented with minimum 8 years of relevant working experience and specialised training.
- Experience as national or international customs or law enforcement official or civil servant of EU Member State or EU institution.
- At least eight (8) years of operational experience of border and/or customs controls, of which at least 5 years at management level.
- Experience with customs/border police/ border guard reform projects/missions in transition or developing countries is an asset.
- Demonstrated ability to decisively build and manage teams in a multinational environment.
- Very good communication and drafting skills.
- Fluency in written and spoken English. Knowledge of other EU languages (Romanian, in particular) and Russian and/or Ukrainian is an asset.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Possession of a valid civilian driver license for motor vehicles (Category B or equivalent) and ability to drive any 4-wheel drive vehicles with manual/automatic transmission under complicated road conditions.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

2. Communications Expert (seconded)

Main objectives of the assignment/scope of work:

The Communications Expert plans, develops and oversees implementation of all communications activities of EUBAM covering outreach, advocacy and publications. S/he is responsible for all external communications activities of EUBAM including outreach, advocacy and publications. S/he works with national and international media and with communications offices of other international entities and partner services. S/he advocates for EUBAM's mission and provides quality information about the activities and impact of EUBAM and its partner services in Moldova and Ukraine.

The Communications Expert reports to the Head of Mission and supervises the work of a team of national personnel.

Detailed description of activities:

- Oversee the activities of the Media and Communications Office, prepare work plans, reports and supervise personnel.
- Develop the EUBAM external communications strategy in line with EU guidelines and formulate related implementation activities.
- Contribute to the drafting of the Mission's regular reports on progress achieved in the implementation of EUBAM Plan of Action such as Mission's monthly and annual reports.
- Prepare papers, notes and presentation on the Mission's development, its focus and working methods.
- Coordinate and oversee the implementation of the communications and other related plans.
- Coordinate and manage EUBAM's publication activities including content management, norms for publishing, design, production and printing and supervision of dissemination.
- Identify and develop storylines for publications and substantive articles, draft media inputs and articles.
- Develop and oversee implementation of advocacy and outreach (public information) campaigns and the development of public information/advocacy materials, respond to inquiries for public information. Develop materials for special events.
- Develop and maintain the EUBAM web site in cooperation with IT, and prepare/update web contents. Ensure consistency and accuracy of the published materials.
- Ensure coverage of EUBAM's work through development and maintenance of media contacts and providing newsworthy information to media. Design and promote campaigns with local and regional media. Facilitate access for journalists to EUBAM experts.
- Develop and foster close contacts with press services of government institutions, multilateral and bilateral donors, civil society and private sector for implementation of the communications strategy (organization of roundtable discussions, press conferences, briefing sessions, interviews, launching events, etc.).
- Plan and conduct training, provide advice to EUBAM staff on communications.
- Maintain contact with respective communications and media officers of the EU and IOM and provide inputs to IOM publications and materials, if needed.
- Perform other tasks as assigned.

Monitoring and reporting requirements:

- The Communications Expert reports to the Head of Mission, who is responsible for appraisal of performance and quality of work deliverables. Reporting takes place through written and verbal briefs.

Selection criteria/requirements:

- Master's degree preferably in social sciences, journalism or public relations.
- Experience as national or international law enforcement official or civil servant of an EU Member State or EU institution.
- A minimum of eight (8) years of relevant working experience in field in public relations/communications of which minimum four (4) years spent at managerial level.
- Demonstrated ability in elaborating and implementing communications and publications strategies as well as in developing and managing media and advocacy campaigns.
- Very good overall understanding of border security issues and ability to communicate issues to both generalist and specialist audiences.
- Outstanding drafting and communication skills.
- Fluency in written and spoken English. Knowledge of other EU languages (Romanian, in particular) and Russian and/or Ukrainian is an asset.
- Familiarity with relevant IT software tools (Windows, web page design tools).
- National certificate of no criminal record.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

3. Border Control / Customs Control

Border Guard/Border Police

Functions (indicative):

- To provide pro-active advice and support to the partner's border guard/border police services in the practical working environment on the basis of relevant Moldovan/Ukrainian legislation.
- To assist and advise partner services in the implementation of more effective border checks in order to combat cross border crime.
- To improve operational effectiveness of partner services through transfer of skills and EU best practices on development of jointly operated border crossing points and one-stop-shop controls.
- To improve operational effectiveness of partner services through transfer of skills and EU best practices, including profiling and other risk assessment tools, and use of special equipment, etc.
- To assist and advise partner services in the prevention, detection and investigation of cross-border crime as well as in the prevention of corruption.
- To provide on the job training on a daily basis to Moldovan/Ukrainian border guard/ border police officials in a live work environment.
- To support EUBAM HQ based activities in accordance with the Action Plan at local and field level.
- To contribute to regular reporting.

Requirements:

- Active border police/border guard officials of EU Member States at the operational or tactical level.
- Professional experience (minimum six (6) years) with at least three (3) recent years' experience in a Border Police/Border Guard Service (border checks).
- Investigative experience, especially in cross-border crimes such as illegal trafficking of arms, ammunition, chemical biological, radiological and nuclear (CBRNe) materials, drugs smuggling, tobacco products smuggling, document crime, motor vehicle crime, etc.
- Practical experience in management or design of jointly operated border crossing points, including the application and implementation of the IBM concept, one-stop-shop controls and /or experience in the Schengen accession process.
- Practical experience in risk profiling and control of illegal trafficking of weapons and ammunition as well as nuclear materials will be an asset.
- Previous involvement in capacity building projects will be an asset.
- Being a certified Schengen evaluator will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Possession of a valid civilian driver license for motor vehicles (Category B or equivalent) and ability to drive any 4-wheel drive vehicles with manual/automatic transmission under complicated road conditions.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

Customs

Functions (indicative):

- To provide pro-active advice and support to the partner's customs services in the practical working environment on the basis of relevant Moldovan/Ukrainian legislation.
- To assist and advise partner services in the creation of a more effective customs control and to assist in combating cross border crime.
- To improve operational effectiveness of partner services through transfer of skills and EU best practices, including profiling and other risk assessment tools, and use of special equipment, etc.
- To provide on-the-job training on a daily basis to Moldovan/Ukrainian customs officials in a live work environment.
- To support EUBAM HQ based activities in accordance with the Action Plan at local and field level.
- To improve operational effectiveness of partner services through transfer of skills and EU best practices on development of jointly operated border crossing points.
- To assist and advise partner services in the prevention, detection and investigation of Customs and VAT fraud, cross-border smuggling of goods, trafficking of drugs, tobacco and weapons, IPR infringements, motor vehicle crime as well as in the prevention of corruption.
- To contribute to regular reporting.

Requirements:

- Active customs officials of EU Member States at the operational or tactical level.
- Professional experience (minimum 6 years) in a Customs Service (customs control).
- Previous involvement in capacity building projects will be an asset.
- Investigative experience, especially in cross-border violations such as CU and VAT fraud, CU undervaluation, drugs smuggling, tobacco product smuggling, weapons smuggling, IPR infringements, motor vehicle crime etc.
- Practical experience in risk profiling and control of illegal trafficking of weapons and ammunition as well as nuclear materials will be an asset.
- Operational experience at road and rail Border Crossing Points or border operations.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Practical experience with implementation of the IBM concept.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Experience in using non-intrusive inspection technologies (x-ray devices).
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Possession of a valid civilian driver license for motor vehicles (Category B or equivalent) and ability to drive any 4-wheel drive vehicles with manual/automatic transmission under complicated road conditions.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

4. Risk Analysis

Border Guard/Border Police

Functions (indicative):

- To observe and evaluate the collection, treatment, assessment and dissemination of information by partners services and to provide initial advice for tactical risk analysis.
- To provide training at the operational level on risk analysis including the development of cross border crime threat assessments, collection and treatment of information, use of risk profiles and selectivity as well as profiling of passengers and means of transport.
- To improve and strengthen the functioning of risk analysis units at operational level in order to support and enhance their sustainability, which will have influence on the interaction between strategic, operational and tactical levels.
- To help establish risk analysis profiles, basic tools and operational planning models taking into account the specifics of the working location at which border control is exercised, in order to ensure that effective control of all persons at the border is based on the use of proper risk analysis.
- To assist in sharing and exchanging information within and between all authorities involved in border management (i.e. customs and police).
- To support the EUBAM HQ based activities in accordance with the Action Plan at local and field level.
- To liaise with all relevant partners within the area of responsibility.
- To contribute to regular reporting.

Requirements:

- Active border police/border guard or law enforcement official of an EU Member State or an EU institution.
- Professional experience (minimum 6 years) in a Border Guard/Police Service and a minimum of 3 recent years in the areas of risk analysis and border police/border guard or police analysis, including analysis of cross-border trafficking, etc.; excellent knowledge of latest developments in the EU in this regard.
- Familiarity with the EU Acquis Communautaire on border management and the Common Integrated Risk Analysis Model (CIRAM).
- Experience in planning and delivery of training in risk analysis information management or data mining.
- Fluency in working with data analysis and research software used by border services.
- Respect of confidentiality clauses regarding any sensitive/confidential information, which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Very good drafting skills.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment. Experience with data analysis and research software, preferably, i2 Analyst's Notebook.
- Possession of a valid civilian driver license for motor vehicles (Category B or equivalent) and ability to drive any 4-wheel drive vehicles with manual/automatic transmission under complicated road conditions.

- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

Customs

Functions (indicative):

- To observe and evaluate the collection, treatment, assessment and dissemination of information by partner services, and to provide initial advice for tactical risk analysis.
- To provide training at the operational level on risk analysis including the development of cross border crime threat assessments, collection and treatment of information, use of risk profiles and selectivity as well as profiling of passengers and means of transport.
- To improve and strengthen the functioning of risk analysis units at operational level in order to support and enhance their sustainability, which will have influence on the interaction between strategic, operational and tactical levels.
- To help establish risk profiles at the operational level, taking into account the economic situation in the region concerned for each location at which customs control is exercised, in order to ensure that selectivity of customs examination is based on the use of proper analysis of risk involved.
- To liaise with all relevant partners within the area of responsibility in order to help, support and advise their local risk analysis units in any issues dealing with the analysis of information.
- To assist in sharing and exchanging information within and between all authorities involved in border management (i.e. border guards and police).
- To support EUBAM HQ based activities in accordance with the Action Plan at local and field level.
- To liaise with all relevant partners within the area of responsibility.
- To contribute to regular reporting.

Requirements:

- Active customs official/customs specialist of an EU Member State, an EU institution.
- Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 recent years in the areas of risk analysis and customs analysis, including analysis of cross-border crimes, etc.; excellent knowledge of latest developments in the EU in this regard.
- Fluency in working with data analysis and research software used by customs.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Very good drafting skills.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment. Experience with data analysis and research software, preferably, i2 Analyst's Notebook.
- Possession of a valid civilian driver license for motor vehicles (Category B or equivalent) and ability to drive any 4-wheel drive vehicles with manual/automatic transmission under complicated road conditions.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

5. Mobile Units

Border Guard/Border Police

Functions (indicative):

- To assist the partner services in the development of mobile units, their management and operational activities.
- To assist and advise on mobile units' activities in developing their capacity building and more effective operational activities
- To provide mentoring for mobile units in order to transfer skills and knowledge on the concept of mobile unit operations (e.g. concept of target location selection, understanding of the need for targeted operations, the components of selectivity, concept of threat assessment and selectivity as applicable to mobile groups, etc.)
- To provide on-the-job training on daily basis to enhance the skills of members of mobile units in order to promote a more effective border control, joint patrolling and surveillance regime focusing on the practical use of mobile teams.
- To improve the operational effectiveness of mobile units through transfer of skills and good practices, including operational planning of profiling and other risk assessment techniques, use of special equipment, etc.
- To provide advice and recommendations in order to support the border police/ guard service in its practical working environment on the basis of relevant Moldovan/ Ukrainian legislation including the development of standard operational procedures (SOPs) between the UASBGS and UASFS on inter-agency mobile groups.
- To provide assistance and advice to the mobile units in the identification of cross-border crimes as well as in the prevention of corruption.
- To contribute to regular reporting.

Requirements:

- Active border officials of EU Member States at the operational or tactical level.
- Professional experience (minimum 6 years) in a Border Guard/Police Service and a minimum of 3 recent years was in mobile units operations; middle management experience in mobile units will be an asset.
- Knowledge and practical experience in vehicle searching techniques, different ways of combating illegal immigration and other cross border crime, experience as a mentor will be an asset.
- Experience in Schengen Acquis, national border guard/police law and regulations.
- Previous involvement in management capacity building projects will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Possession of a valid civilian driver license for motor vehicles (Category B or equivalent) and ability to drive any 4-wheel drive vehicles with manual/automatic transmission under complicated road conditions.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

Customs

Functions (indicative):

- To assist the partner services in the development of mobile units, their management and operational activities.
- To assist and advise on mobile units' activities in developing their capacity and more effective operational activities.
- To provide mentoring for mobile units in order to transfer skills and knowledge on the concept of mobile unit operations (e.g. concept of target location selection, understanding of the need for targeted operations, the components of selectivity, concept of threat assessment and selectivity as applicable to mobile groups, etc.).
- To provide on-the-job training on a daily basis to enhance the skills of members of mobile units, in order to promote more effective border controls, joint patrolling and surveillance regime focusing on the practical use of mobile teams.
- To improve the operational effectiveness of mobile units through transfer of skills and good practices, including operational planning of profiling and other risk assessment techniques, use of special equipment, etc.
- To provide advice and recommendations in order to support the customs service in the practical working environment on the basis of relevant Moldovan/Ukrainian legislation including the development of standard operational procedures (SOPs) between the UASBGS and UASFS on inter-agency mobile groups.
- To provide assistance and advice to the mobile units in the identification of cross-border crimes as well as in the prevention of corruption.
- To contribute to regular reporting.

Requirements:

- Active customs officials of EU Member States at the operational or tactical level.
- Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 recent years in mobile units operations; middle management experience in mobile units will be an asset.
- Knowledge and practical experience in vehicle searching techniques, different ways of combating smuggling of goods, experience as a trainer will be an asset.
- Experience in customs code, national customs law and regulations.
- Previous involvement in management capacity building projects will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Possession of a valid civilian driver license for motor vehicles (Category B or equivalent) and ability to drive any 4-wheel drive vehicles with manual/automatic transmission under complicated road conditions.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

6. Sea Port / Airport Experience

Customs

Functions (indicative):

- To assist the customs service in the development of control functions and relevant methodologies at sea ports/airports.
- To assess the institutional capacity of the customs port and airport authorities, and to assist it in its development, as well as providing advice during the implementation of given recommendations.
- To assist customs in liaising with the port and other control authorities in the ports/airports.
- To mentor on enhancing related skills.
- To provide advice in the practical working environment.
- To improve operational effectiveness with the transfer of skills and EU best practices, use of special equipment, etc.
- To assist and advise in the identification, targeting and selection of smuggling of goods, drugs, customs fraud and other cross border crimes.
- To advise on the specifics of the control of:
 - ✓ containers, ships and related documents (ports);
 - ✓ general airfreight and courier and express parcel consignments and related documents (airports).
- To contribute to regular reporting.

Requirements:

- Active customs official of EU Member States at the operational level.
- Professional experience (minimum 6 years) in a Customs Service (customs control) and a minimum of three (3) recent years spent at a sea ports/airports.
- Previous involvement in capacity building projects will be an asset.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Experience in operating non-intrusive inspection equipment (scanners, X-ray) will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Possession of a valid civilian driver license for motor vehicles (Category B or equivalent) and ability to drive any 4-wheel drive vehicles with manual/automatic transmission under complicated road conditions.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

7. Rules of Origin and/or Customs Valuation

Customs

Functions (indicative):

- To assist the customs service in the development of origin of goods and/or customs valuation function and relevant methodologies.
- To assess relevant operational capacity and to assist it in developing appropriate skills, to provide advice during the implementation of given recommendations.
- To mentor on enhancing related skills.
- To provide advice and recommendations in the practical working methods.
- To advise on the legislation and to assist with the implementation of relevant EU and WCO standards and best practice.
- To improve operational effectiveness through the transfer of skills and good practices, use of special techniques via on-the-job trainings
- To contribute to regular reporting.

Requirements:

- Active customs official of EU Member States.
- Professional experience (minimum 6 years) in a Customs Service and a minimum of 3 years of relevant experience in origin of goods and/or valuation.
- Previous involvement in capacity building projects will be an asset.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Respect of confidentiality clauses regarding any sensitive/confidential information which could be received or handled in the exercise of the duties.
- Previous international experience and specifically, participation in border management reform projects in third countries will be an asset.
- Strong interpersonal, communication and presentational skills, and the ability to work effectively in a multicultural environment.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Possession of a valid civilian driver license for motor vehicles (Category B or equivalent) and ability to drive any 4-wheel drive vehicles with manual/automatic transmission under complicated road conditions.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

8. Customs Procedures

Customs

Functions (indicative):

- To advise, support and assist the Partner Customs Services (MDCS and UASFS) to implement the Customs elements of the EU – MD and EU - UA Association Agreements/Deep and Comprehensive Free Trade Agreement (AA/DCFTA), WTO Trade Facilitation Agreement (TFA), revised Customs Blueprints and other international and national customs commitments/regulations .
- To identify specific technical and legislative gaps and suggest solutions; the current and planned international obligations and the needs of business in Moldova and Ukraine to be considered.
- To provide advice and assistance in standardization of customs procedures, with the special focus on smooth flow of goods in international trade.
- To provide advice and assistance in organizing and coordinating actions related to the implementation of customs simplified procedures according to the AA/DCFTA requirements.
- To ensure timely and appropriate reporting on his/her activity.

Requirements:

- Serving customs official or civil servant of EU Member State or EU Institution.
- Progressively responsible work experience (minimum 8 years) in EU Member State Customs Administration.
- Proven in-depth knowledge and understanding of the EU customs legislation and Customs Blueprints and ability to effectively apply this knowledge within organizational context.
- Demonstrated ability to work in a multinational and multicultural environment, with respect for diversity.
- Advisory experiences with EU/EC border management missions/external assistance programmes in transition/developing countries will be an asset.
- Excellent drafting, communication, interpersonal and organizational skills.
- Fluency in written and spoken English; knowledge of Russian, Romanian or Ukrainian will be an asset.
- Corresponding national security clearance.
- Computer literacy (Windows applications) and experience in the usage of office equipment.
- Possession of a valid civilian driver license for motor vehicles (Category B or equivalent) and ability to drive any 4-wheel drive vehicles with manual/automatic transmission under complicated road conditions.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

9. Phyto-Sanitary

Functions (indicative):

- Provide support and substantive advice in helping the phyto-sanitary authorities of the Republic of Moldova to approximate their procedures and approaches to those of the EU in line with AA and DCFTA requirements.
- Participate in planning, development and implementation of EUBAM initiatives supporting the phyto-sanitary authorities of the Republic of Moldova.
- Provide advice and assistance in organizing, coordinating, carrying out assessments of phyto-sanitary control procedures (including through the use of advanced tools such as risk analysis/assessment, proportion of e -systems, simplified procedures, etc.).
- Provide specialist advice on the interpretation and improvement of rules and regulations on phyto-sanitary control.
- In coordination with the EUBAM, support the phyto-sanitary authorities of the Republic of Moldova in assessing control operational needs, suggest and promote capacity building initiatives and develop other necessary recommendations for the implementation of the relevant parts of the Association Agreement and the Action Plan for its implementation and other relevant initiatives.
- Provide advice on the implementation of reliable testing, diagnostics, and quarantine/destruction measures of goods.
- Support the specialized national authorities of the Republic of Moldova and Ukraine in the effective exchange of information (on presence of diseases and pests).
- Monitor compliance of the implementation of trade policy measures in the field of phyto-sanitary.
- Ensure timely and appropriate reporting on his/her activity.

Requirements:

- Active civil servant of EU Member State or EU Institution.
- Progressively responsible work experience (minimum eight (8) years) in EU Member State phyto-sanitary agency
- Proven in-depth knowledge and understanding of the phyto-sanitary management and integrated border management concept on the EU level and ability to effectively apply this knowledge within organizational context.
- Good knowledge of EU legislation in the area of phyto-sanitary management.
- Demonstrated ability to work in a multinational and multicultural environment with respect for diversity.
- Advisory experiences with EU/EC border management missions/external assistance programmes in transition/developing countries is an asset.
- Excellent drafting, communication, interpersonal and organizational skills.
- Fluency in written and spoken English. Knowledge of Romanian and/or Russian will be an asset.
- Computer literacy (Windows applications).
- National certificate of no criminal record.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.

10. Veterinary

Functions (indicative):

- Support the veterinary authorities of the Republic of Moldova in assessing control operational needs, suggest and promote capacity building initiatives and develop other necessary recommendations for the implementation of the relevant parts of the Association Agreement and the Action Plan for its implementation and other relevant initiatives.
- Participate in planning, development and implementation of EUBAM initiatives supporting the veterinary authorities of the Republic of Moldova.
- Provide advice on the implementation of reliable testing, & diagnostics of goods in relation to food safety and live animals.
- Provide specialist advice on the interpretation and improvement of rules and regulations on veterinary control.
- Support the specialized national authorities of the Republic of Moldova in the effective exchange of information (on presence of animal diseases and food safety).
- Monitor compliance of the implementation of trade policy measures in the field of Veterinary.
- Ensure timely and appropriate reporting on his/her activity.

Requirements:

- Active civil servant of EU Member State or EU Institution.
- Progressively responsible work experience (minimum 8 years) in EU Member State veterinary agency.
- Proven in-depth knowledge and understanding of the veterinary management and integrated border management concept on the EU level and ability to effectively apply this knowledge within organizational context.
- Good knowledge of EU legislation in the area of veterinary management.
- Demonstrated ability to work in a multinational and multicultural environment with respect for diversity.
- Advisory experiences with EU/EC border management missions/external assistance programmes in transition/developing countries is an asset.
- Excellent drafting, communication, interpersonal and organizational skills.
- Fluency in written and spoken English.
- Knowledge of Romanian, Ukrainian and/or Russian will be an asset.
- Computer literacy (Windows applications).
- National certificate of no criminal record.
- Serious deficiencies in any of these essential requirements may result in repatriation/termination of the secondment.