

JOB DESCRIPTION FORM – cost-free SNE
CMPD – CSDP, Partnerships & Agreement Division (job no 195129)

I. IDENTIFICATION OF THE JOB

Type of post:	Seconded National Expert (cost-free)
Job title:	Policy Officer - Partnerships and civilian & military crisis management matters
Entity:	Crisis Management and Planning Directorate CSDP, Partnerships & Agreements Division
Specialised post:	Yes
Security clearance:	SECRET EU

II. TASKS

Under the authority of the Head of Common Security and Defence Policy, Partnerships & Agreements Division, the expert will be responsible for the tasks outlined below:

- implementation of the EU-UN Strategic Partnership and Action Plan to enhance EU CSDP support to UN Peacekeeping
- develop and maintain good relations with representatives of partner countries and organisations within a specific geographical mandate
- negotiate and manage Framework Participation agreements
- prepare briefings, provide analyses, contribute to preparation of meetings of Council and working parties

III. QUALIFICATIONS AND EXPERIENCE REQUIRED

- university degree
- experience of working on EU CFSP and CSDP related issues
- sound knowledge of external relations as well as the functioning of the EU
- good knowledge and understanding of the institutional arrangements and practices of CFSP and CSDP structures, and notably the role of the EEAS in this context;
- thorough knowledge of one EU language and satisfactory knowledge of another; (excellent command of written and oral English, good knowledge of written and oral French is desirable);
- good computer skills are essential. Knowledge of other IT tools would be an asset.
- Experience on strategic communications would be an asset.

IV. CONDITIONS/ SKILLS REQUIRED

- excellent inter-personal skills and good ability to work in a team within a complex institutional and multi-cultural environment, as well as good ability to work independently;
- high level of flexibility;
- strong communication, analytical, drafting and negotiation skills, combined with sound judgement.
- national security clearance at EU SECRET level.

V. GENERAL CONDITIONS

National experts must be nationals of one of the Member States of the European Union and enjoy full rights as citizens.

The EEAS applies an equal opportunities policy.

**For more information on the selection, please contact:
Mrs Clara GANSLANDT, Head of Division
tel.: +32 2 584 8038, email: clara.ganslandt@eeas.europa.eu**