

EEAS

NOTICE OF VACANCIES

For 1 post of

Co-financed SECONDED NATIONAL EXPERT

in EEAS – EUROPEAN EXTERNAL ACTION SERVICE

**Central contact point for applications by e-mail:
Division EEAS.BA.HR.2 – SNE-HQ@eeas.europa.eu**

**Vacant post for job profile “Policy Officer” /
Poste vacant pour le profil d’emploi “ Chargé de Politique ”**

Directorate/Division	N° post SYSPER2	Comments
EEAS.GLOBAL - Human Rights, Global and Multilateral Issues	155611	Libre/vacant
EEAS.GLOBAL.6 - Multilateral relations		

END/SNE – JOB DESCRIPTION

Job Framework

<u>Job Title:</u>	END/SNE – (POL)
<u>Job Location:</u>	Brussels
<u>Directorate:</u>	Human Rights, Global and Multilateral Issues
<u>Division:</u>	Multilateral relations
<u>Job Number:</u>	155611
<u>Category:</u>	AD
<u>Duration of secondment:</u>	2 years, renewable up to 4 years

Job Content

The EU's co-operation with the United Nations system is a growth area of work for the EEAS. This post is an exciting opportunity to work on key areas of that co-operation, such as rule of law, justice and security, the UN General Assembly (including the 5th Committee), and legal questions including EU external representation.

The successful candidate will analyse, develop and brief on policies and proposals in these areas, maintain regular contacts with stakeholders including within the EEAS and European Commission services, the EU's multilateral delegations (in particular New York and Vienna), Member States and the UN system itself. The successful candidate will also support the Chair of the United

Job Requirements

<u>Education and Training:</u>	University diploma law, political science, economy, business administration or any other related issue
<u>Knowledge and Experience:</u>	The candidate should have a solid international and EU law background, and experience in working with the United Nations, and with EU-UN relations.

Skills

<u>Linguistic skills:</u>	The Division works on a day-to-day basis in English and French, but drafting is predominantly done in English. Good command of oral and written English is therefore necessary. Good command of French/ other EU languages is an asset.
<u>Communication skills:</u>	Capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.
<u>Interpersonal skills:</u>	Teamwork. Coordination and communication skills.
<u>Intellectual skills:</u>	Solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

Personal Qualities

Dynamic. Motivated and flexible personality. To adapt quickly to new situations and deal with new challenges.