

SECONDED NATIONAL EXPERT - JOB PROFILE

Operational Resources Officer

in the Pooled Resources Unit under the Capacity Building Division

Purpose of the post:

The post of the Seconded National Expert (SNE) in the Pooled Resources Unit is created to contribute to the management of the European Border Guard Teams (EBGT) and Technical Equipment Pool (TEP), in order to strengthen the operational capacities of Frontex.

Tasks and Responsibilities:

The Operational Resources Officer in the Pooled Resources Unit will be responsible for carrying out activities related to the management and development of the European Border Guard Teams and Technical Equipment Pool within specific activities and projects.

The Operational Resources Officer will:

- contribute to the planning, preparation and deployment of border guards, other national officials, Seconded Guest Officers to joint operations, pilot projects and rapid interventions at the external borders of the Member States;
- contribute to the planning, preparation, and deployment of light and heavy equipment, including aircraft, vessels, and thermo-vision vehicles, to joint operations, pilot projects and rapid interventions at the external borders of the Member States;
- participate in the planning, preparation, conduct and evaluation of rapid intervention exercises;
- support the coordination and liaison with national contact points for the EBGT and TEP;
- support the preparation of annual bilateral agreements between Frontex and Member States;
- organise, moderate and participate in meetings, workshops and seminars;
- prepare reports, project plans and evaluations;
- provide the Head of Unit with practical advice and expertise.

Qualifications and Experience Required:

(1) Professional

The candidate will be required to demonstrate that he/she has:

- knowledge and experience in border guard matters;
- knowledge and experience in planning and deployment of resources;
- proven experience in planning and execution of work plans;
- ability to coordinate, prioritize, implement and follow-up activities;
- excellent command of English.

Besides the following attributes would be advantageous:

- work experience in an international environment;
- work experience in bilateral or multilateral negotiations with different partners;

(2) Personal

Attributes especially important to this post include:

- strong sense of initiative and responsibility;
- flexibility and diplomatic approach;
- excellent presentation and communication skills.