

EUROPEAN EXTERNAL ACTION SERVICE



CHIEF OPERATING OFFICER

Brussels, - 3rd 12 2012
EEAS/MDR.C3/sr/2012

To the Ambassadors
Permanent Representatives of the
Member States
to the European Union

Subject: Selection of Seconded National Expert in the European External Action Service (EEAS) – pursuant to the Decision governing SNEs to the EEAS of 23.03.2011¹.

Your Excellencies,

The EEAS needs a specialised national expert in the Policy Section of Crisis Management and Planning Directorate (CMPD) for the post of Policy Officer in partnerships and civilian and military crisis management matters.

The job description is annexed hereto. The expert should take up his/her duties at the EEAS by 1 February 2013. He/she will be offered a secondment for a two-year period, with the possibility of a two-year extension.

The conditions of secondment are set out in the Decision of the High Representative of 23 March 2011 on the rules applicable to national experts and military staff on secondment to the EEAS. According to this Decision, the national expert has to be a national of an EU Member State.

Member States are hereby invited to propose qualified candidates for this post. Selection panel will be set up within the EEAS to carry out the selection process. They will evaluate the candidates and establish a reserve list in order of merit.

¹ Decision of the High Representative of the Union for Foreign Affairs and Security Policy of 23 March 2011 establishing the rules applicable to National Experts Seconded to the European External Action Service (2012/C 12/04)

<http://eur-lex.europa.eu/LexUriServ/LexUriServ.do?uri=OJ.C.2012.012.0008:0016.EN.PDF>

The EEAS may also decide to use the reserve list established by the panel to cover possible future vacancies of the same profile. Only the selected candidate and his/her authorities will be informed of the decision.

We would like to invite you to draw the attention of the various relevant Authorities and services in respect of the treatment of personal data and inform them that the EEAS on its side implements data protection rules according to Council Regulation (EC) n° 45/2001. Consequently possible applicants should be informed that their CV will be circulated to EEAS services which are involved in the selection and management of their possible secondment.

We should be grateful if you would give details of the national contact point in every candidate's submission. The submission should also include a European *curriculum vitae* detailing all posts held up to the present.

Replies to this letter should be sent by e-mail, no later than 14 December 2012, to EEAS-MDR-C3-SNE-HQ-CMPD-CPCC-EUMS-INTCEN@eeas.europa.eu.

Yours faithfully,



Patrick CHILD
Managing Director

For the Chief Operating Officer

Copy: W. Stevens – Director CMPD
T. Clarke – Head of Division CMPD.A.4

Annex: Job description for the SNE post