

## EEAS Vacancy Notice

### COST-FREE

#### Seconded National Expert

#### Delegation of the European Union to KENYA

#### AD level post

#### Job No 460793

#### **We are:**

The European External Action Service (EEAS) supports the High Representative in the exercise of his/her mandate to conduct and implement an effective and coherent EU Common Foreign and Security Policy (CFSP), of representing the EU and of chairing the Foreign Affairs Council. It also supports the High Representative in his/her capacity as Vice-President of the Commission with regard to his/her responsibilities within the Commission in the external relations field including the coordination of other aspects of the EU's external action. The EEAS works in close cooperation with the General Secretariat of the Council, the services of the Commission and the Secretariat General of the European Parliament.

#### **We propose:**

The position of Seconded National Expert (Political officer) at the **EU Delegation to KENYA** as a “cost free” secondment, i.e. salary, insurances, accommodation and other costs are to be paid by the EU MS as appropriate.

#### The overall purpose:

The EU has a strategic dialogue with Kenya, including on peace, security and stability, sustainable development and trade and investment. The overall purpose of the position is to promote the EU-Kenya relations to form a global, regional and bilateral partnership based on shared values. This includes working with the EU Member States and likeminded partners in this field, contribute to the overall engagement of the Delegation in the fields of politics, human rights, democratic governance and regional relations and provide experienced, professional and strategic advice to the EU Ambassador / Head of Delegation. The Political Officer will be integrated within the Delegation's Political, Press and Information section, whilst also working closely with the Cooperation section and the EUSR for the Horn of Africa Team as well as the Regional Office of the Foreign Policy Instrument. The Political Officer will be under the overall authority of EU Head of Delegation to Kenya, and be based in Nairobi, Kenya.

#### **We are looking for:**

The European External Action Service (EEAS) is seeking a highly motivated colleague to occupy the post of Seconded National Expert (SNE) to the EU Delegation to Kenya.

#### The Expert will contribute:

1. To monitor, report and provide analysis on Kenya's domestic politics and regional engagements, human rights and democratic governance in close cooperation and dialogue with EU Member states.
2. To monitor, analyse and report on policy areas of relevance for EU interests, including the area of peace, security, stability and democratic governance. Kenya's general political and regional situation will be a cornerstone issue for the post, while the advisor will also be expected to look at emerging conflict dynamics and fragilities in Kenya.
3. To improve implementation of the EU – Kenya strategic dialogue and its policy objectives.
4. To closely liaise and coordinate with the EUSR for the Horn of Africa, and the Foreign Policy Instrument regional office, on regional files of EU interests.
5. To enhance collaboration with the Trade and Cooperation Sections of the EU Delegation on the political dimension of the Global Gateway and the Economic Partnership Agreement.
6. To provide briefing dossiers, speeches and statements, as requested; and will provide support to visitors from EU and other institutions.

7. To develop and maintain relations with EU Member States and other relevant partner countries such as, but not limited to, UK, US, Norway, Türkiye, China, Qatar, UAE and neighbouring states and regional and/or international organizations active in Kenya.
8. To liaise with local civil society organizations and think tanks as necessary.
9. To contribute to briefings and/or organise visits.
10. To contribute to the Press and Information activities of the EUDEL in all relevant areas.
11. To undertake any other duties, under the supervision of the Head of Political, Press and Information Section that may be required by the EEAS in political and development related matters and EU visibility activities.

#### **Legal basis:**

This vacancy is to be filled in accordance with EEAS Decision of the High Representative of the Union for Foreign Affairs and Security Policy Decision HR DEC (2014)01 of 04/02/2014 establishing the rules applicable to National Experts seconded to the European External Action Service.

#### **Eligibility criteria:**

Candidates must:

- a) Be drawn from public administrations in Member States, from international organisations or, only in exceptional cases and with prior authorisation from other sources;
- b) Have at least three years' full-time experience of administrative, scientific, technical, advisory or supervisory functions equivalent to those of function groups AD or AST as defined in the Staff Regulations of Officials of the European Union and the Conditions of Employment of other servants of the Union<sup>1</sup> or, where justified in the interests of the service, professional training of an equivalent level.
- c) Have a thorough knowledge of one Union language and a satisfactory knowledge of a second language for the performance of his/her duties.
- d) Have a security clearance of minimum level **EU-SECRET** for the functions that he/she will carry out.
- e) Remain in the service of the employer throughout the period of secondment and shall be paid by that employer.
- f) Remain subject to the social security legislation applicable to the public administration, international administration or entity which employs the SNE and which will assume responsibility for expenses incurred abroad. In case of posting to an EU Delegation, the employer certifies that the SNE is covered for medical expenses incurred at the place of secondment, as well as costs of repatriation on health grounds throughout the full period of secondment
- g) Ensure that there is no conflict of interest and that they will, at all times, safeguard the independence and coherence of EU foreign policy as well as the integrity and confidentiality of EU documentation, information and procedures.

#### **Selection criteria:**

**Candidates should:**

##### **A. Professional knowledge**

- At least 3 years' work experience in external relations and/or justice and home affairs.
- Previous experience in an EU MS embassy, in particular in the area of political affairs is an advantage.
- Knowledge of EU institutions and related decisional processes (EU external action) and experience in the Horn of Africa region is an advantage.

<sup>1</sup> Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Union (CEOS). For reference, see: <https://eur-lex.europa.eu/legal-content/EN/TXT/?qid=1570023902133&uri=CELEX:01962R0031-20190101>

## **B. Skills**

- Have the capacity to work and communicate under time constraints in an international diplomatic and multilingual environment.
- Be a team worker and have good coordination and communication skills.
- Have solid analytical capability as well as drafting and reporting skills. Rapid grasp of problems and capacity to identify issues and solutions.

## **C. Security.**

Hostile Environment Awareness Training (**HEAT**) is recommended for this posting.

## **D. Languages.**

Thorough knowledge (excellent capacity to write and speak) of English.

## **E. Personal Qualities**

Dynamic, motivated and flexible personality. Ability to adapt quickly to new situations and deal with new challenges

## **F. Equal opportunities**

- The EEAS is committed to an equal opportunities policy for all its employees and applicants for employment. As an employer, the EEAS is committed to promoting gender equality and to preventing discrimination on any grounds. It actively welcomes applications from all qualified candidates from diverse backgrounds and from the broadest possible geographical basis amongst the EU Member States. We aim at a service that is truly representative of society, where each staff member feels respected, is able to give their best and can develop their full potential.
- Candidates with disabilities are invited to contact ([SNE-Delegations@eeas.europa.eu](mailto:SNE-Delegations@eeas.europa.eu)) in order to accommodate any special needs and provide assistance to ensure the possibility to pass the selection procedure in equality of opportunities with other candidates. If a candidate with a disability is selected for a vacant post, the EEAS is committed to providing reasonable accommodation in accordance with Art 1d.4 of the Staff Regulations.

## **G. Conditions of secondment**

SNEs shall remain in the service of their employer throughout the period of secondment and shall continue to be paid by that employer.

Duration of the secondment: Initial period up to two years, renewable up to 4 years.

The EEAS will cover for certain security costs and missions costs incurred by the SNE posted in the EU Delegation. Other costs such as removal costs, salary, insurance, accommodation, schooling, etc. shall not be covered by the EEAS.

**Position available from: IMMEDIATELY**

For further information, please contact: <a href="mailto:SNE-DELEGATIONS@eeas.europa.eu">SNE-DELEGATIONS@eeas.europa.eu</a>
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