



## **EUROPEAN EXTERNAL ACTION SERVICE (EEAS)**

### **Management positions at EU Delegations**

#### **Vacancy Notices ROTATION 2025**

The European External Action Service (EEAS) is looking for individuals for posts of Head of Delegation or Deputy Head of Delegation, which will become vacant in the context of the 2025 rotation exercise.

The European Union currently has 145 Delegations and Offices, nine of which are to international organisations. Overall, around 6.000 employees are currently serving in these Union Delegations.

The work of a Delegation varies from country to country but, in general, covers political matters, trade, press and information, aid management and the external aspects of internal EU policies.

The EU Delegations are placed under the authority of the High Representative of the Union for Foreign Affairs and Security Policy, who is also Vice President of the European Commission.

All positions are available as from 1 September 2025 unless otherwise indicated. The length of the post is indicated in the respective heading. However, the length is always subject to the evolution of the living and working conditions (LCA) in the respective post.

Within this rotation, a total of 41 Heads of Delegation and 2 Deputy Heads of Delegation posts are published. Below you can find the general description of the main tasks and duties on the function of Head of Delegation and Deputy, followed by general selection criteria. You will find more detailed information on the post and/or eventual specific requirements for the posts in the list with posts available.

<b>GENERAL INFORMATION</b>
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For the legal base, the general and specific eligibility criteria, the application and selection procedure, as well as the conditions of employment and recruitment, please refer to the Decision of the High Representative for Foreign Affairs and Security of 24 July 2024 on the periodic service of officials and temporary agents in Union Delegations (ADMIN (2024) 20) and the "Guidelines for the 2025 Rotation exercise – AD posts in EU delegations (external publications)".

<b>HEAD OF DELEGATION – main tasks and duties</b>
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The Head of Delegation of the European Union assists the High Representative and the Commission in fulfilling their mandates in the field of external relations and, in general, has the following tasks:

- To represent the EU, to ensure the EU local coordination, and to ensure a high degree of consistency between the different areas of the EU's external actions and between these and its other policies;
- To ensure bilateral or multilateral relations, notably in the political, economic, commercial, security and development cooperation fields and to carry out and promote regular political dialogue or negotiate on behalf of the European Union;

- To pursue the EU's policies and their local coherence in all areas, to promote and protect the EU's interests and values, and to promote the visibility of the EU by carrying out press, information and communication activities, including public diplomacy;
- To maintain contacts, exchange information and coordinate with Member States in the implementation of EU policies and to report regularly to the Headquarters of the EEAS and the Commission, as appropriate, on all matters covered by his/her mandate and maintain relations with other EU institutions as well as any regional and international organisations;
- To provide advice to the Headquarters of the EEAS and to the Commission as appropriate on policy issues and developments arising within the framework EU-bilateral or multilateral relations;
- To play an important role with Headquarters (EEAS/INTPA/NEAR) in the implementation of the multi-yearly programming for the 2021/2027 Financial Perspective in countries where the EU has a cooperation programme;
- To ensure sound management of the Delegation, including, financial management and correct application of the existing rules concerning the security of individuals (including the families of expatriated staff), goods and property, as well as information; manage crises and ensure continuity of Delegation operations, including in the framework of business continuity.
- To ensure effective people management and support the EEAS in further professionalising human resources policies and its management culture, including cultivating a respectful working environment.

<b>DEPUTY HEAD OF DELEGATION – main task and duties</b>
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The Deputy Head of Delegation of the European Union assists the Head of Delegation in carrying out his/her tasks as described above, provides advice and support to the Head of Delegation in all key areas and represents him/her in his/her absence. In particular, the Deputy Head of Delegation assists the Head of Delegation in the management of all staff and financial resources.

More specifically, the Deputy Head of Delegation:

- Ensures efficient overall operation of the Delegation by co-ordinating the Delegation's work across all sections and ensures implementation and follow-up of key sectoral, thematic and horizontal tasks;
- Provides guidance and support to the administration section, including security issues;
- Ensures a well-functioning administration of the Delegation, including sound contractual and financial management respecting relevant standards, instructions, rules and regulations within the framework of the sub-delegation of powers as authorising officer and on behalf/in substitution of the Head of Delegation;
- Oversees the preparation of the administrative budget with the Administrative Section and HOD;
- Oversees all procedures related to the implementation of the administrative budget; visa of reports on administrative expenditures (HOD signature);
- Acts as authorising officer by sub-delegation for administrative expenditures.

<b>SELECTION PROCESS</b>
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## **1. PRE-SELECTION PHASE**

The applications of the candidates will be screened in the pre-selection phase according to the following general selection criteria and the specific criteria/requirements mentioned under the vacant posts listed below.

Those eligible candidates who best meet the selection criteria on the basis of the requirements of the post shall be invited to an interview by the panel.

### 1. General skills and competencies

- Have an excellent ability to maintain diplomatic relations at a senior level and to ensure representation, communication and management in a complex, multicultural environment;
- Have an excellent capacity to play a lead role in negotiations in the field of external relations with national authorities, international organisations and EU Member States;
- Have strong communication and analytical skills combined with sound judgement;
- have proven experience in leading and motivating teams, particularly in a multi-disciplinary and multi-cultural environment;
- Have good knowledge and/or experience in budgetary, administrative and financial management.

### 2. Knowledge/experience in functioning of the European Union

- Have excellent knowledge of the external relations, internal policies and functioning of the Union;
- Have proven experience in and knowledge of CFSP and CSDP-related issues;

### 3. Regional knowledge and language skills

- Have proven experience in and knowledge of the key areas of activity of the Delegation;
- Have the language skills required for a specific post;

Furthermore,

- Candidates must be able to work in a different socio-cultural environment and to adapt quickly to evolving situations.
- Experience in working in a Delegation or an Embassy, an international organisation, or significant experience of external relations in the field, including CSDP missions, would be a strong asset.

## **2. INTERVIEW PHASE**

Candidates who have been pre-selected will be interviewed by a dedicated selection panel on the general criteria and the specific criteria relevant for the post. Candidates shortlisted after the interview who have not yet been a Head of Delegation of the European Union or a Deputy Head of Delegation classified as management posts, will have to undergo an individual assessment of their management skills by an external independent consultant (Assessment Centre – please see the attached Guidelines and practical Guide on the use of Assessment Centre in selection procedures for management positions in the EEAS). Several behavioural competencies from the EEAS competency framework will be assessed by an external consultant. The dedicated panels will decide on the final shortlist based on the profile, the interview and the assessment centre results (if applicable).

The selection panel will recommend a shortlist of candidates to the appointing authority (AIPN).

The High Representative, in accordance with Article 95(2) of the Staff Regulations, submits the list of shortlisted candidates for each post of Head of Delegation and Deputy Head of Delegation to the College of Commissioners, on the basis of the recommendation of the interview panels.

For Heads of Delegation, the Appointing Authority (AIPN) is the High Representative. For Deputy Heads of Delegation, the Appointing Authority is the Director for Budget and Human Resources.

Once the College of Commissioners has agreed on the shortlists, the High Representative can make his decision. An interview with the AIPN may be part of the selection process.

<b>HEADS OF DELEGATION POSTS</b>
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Below are the Heads of Delegation posts that are available in this Rotation.

**A. SENIOR MANAGEMENT**

**1. Head of Delegation to ARGENTINA (REF: EEAS/2025/HOD-ARGENTINA) – 4 year posting**  
**Grade: EEAS AD14-15/TA AD14**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 23 staff, of whom 7 are officials/temporary agents) and financial resources (an administrative budget of approximately €2M and a budget of approximately 16.7 M per year for EIDHR/DCI-CSO, spotlight initiative and Global Public Goods and Challenges).

The key areas of activity of the Delegation are political affairs, democracy and governance, human rights, press information and public diplomacy, and trade and economics. The main goals are to deepen cooperation on issues such as, peace and security, human rights, climate change, digital economy research and innovation, the 2030 Agenda and sustainable development goals, and UN matters. It is also of importance to monitor Argentina's role with regard to Mercosur and developments in view of the possible forthcoming signing and ratification of the EU-Mercosur Association Agreement.

Good knowledge of Spanish is an essential requirement.

Place of employment: Buenos Aires, Argentina.

**2. Head of Delegation to SERBIA (REF: EEAS/2025/HOD-SERBIA) – 4 year posting**  
**Grade: EEAS AD14-15/TA AD14**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 112 staff, of whom 44 are officials/contract agents/SNEs) and financial resources (an administrative budget of approximately €4.5M).

The key areas of activity of the Delegation are political issues, crisis management, trade matters, promotion of EU-related reforms, public diplomacy, tackling disinformation, foreign information manipulation and interference, human rights including gender and diversity, as well as implementation and management of the EU financial assistance portfolio.

Place of employment: Belgrade, Serbia.

**3. Head of Delegation to SOUTH KOREA (REF: EEAS/2025/HOD-SOUTH KOREA) – 4 year posting**  
**Grade: EEAS AD14-15/TA AD14**

The Head of Delegation is responsible for management of all staff (EEAS and Commission: 26 staff, of whom 7 are officials/temporary agents) and an administrative budget of €2.1M.

The key areas of activity of the Delegation are political, security and defence matters, trade and investment questions, external aspects of EU policies (e.g. climate change, energy, transport, science & technology, industrial policy, consumer issues and people-to-people exchanges), as well as public diplomacy. The Delegation is also expected to follow closely the developments in the DPRK without being accredited to it.

Place of employment: Seoul, South Korea.

## **B. MIDDLE MANAGEMENT**

### **(a) AFRICA**

#### **1. Head of Delegation to BURKINA FASO (REF: EEAS/2025/HOD-BURKINA FASO) – 3 year posting**

**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for management of all staff (EEAS and Commission: 65 staff, of whom 12 are officials/temporary agents) and financial resources, including an administrative budget of approximately €4.3M and a significant development assistance portfolio, including a MIP allocation from the NDICI for 2021 – 2024 amounting to €384 M, but is expected to be reduced because of the political position in the country.

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes, when possible, to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.

The EU Delegation activities are focused on maintaining a strong political dialogue with the de facto authorities in line with political orientations on EU objectives and interests, which have led to an adaptation of the EU's actions and instruments in the country. Close collaboration with EU Member States is particularly important. Dialogue also takes place with stakeholders in civil society, as well as the international community present in Burkina Faso, such as the Bretton Woods organisations, ECOWAS, and humanitarian organisations. Key areas of activity of the Delegation cover political affairs (good governance, the rule of law and human rights, and possible support to the transition), development cooperation (no budget support, but an increasing emphasis on stabilisation to limit the possibility of spillover of insecurity to countries to the south, and support to the youth).

In addition, considering the difficulty security situation, the security sector is growing in importance and opportunities should be regularly assessed. Regional issues are also an important part of the Delegation activities as the country has declared its intention to leave ECOWAS, and at the same time hosts the HQ of UEMOA (West Africa Economic and Monetary Union).

The security situation in Burkina Faso following terrorist attacks of recent years, including in the capital Ouagadougou, remains critical.

Experience in the region would be an asset.

Very good knowledge of French is an essential requirement.

Place of employment: Ouagadougou, Burkina Faso.

#### **2. Head of Delegation to CABO VERDE (REF: EEAS/2025/HOD-CABO VERDE) – 4 year posting**

**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 22 staff, of whom 6 are officials/temporary agents) and financial resources, including an administrative budget of approximately €900,000 and an development assistance portfolio of approximately of €130 million

financed from the NDICI, EDF, IcSP, and the EU Trust Fund. These funds include allocations that provide substantial leverage to investments carried out by the EIB and other investment banks. The NDICI allocation for 2021 – 2024 amounts to €24 M.

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.

The EU Delegation activities are focused on deepening the political relations with Cabo Verde, framed through the "Special Partnership EU – Cabo Verde" signed in 2007. The Delegation works on all the different components of the Special Partnership such as political, diplomatic, cooperation, security, irregular migration, and the fight against illicit trafficking. There is a structured dialogue under the Special Partnership which takes place through the organisation of regular meetings such as the Grupo Local de Seguimento (GLS), the Grupo Technico de Seguimento (GTS – Brussels), and an (annual) Ministerial meeting.

At a national level, support is provided to national reforms, capacity building activities, human rights and to civil society. Migration is also an important topic between the EU and Cabo Verde, which is the only African country to have signed a readmission agreement. In recent years increasing attention is given to regional and multilateral issues, with Cabo Verde taking a more active role in ECOWAS, and on maritime security, on which Cabo Verde has increased its activities as part of the Yaoundé Architecture and is looking to support from the EU.

Experience of work in West Africa and/or in a Small Islands Developing States (SIDS) would be an asset.

Good knowledge of Portuguese is an essential requirement.

Place of employment: Praia, Cape Verde.

### **3. Head of Delegation to ERITREA (REF: EEAS/2025/HOD-ERITREA) – 3 year posting** **Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 19 staff, of whom 5 are officials/temporary agents and 14 are local agents) and financial resources (an administrative budget of approximately €250.000 and an operational budget of around €12M).

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes, when possible, to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility;

and the joint commitment to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.

The relationship with Eritrea is complex and very arduous. The Eritrean National Security Agency is under horizontal EU sanctions since 2021, due to the human rights situation. The cooperation was reduced significantly in 2022 and the Political Dialogue was interrupted in 2023. In addition, gathering reliable information in Eritrea is very difficult, high level meetings are rare.

Prior experience of a hardship post and experience in the region would be an asset.

Place of employment: Asmara, Eritrea.

#### **4. Head of Delegation to GHANA (REF: EEAS/2025/HOD-GHANA) – 4 year posting** **Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 51 staff, of whom 9 are officials/temporary agents) and financial resources, including an administrative budget of approximately €2.4M and a development assistance portfolio including a MIP allocation from the NDICI for 2021 – 2024 amounting to €203 M. Additional finance of around €6.7 M is provided by the FPI; and support is provided from the EPF.

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.

The EU Delegation's activities are focused on ensuring that the EU is a credible and reliable political partner, based on sound governance, democracy, rule of law, and human rights. The key areas of activity of the Delegation include political matters (including human rights, peace and stability, reconciliation and governance); trade and economic relations (in particular an interim Economic Partnership Agreement, and the investment climate); development cooperation (covering investments, governance, digitalisation, employment); as well as external aspects of the Union policies (in particular cocoa and fisheries). Security in the north is a growing issue, and a new area of cooperation between Ghana and the EU financed from the EPF and through the implementation of a CSDP under the Security and Defence Initiative for the Gulf of Guinea. Ghana has taken a proactive role in international scene and has helped mediate political crisis in other West African countries.

Experience in the region would be an asset.

Place of employment: Accra, Ghana.

#### **5. Head of Delegation to GUINEA CONAKRY (REF: EEAS/2025/HOD-GUINEA CONAKRY) – 3 year posting** **Grade: EEAS AD09-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 48 staff, of whom 7 are officials/temporary agents) and financial resources including an administrative budget of

approximately €2M and a development assistance portfolio including a MIP allocation from the NDICI for 2021 – 2024 amounting to € 239 M.

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes, when possible, to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.

The EU Delegation's activities are focused on maintaining a strong political dialogue with the country as a means to encourage an inclusive transition process in line with political orientations on EU's objectives and interests. The key areas of activity of the Delegation include political and public diplomacy (good governance/democratisation, rule of law and human rights, elections related issues, and following closely the individual sanctions regime), development cooperation (governance; education, agriculture, environment, climate change, infrastructure), and migration management (with Guinea identified as one of the largest countries of origin of irregular migration from West Africa). Security issues are expected to become increasingly important. Due to transition process in the country, the Delegation should support dialogue/mediation, including in the 'G5' format through regular contacts with the main political forces and with civil society stakeholders, as well as foster regional and international cooperation.

Experience in the region would be an asset.

Good knowledge of French is an essential requirement.

Place of employment: Conakry, Guinea.

## **6. Head of Delegation to GUINEA BISSAU (REF: EEAS/2025/HOD-GUINEA BISSAU) – 3 year posting**

**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 31 staff, of whom 6 are officials/temporary agents) and financial resources, including an administrative budget of approximately €1.4M and a development assistance portfolio including a MIP allocation from the NDICI for 2021 – 2024 amounting to €112 M. Guinea-Bissau also benefits from a Sustainable Fisheries Partnership agreement of at least €15.7M per year

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.



The EU Delegation's activities are focused on developing a strong political dialogue with the country as a means to encourage the consolidation of democratic practices and institutions. In a context where the country has a long history of instability and violence, the key areas of activity of the Delegation are political matters (including human rights, governance, support to electoral processes, and following closely the individual sanctions regime), trade and economic relations, and development cooperation (main areas: governance; education, basic services, job creation, agriculture, environment, climate change). In addition external aspects of the Union's internal policies are pursued (notably under the fisheries agreement, but also certification of fisheries exports).

Experience in the region is an asset.

Good knowledge of Portuguese is an essential requirement.

Place of employment: Bissau, Guinea-Bissau.

## **7. Head of Delegation to CÔTE D'IVOIRE (REF: EEAS/2025/HOD-CÔTE D'IVOIRE) – 3 year posting**

**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 55 staff, of whom 11 are officials/temporary agents) and financial resources, including an administrative budget of approximately €3.9M and a development assistance portfolio, including a MIP allocation from the NDICI for 2021 – 2024 amounting to €228 M. Additional finance of around €11.7 M is provided by the FPI; and support is provided from the EPF.

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.

The EU Delegation's activities are focused on ensuring that the EU is a credible and reliable political partner based on sound governance, democracy, rule of law and human rights. In a context where the Côte d'Ivoire is a key interlocutor of the EU the key areas of the Delegation are political matters (the promotion of democracy, human rights, and gender equality), trade and investment (improvement of the business environment, and the interim Economic Partnership Agreement); development cooperation (human capital, inclusive and sustainable growth, and governance) peace and security (notably through preventive actions in the north of the country). In addition, the external dimensions of the EU's policies are also addressed (notably on deforestation/cocoa), as well as better migration management (where the Côte d'Ivoire is one of the countries frequently identified for improved cooperation).

Experience in the region is an asset.

Good knowledge of French is an essential requirement.

Place of employment: Abidjan, Côte d'Ivoire.

**8. Head of Delegation to LESOTHO (REF: EEAS/2025/HOD-LESOTHO) – 3 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 22 staff, of whom 5 are officials/temporary agents) and financial resources (an administrative budget of approximately €700,000 and development assistance of €83M for the period 2021- 2024).

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.

The key areas of activity of the Delegation are political, economic and co-operation matters, management of development assistance and wide-ranging representation of the European Union. Political reporting requires particular attention, including to EU Member States, none of which is present in Lesotho and who expect support from the Delegation. Managing relations with civil society, private sector and other stakeholders, public diplomacy and actions towards the implementation of the EU Human Rights Strategy are also major tasks.

The follow-up and support to the implementation of the long-awaited constitutional and electoral reforms promised by the current government remain a political priority in the relations with the country, in particular as regards the recommendations made by the EU Electoral Observation Mission deployed ahead of the 2022 general elections.

Lesotho's perennial political instability has negatively impacted its socio-economic development. Today, Lesotho is the only least developed country in the Southern African Customs Union (SACU). It is confronted with a multitude of developmental challenges. Poverty is widespread and the level of inequality is one of the highest in the world. Social services delivery to citizens and economic activities are insufficient to lift the country out of poverty. Climate change is causing poor harvests and soil erosion. Food insecurity is worsened by high food prices (two thirds of its food comes from South Africa). The HIV prevalence rate in Lesotho is 25% in the adult population, the second-highest in the world. In this context, the country finds itself at a crossroads needing new engines for growth, a more streamlined role for the state, and a dynamic private sector to help it seize opportunities in regional and global markets. In order to address these challenges, Lesotho's Multiannual Indicative Programme (MIP) is built on 2 priority areas: "Green and resilient economy" and "Good governance, peaceful and just society".

Place of employment: Maseru, Lesotho.

**9. Head of Delegation to MALAWI (REF: EEAS/2025/HOD-MALAWI) – 4 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for management of all staff (EEAS and Commission: around 50 staff – 9 of whom are officials) and financial resources (an administrative budget of approximately €2.5m and development assistance of €352 million for the period 2021-2024).

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation

of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff .

The Head of Delegation actively contributes to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.

The key areas of activity of the Delegation are political, economic and co-operation matters, management of development assistance and wide-ranging representation of the European Union. Managing relations with civil society, private sector and other stakeholders, public diplomacy and actions towards the implementation of the EU Human Rights Strategy are also major tasks.

Amongst the top political priorities are the forthcoming general elections scheduled in September 2025. The Delegation will be expected to provide full support to the EU Electoral Observation Mission (should the decision to deploy one be taken like it was the case for previous elections). The follow-up and support to the implementation of the political and economic reforms launched after the election President Chakwera in 2020, and the continuation of the strong partnership with Malawi on global and regional issues are also key.

Malawi is amongst the poorest countries in the world. Population growth rate is high with very low level of human development. The country is highly vulnerable to external shocks and largely dependent on agriculture. High reliance on rain-fed agriculture, declining soil fertility and deforestation, absence of sound economic and trade policies, corruption and prevalence of vested interests for a minority, unreliable electricity and lack of skills are key constraints to economic growth and social welfare of the population. As a landlocked country, transport costs are among the highest in the region. In order to address these challenges, the EU strategy for Malawi rests on three pillars: Stimulating agriculture-driven growth and economic development, while addressing the key weaknesses in domestic accountability to ensure stability in the country and supporting the most vulnerable against recurring shocks. Accordingly the 3 priority areas of Malawi's Multiannual Indicative Programme (MIP) are: Green and resilient economic transformation (agriculture, environment, energy); Democratic and economic governance and Human Development and social inclusion (education, other social infrastructure/ service).

Place of employment: Lilongwe, Malawi.

## **10. Head of Delegation to SOMALIA (REF: EEAS/2025/HOD-SOMALIA) – 2 year posting**

### **Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 35 staff, of whom 9 are officials/temporary agents, SNEs divided between Mogadishu and Nairobi) and financial resources (an administrative budget of approximately €1M and an operational budget of ongoing contracts of approximately €580 M and annual payments of around €90M).

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment

to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.

The key areas of activity of the Delegation are based on the EU - Somalia Joint Operational Roadmap, which sets the path for a renewed focused engagement on jointly agreed priority areas of inclusive politics and democratisation, security and stabilisation, as well as socio economic growth. The security transition from African Union Transition Mission in Somalia (ATMIS) towards the new multilateral mission post-2024 will be a challenge although an important step in Somali state-building. The long-awaited finalisation of the Constitutional process, the holding of state-level elections, while continuing the state-building process and keep the economy growing will require strong focus and commitment by the Somali authorities.

Achieving the EU's strategic objectives in Somalia is a long-term endeavour requiring sustained and integrated support across political, security, development and humanitarian sectors. The Multiannual Indicative Programme (MIP 2021-2027) include 3 priority areas: 1. Governance and Peace Building; 2. Inclusive and green economic growth; and 3. Resilience building and social inclusion. The EU is also providing significant humanitarian aid to the country: EUR 37.2 M in 2024.

Compound based posting. Family members are not, at the present time, permitted to join staff at the Delegation in Somalia.

Place of employment: Mogadishu, Somalia.

## **11. Head of Delegation to SOUTH SUDAN (REF: EEAS/2025/HOD-SOUTH SUDAN) – 2 year posting**

**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 35 staff, of whom 7 are officials/temporary agents) and financial resources (an administrative budget of approximately €2.9M and an operational budget of approximately €200M).

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes, when possible, to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism.

The key areas of activity of the Delegation are political (supporting the peace process and implementation of the Revitalised Agreement on Resolution of the Conflict in South Sudan/R-ARCSS, supporting institutions established by the R-ARCSS, having contacts with the authorities of the country as appropriate, liaising with the UN Peace Keeping Mission in South Sudan, working with civil society partners including the South Sudan Council of Churches) and democracy, human rights and governance issues (promoting accountability for atrocities and violations of human rights, political space for civil society and opposition groups, anti-corruption measures and rule of law, economic reform and inclusiveness), development (support to rural development and food security, health and education), and humanitarian (providing humanitarian support to high numbers of Internally Displaced Persons, providing food assistance to significant numbers suffering from famine or malnutrition).

Experience in peace processes is an advantage. Prior experience of hardship posts and experience in the region is an asset.

Compound based posting. Family members are not, at the present time, permitted to join staff at the Delegation in South Sudan.

Place of employment: Juba, South Sudan.

## **12. Chargé d'Affaires to SUDAN (REF: EEAS/2025/HOD-SUDAN) – 3 year posting**

**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 28 staff, of whom 19 are officials/temporary agents/contract agents split between Cairo and Brussels) and financial resources (an administrative budget of approximately €3M and an annual operational budget of approximately €90M).

The Head of Delegation/ Chargé d’Affaires en pied is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in the country on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation actively contributes, when possible, to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism.

The key areas of activity of the Delegation are primarily related to ending the war and possibly assisting in restarting Sudan’s transition towards democracy, notably through strengthening institution-building, good governance, rule of law, human rights, peace-building, macroeconomic stabilisation and economic reforms as well as trade/investments. The core business also includes the implementation of cooperation projects and programmes. The EU is one of the biggest development and humanitarian donors in the country. Another important element of the work is also ensuring EU visibility through public diplomacy, press and communication activities.

Prior experience in the region is an asset.

Place of employment: Cairo, Egypt (temporary relocation)

## **13. Head of Delegation to ZIMBABWE (REF: EEAS/2025/HOD-ZIMBABWE) – 3 year posting**

**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 41 staff, of whom 9 are officials/temporary agents, 10 expatriate contractual agents and 22 local agents) and financial resources (an administrative budget of approximately €3.25M and development assistance of 148M€ for the 2021-2024 period).

The Head of Delegation is responsible for providing advice to Headquarters as appropriate on policy issues and developments arising within the framework of the EU-Zimbabwe bilateral relations; to maintain contacts, exchange information and coordinate with Member States accredited in Zimbabwe on the implementation of EU policies; to carry out press, information and communication activities as well as public diplomacy; to ensure sound management of the Delegation and to motivate and supervise its staff.

The Head of Delegation is responsible for establishing and maintaining contacts with key actors, including civil society, human rights defenders, the media, the private sector, social partners and citizens – with special attention to women, youth and marginalized groups - and to report accordingly. In the run up to

the general elections of 2028, the implementation of our EOM recommendations from 2018 and 2023 will be key.

The Head of Delegation actively contributes to the strengthening of the Continent to Continent partnership and the achievement of the joint commitments of the 6th EU-AU Summit: A Joint Vision for 2030. Requiring engagement and ownership from both sides, this comprises in particular delivering on the Africa-Europe Global Gateway Investment Package; the renewed and enhanced cooperation for peace and security; the enhanced and reciprocal partnership for migration and mobility; and the joint commitment to multilateralism. In addition, the new Partnership Dialogue established under the Samoa Agreement, to be conducted annually, is key to strengthen this relationship.

The key areas of activity of the Delegation are political, economic and cooperation matters, management of development assistance and representation of the European Union. The Head of Delegation will look after bilateral relations and promote the EU's values and interests in Zimbabwe. The objective is to build a more constructive relationship with Zimbabwe, with the aim to increase mutual understanding and build trust through political dialogue, development cooperation and trade and investments.

Restrictive measures (currently in place until February 2025) and the human rights situation are also extremely important, as is close coordination with like-minded, neighbouring countries, the Southern Africa Development Community (SADC) and Africa at large, as well as at multilateral level. Following the difficult 2023 elections, most cooperation projects are implemented through civil society and other international partners rather than via the government. In Zimbabwe's 2021-2027 Multiannual Indicative Programme (MIP) the priorities identified are Good Governance and Citizens' Rights, Green Economic Growth, and Social Recovery and Human Development.

Additionally, the Head of Delegation currently co-chairs the Governance Track of the key Arrears Clearance and Debt Resolution Process, a key strategy the government undertook to clear the country's external arrears to International Financing Institutions (IFIs).

Place of employment: Harare, Zimbabwe.

## **(b) AMERICAS**

### **1. Head of Delegation to BARBADOS (REF: EEAS/2025/HOD-BARBADOS) – 4 year posting**

**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for management of all staff (EEAS and Commission: 50 staff, of whom 10 are officials/temporary agents) and financial resources (an administrative budget of approximately €3.5M).

The Delegation manages the 11th EDF (2014 – 2020) allocation for Barbados (€3.5M), Antigua and Barbuda (€3M), Dominica (€4M), Grenada (€5M), St. Kitts and Nevis (€2.8M), St. Lucia (€6.9M), St. Vincent and the Grenadines (€5.98M + €0.9M support measures) and for the Caribbean Regional Indicative Programme (€346M). Some of the countries are benefitting from reserve funds (€ 39.7M in total) after natural disasters.

In addition to the general tasks, the key areas of activity of the Delegation and the Head of Delegation are to develop the bilateral and regional relations with Barbados and the OECS countries in the areas of EU policies, economy and external assistance cooperation; to develop relations with CARICOM and CARIFORUM; to maintain and increase the visibility, awareness and understanding of the EU in Barbados and the OECS countries and vis-à-vis the regional organisation; to implement the EU Human Rights Strategy.

Place of employment: Bridgetown, Barbados.

**2. Head of Delegation to COLOMBIA (REF: EEAS/2025/HOD-COLOMBIA) – 4 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 48 staff, of whom 9 are officials/temporary agents) and financial resources (an administrative budget of approximately €3.4M and an operational budget including a bilateral allocation of € 127 million for 2014-2020 (mainly implemented through budget support) and the EU Trust Fund for Colombia € 125m (funded by the Commission, 21 EU Member States, the UK and Chile) complemented by significant funding from other instruments).

The key areas of activity of the Delegation are political matters (including namely human rights, illicit drugs and security and defence (namely implementation of the Framework Participation Agreement), cooperation, trade (in the context of the tripartite (together with Peru and Ecuador) Trade Agreement), as well as external aspects of EU policies (climate change, energy, science & technology (incl. the digital agenda), transport). A particular priority is the crucial role the Delegation currently plays in supporting the implementation of peace following the 2016 Peace Accord, in close coordination with international stakeholders including the UN, both financially (through different instruments including the EU Trust Fund) and politically (in particular also through the High Representative's Special Envoy for the Peace process). The envisaged strengthening of relations in view of establishing a dedicated political framework with Colombia complementing the Trade Agreement should lead to closer engagement under the priorities: (i) A successful implementation of the peace agreement; (ii) an ambitious environmental agenda that mirrors the EU's green deal ambitions on climate change and biodiversity (iii) an economic agenda that promotes sustainable and inclusive growth in Europe and Colombia; iv) an agenda of solidarity around the migratory crisis (focussing on Venezuelan refugees and migrants).

Good knowledge of Spanish is an essential requirement.

Place of employment: Bogota, Colombia.

**3. Head of Delegation to CUBA (REF: EEAS/2025/HOD-CUBA) – 4 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 20 staff, of whom 4 are officials/temporary agents) and financial resources (an administrative budget of approximately €1.5M and an operational budget of approximately €150M).

The Head of Delegation coordinates the implementation of the EU policies towards Cuba in the field, driven notably by the EU-Cuba Political Dialogue and Cooperation Agreement, whose local implementation s/he will oversee. The EU's main focus in Cuba is on promoting reforms and socioeconomic development, human rights and democratic freedoms. Cuba is also an important partner in the region; closer cooperation on global issues is another important objective.

Good knowledge of Spanish is an essential requirement.

Place of employment: Havana, Cuba.

**4. Head of Delegation to DOMINICAN REPUBLIC (REF: EEAS/2025/HOD-DOMINICAN REPUBLIC) – 4 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 36 staff, of whom 8 are officials/temporary agents) and financial resources (an administrative budget of approximately €2.5M and an operational budget of approximately €18.8 per year).

The Head of Delegation represents the EU in the Dominican Republic and ensures regular contacts with the Dominican Republic authorities at the highest political level. S/he coordinates the implementation of the EU policies towards the Dominican Republic in the field, driven notably by the Cotonou Agreement and its successor.

The EU's main focus in the Dominican Republic is on promoting reforms and socioeconomic development, human rights and democratic values. The Dominican Republic is also an important partner in the region; closer cooperation region-to-region and also on global issues are another important objective.

Good knowledge of Spanish is an essential requirement.

Place of employment: Santo Domingo, Dominican Republic.

## **5. Head of Delegation to EL SALVADOR (REF: EEAS/2025/HOD-EL SALVADOR) – 4 year posting**

**Grade: EEAS AD09-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 19 staff, of whom 3 are officials/temporary agents) and financial resources (an administrative budget of approximately €1.1M and an operational budget of approximately €152M per year).

The key areas of activity of the Delegation are political matters, citizen security, good governance, rule of law, human rights, migration, press and information, public diplomacy and relations with main regional partners and economics. The external aspects of EU policies (climate change action, sustainable social and economic development, etc.) are also part of the Delegation's core business. The EU is the main partner for El Salvador in development cooperation. Relations with El Salvador are developed within the regional framework of the EU-Central America Political Dialogue and Cooperation Agreement (PDCA) and the new EU-Central America Association Agreement (AA) of which the trade pillar is currently provisionally applied.

The Head of Delegation is also accredited to the Central American Integration System (SICA).

Good knowledge of Spanish is an essential requirement. Knowledge of or experience with crisis management would be an asset.

Place of employment: San Salvador, El Salvador.

## **6. Head of Delegation to GUATEMALA (REF: EEAS/2025/HOD-GUATEMALA) – 4 year posting**

**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for management of all staff (EEAS and Commission: 30 staff, of whom 6 are officials/temporary agents) and financial resources (an administrative budget of approximately €1.8M and a budget of €166.8M from the EU DCI for 2014-2020).

The key areas of activity of the Delegation are political matters, rule of law, human rights, citizen security, migration, press and information, public diplomacy, relations with main regional partners and economics. The EU is a major partner of Guatemala in development cooperation. As Guatemala is part of the EU-Central America Association Agreement, regional integration and trade (in particular the implementation of the trade chapter of the EU-Central American Association Agreement), as well as external aspects of Union's policies such as sustainable development and climate change are also part of the Delegation's core business.



Knowledge of Spanish is an essential requirement. Knowledge of or experience with regional integration processes and/or crisis management would be an asset.

Place of employment: Guatemala City, Guatemala.

**7. Head of Delegation to GUYANA (REF: EEAS/2025/HOD-GUYANA) – 3 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 27 staff, of whom 5 are officials/temporary agents) and financial resources (an administrative budget of approximately €1.5M and an operational budget of approximately € 20-25M per year).

The key areas of activity of the Delegation are political, economic and trade relations, and development cooperation with Guyana and Suriname, as well as development cooperation and other relations with Overseas Countries and Territories (Aruba, Bonaire, Curacao, Saba, Saint Barthélemy, Sint Eustatius and Sint Maarten).

EU relations with Guyana and Suriname are governed by the Cotonou Agreement. The strategic interests of the EU towards Guyana and Suriname include the promotion of human rights and good governance, the implementation of the CARIFORUM-EU Economic Partnership Agreement, the promotion of regional integration and regional/multilateral cooperation, sustainable and inclusive development, fighting poverty and exclusion, and to encourage efforts to ensure that benefits from natural resources are properly managed. Both countries are politically oriented towards the Caribbean community yet geographically part of the Amazon. They are amongst the greenest countries in the world and at the crossroads of development – in transition to major oil producers. Priorities for cooperation (2021-2027) will be on forest partnerships, in support to national commitments for a green transition. Another focus will be on governance issues, especially electoral reform, in light of the recommendations of the EU's Election Observation Mission in 2020.

Experience in EU-Caribbean and Latin America relations would be an asset. Given the high number of countries involved, and the diversity and complexity of the connected challenges, expertise in dealing with sensitive political situations will be particularly useful.

Knowledge of Dutch, French and/or Spanish would be an asset.

Place of employment: Georgetown, Guyana.

**8. Head of Delegation to HAITI (REF: EEAS/2024/HOD-HAITI) – 2 year posting**  
**Grade: EEAS AD09-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 59 staff, of whom 10 are officials/temporary agents and 17 contract agents) and financial resources (an administrative budget of approximately €4.2M and an operational budget of approximately €120M for the 2021-2024 period).

The key areas of activity of the Delegation are political matters, press and information, public diplomacy, development cooperation, regional integration and trade, as well as external aspects of Union's policies (sustainable development, climate change, energy, science & technology, transport, etc.). The selected priority cooperation areas for 2021-2027 are: (i) democratic, economic and financial governance (ii) human development; and (iii) productive and resilient territories.

Knowledge and experience in EU-Caribbean and Latin America relations would be an asset.

Good knowledge of French is an essential requirement. Knowledge of Spanish would be an asset.

Place of employment: Port-au-Prince, Haiti.

Note: Due to the security situation, some staff members are currently based in Dominican Republic and Brussels. The Head of Delegation and other core staff, are based in Port-au-Prince. Family members are not at the present time permitted to join staff in Haiti.

**9. Head of Delegation to PARAGUAY (REF: EEAS/2025/HOD-PARAGUAY) – 4 year posting  
Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 24 staff, of whom 7 are officials/temporary agents) and financial resources (an administrative budget of approximately €1.7M and an operational budget of 168M Euro under the MIP for 2014-2020, as well as separate financing lines in the areas of democracy and human rights).

The key areas of activity of the Delegation are political matters, press and information, public diplomacy, development cooperation in 4 focal sectors: education, private sector development, social protection and democracy/institutional strengthening, as well as human rights and democracy. Trade and to monitor Paraguay's role with regard to Mercosur in view of the possible forthcoming signing and ratification of the EU-Mercosur Association Agreement. Also essential to follow-up on the recommendations from the 2018 EU Electoral Observation Mission and the 2019 follow-up mission, and external aspects of Union's policies (sustainable development, climate change, the 2030 Agenda etc.).

Good knowledge of Spanish is an essential requirement.

Place of employment: Asuncion, Paraguay.

**10. Head of Delegation to TRINIDAD AND TOBAGO (REF: EEAS/2025/HOD-TRINIDAD AND TOBAGO) – 4 year posting  
Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for management of all staff (EEAS and Commission: 13 staff, of whom one is a JPD and financial resources (an administrative budget of approximately €1M). The Delegation manages the 11th EDF (2014 – 2020) allocation for Trinidad and Tobago of €9.7 M.

The Head of Delegation of the European Union to Trinidad and Tobago will assist the High Representative and the Commission in fulfilling their mandates in the field of external relations, and, in particular, will have the following tasks:

- To represent the EU in Trinidad and Tobago and to ensure a high degree of consistency between the different areas of the EU's external actions and between these and its other policies;
- To pursue the EU's policies and their local coherence in all areas, promote and protect the EU's interests and values, and to promote the visibility of the EU by carrying out press, information and communication activities, including through social media, and by engaging in public diplomacy and cultural diplomacy activities;
- To ensure bilateral relations, notably in the political, economic, commercial, security and development cooperation fields and to carry out and promote regular political dialogue or negotiate on behalf of the European Union;
- To maintain contacts, exchange information and coordinate with Member States represented in Trinidad and Tobago in the implementation of EU policies, and to report regularly to the Headquarters of the EEAS and the Commission as appropriate on all matters covered by his/her mandate and maintain relations with other EU institutions as well as any regional and international organisations in Trinidad and Tobago;

- To provide advice to the Headquarters of the EEAS and to the Commission as appropriate on policy issues and developments arising within the framework of the EU-Trinidad and Tobago bilateral relations;
- To ensure sound management of the Delegation, including financial management and correct application of the existing rules concerning the security of individuals (including the families of expatriated staff), goods and property as well as information; manage crises and ensure continuity of Delegation operations, including in the framework of business continuity;
- To ensure effective implementation as authorising officer by sub-delegation of the external assistance programmes in Trinidad and Tobago and their reporting activities.

Good knowledge of Spanish is an essential requirement.

Place of employment: Port of Spain, Trinidad and Tobago.

## **11. Head of Delegation to URUGUAY (REF: EEAS/2025/HOD-URUGUAY) – 4 year posting**

### **Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 16 staff, of whom 4 are officials/temporary agents) and financial resources (an administrative budget of approximately €2M and a budget of €8.2M for financial co-operation activities under EIDHR and CSO-LA instruments for the period 2014-2020).

The key areas of activity of the Delegation are political affairs, democracy and governance, human rights, press information and public diplomacy, and trade and economics. The main goals are to deepen cooperation on issues such as peace and security, climate change, research and innovation, the 2030 Agenda and sustainable development goals and UN matters. It is also of importance to monitor Uruguay's role with regard to Mercosur and developments in view of the possible forthcoming signing and ratification of the EU-Mercosur Association Agreement, as well as to maintain regular dialogue with the Mercosur Secretariat based in Montevideo.

Good knowledge of Spanish is an essential requirement.

Place of employment: Montevideo, Uruguay.

## **(c) ASIAPAC**

### **1. Chargé d'Affaires to MYANMAR (REF: EEAS/2025/HOD-MYANMAR) – 3 year posting**

#### **Grade: EEAS AD9-14/TA AD12 – post available as of 1 May 2025**

The Head of Delegation is responsible for management of all staff at the Delegation in Yangon (EEAS and Commission: 45 staff, of whom 25 are officials/temporary agents/contract agents and 20 local agents) and financial resources (an administrative budget of approximately €2.1M, and commitments of €218 M - for the period 2021-2024 under NDICI).

The key areas of activity of the Delegation are political matters, development assistance, trade, economic diplomacy, human rights, external aspects of Union policies (in particular development cooperation, security, climate change, environment, energy, connectivity, migration) as well as public and cultural diplomacy. As the EU does not recognise the legitimacy of the current military regime in Myanmar, the Head of Delegation will be appointed as chargé d'affaires.

Place of employment: Yangon, Myanmar.

**2. Head of Delegation to PAKISTAN (REF: EEAS/2025/HOD-PAKISTAN) – 3 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 56 staff, of whom 11 are officials/temporary agents) and financial resources (an administrative budget of approximately €3.9M and an operational budget of approximately €45M).

The key areas of activity of the Delegation are political and security matters, including counter terrorism and non-proliferation, development cooperation, trade, as well as the external aspects of Union policies (illegal migration, climate change, energy, science & technology, transport and phyto-sanitary issues).

The candidate should have the leadership, management and organizational competences to develop the overall relationship between the European Union and Pakistan, based on the Cooperation Agreement (2004) and the Strategic Engagement Plan (2019). The candidate should work towards fostering dialogue on human rights, rule of law, democratisation, fundamental freedoms, migration, development assistance and trade relations and developing cooperation with Pakistan in key areas of EU policies (climate change, energy, science & technology, etc.).

Good knowledge of the region is an asset.

Place of employment: Islamabad, Pakistan.

**3. Head of Delegation to PAPUA NEW GUINEA (REF: EEAS/2025/HOD-PAPUA NEW GUINEA)**  
**– 3 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 31 staff, of whom 4 are officials/temporary agents) and financial resources (an administrative budget of approximately €3M and a cooperation budget under the upcoming Global Europe programming period 2021-2027 of EUR 154 M).

The key areas of activity of the Delegation are political matters, including security and peacebuilding, good governance, rule of law, human rights, trade, development cooperation public and economic diplomacy efforts, as well as external aspects of Union policies (fisheries, environment, climate change, energy, science & technology, transport).

The candidate should have the leadership, management and organisational competences to promote a strengthened political partnership with PNG, including in the context of the Samoa Agreement; to promote democracy, rule of law and good governance as well as peaceful conflict resolution, in particular in the context of the Bougainville post-referendum consultation process; to foster people-to-people contacts; and to advance the EU's and PNG's mutual economic interests.

Knowledge of the wider regional context would be an asset.

Place of employment: Port Moresby, Papua New Guinea.

**4. Head of Delegation to SINGAPORE (REF: EEAS/2025/HOD-SINGAPORE) – 4 year posting**  
**Grade: EEAS AD09-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 14 staff, of whom 6 are officials/temporary agents/contract agents and eight local agents) and financial resources (an administrative budget of approximately €2.1M).

The key areas of activity of the Delegation are political affairs (including in relation to ASEAN and regional affairs), trade and investment, security and defence matters, connectivity, the digital transition, external aspects of EU policies (e.g. climate change, energy, transport, science & technology, industrial policy, consumer issues), and public diplomacy.

Place of employment: Singapore, Singapore.

**5. Head of Delegation to THAILAND (REF: EEAS/2025/HOD-THAILAND) – 4 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 80 staff, of whom 37 are officials/temporary agents/contract agents and 43 local agents) and financial resources (an administrative budget of approximately €6.1M). As a regional hub, Bangkok is the largest EU Delegation in Southeast Asia. Previous management experience in an EU Delegation or large embassy would therefore be desirable.

The key areas of activity of the Delegation are political affairs (including in relation to ASEAN and regional affairs), trade and investment, external aspects of EU policies (e.g. climate change, energy, transport, science & technology, industrial policy, consumer issues), and public diplomacy. The EU Delegation ensures the local EU Presidency and the coherence of EU external action and interacts with the Royal Thai Government in all areas under the EU's remit, promotes EU policies, including in relation to ASEAN, and defends the EU's core values and interests. The Delegation analyses and reports on political, economic and social developments, carries out demarches, and manages external assistance programmes. The Delegation also serves as a regional hub, supporting the management of assistance, trade policy and EU foreign policy (through FPI, whose regional team for the Asia-Pacific is part of the EU Delegation in Bangkok).

Place of employment: Bangkok, Thailand.

**6. Head of Delegation to TIMOR-LESTE (REF: EEAS/2025/HOD-TIMOR-LESTE) – 3 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 22 staff, of whom 4 are officials/temporary agents) and financial resources (an administrative budget of approximately €1.28M and an operational budget of approximately € 11M annually).

The key areas of activity of the Delegation are political relations and dialogue; EU development assistance and implementation of relevant cooperation programmes, including through the provision of budget support; coordination and public diplomacy.

The candidate should have the leadership, management and organisational competences to promote a strengthened political partnership with Timor-Leste, including in the context of the Samoa Agreement; to promote the respect of human rights, democracy, rule of law and good governance, including through support to sound electoral processes; to contribute to the long-term sustainable and inclusive development and reduction of poverty in Timor-Leste; to advance the EU's and Timor-Leste's mutual economic interests including through Timor-Leste's accession to the interim Economic Partnership Agreement.

Good knowledge of Portuguese would be an asset.

Place of employment: Dili, Timor-Leste.

#### **(d) EURCA**

##### **1. Head of Delegation to AZERBAIJAN (REF: EEAS/2025/HOD-AZERBAIJAN) – 4 year posting Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 31 staff, of whom 8 are officials/temporary agents) and financial resources (an administrative budget of approximately €1.5M and an operational budget of approximately €13.5M per year).

The strategic interests of the EU in Azerbaijan focus on four priorities: (i) develop bilateral relations within the Eastern Partnership, (ii) conclude an updated legal framework as a basis for the EU-Azerbaijan relations and as an anchor for internal reforms, including on good governance, the rule of law and human rights, (iii) deepen cooperation on regional stability and security, particularly by supporting the normalisation process between Azerbaijan and Armenia, and (iv) continue cooperation with Azerbaijan as a reliable and strategic partner in the energy field.

In this context, key areas of activity of the Delegation are pursuing political relations, analysis and reporting, cooperation in a large array of policy areas and sectors of common interest, and relations with all stakeholders, including civil society and intensive public diplomacy. In consultation with the EUSR for the South Caucasus and the Crisis in Georgia, the Delegation contributes to confidence building with the aim of contributing to the normalisation of relations between Azerbaijan and Armenia and the peaceful settlement of open issues, including support to the conflict affected population.

The Head of Delegation is the permanent and principal interlocutor of the EU vis-à-vis the local authorities, civil society organisations, key third country partners, notably strategic partners, UN bodies; OSCE, and CoE, IFIs, in particular the EIB and the EBRD, and other stakeholders for all matters related to the EU's external action. The Head of Delegation will establish close coordination with and provide political guidance to the different EU actors in Azerbaijan, including EU Member States and the EUSR office.

Working knowledge of Russian and/or Azerbaijani would be an asset.

Place of employment: Baku, Azerbaijan.

##### **2. Head of Delegation to KYRGYZSTAN (REF: EEAS/2025/HOD-KYRGYZSTAN) – 3 year posting Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 32 staff, of whom 5 are officials/temporary agents) and financial resources (an administrative budget of approximately €1M and an operational budget of approximately € 20 M per year).

The key areas of activity of the Delegation are the EU-Kyrgyz political relations and the implementation of EU (bilateral and regional) development assistance programmes. The political dialogue will focus on the implementation of the recently signed Enhanced Partnership and Cooperation Agreement (EPCA), the EU Strategy on Central Asia (2019) and the Joint Roadmap (2023), security, as well as the promotion of democracy, rule of law, good governance and human rights, also in the context of the GSP+ scheme granted to the country. While trade relations are so far limited, several Union policies are particularly relevant to the Kyrgyz Republic: countering terrorism and violent extremism, green economy, climate change, environment and biodiversity, sustainable connectivity, digitalisation. In carrying out its tasks, the Delegation aims to maintain and develop good and effective contacts with authorities, civil society, EU Member States, IFIs and international organisations (particularly OSCE and UN agencies).

Good knowledge of Russian would be a strong asset.

Place of employment: Bishkek, Kyrgyzstan.

**3. Head of Delegation to MOLDOVA (REF: EEAS/2025/HOD-MOLDOVA) – 4 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 57 staff, of whom 10 are officials/temporary agents) and financial resources (an administrative budget of approximately €1.1M and an operational budget of approximately € 140M per year).

The strategic interests of the EU in the Republic of Moldova (hereafter Moldova) focus on the following priorities: (i) deepening political dialogue and supporting Moldova's EU accession process, (ii) assisting Moldova in reforms on its EU accession path, particularly those linked to the Copenhagen criteria, good governance, the reform of the justice sector, the fight against corruption, and other reforms in line with the Association Agreement; (iii) enhancing economic integration and sectoral cooperation in all policy areas to provide tangible benefits to Moldovan citizens; (iv) deepening security and defence cooperation to enhance Moldova's resilience and regional stability, including through the EU Partnership Mission and the European Peace Facility; (v) supporting the peaceful settlement of the Transnistrian conflict; (vi) building capacity to mitigate and address the impact of Russia's war of aggression against Ukraine, as well as hybrid threats by Russia and its proxies; and (vii) promoting the EU through strategic communications efforts and addressing foreign information manipulation and interference.

The Head of Delegation is the principal EU interlocutor vis-à-vis all stakeholders in the country including central and local authorities, civil society organisations, key third country partners, OSCE, CoE, NATO and UN agencies, IFIs, in particular the EIB and the EBRD, for all matters related to the EU's external action. The Head of Delegation coordinates the work of all EU actors present in Moldova, including the Head of the EU Mission in Moldova.

Working knowledge of Romanian and/or Russian would be an asset.

Place of employment: Chisinau/Republic of Moldova.

**4. Head of Delegation to TAJIKISTAN (REF: EEAS/2025/HOD-TAJIKISTAN) – 3 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 32 staff, of whom 6 are officials/temporary agents) and financial resources (an administrative budget of approximately €1.8M and an operational budget of approximately € 25 M per year).

The key areas of activity of the Delegation are the EU-Tajik political relations and the implementation of EU (bilateral and regional) development assistance programmes, Tajikistan being the main recipient of EU aid in Central Asia. The political dialogue will focus on the negotiations of an Enhanced Partnership and Cooperation Agreement (EPCA), the preparatory work to possibly join the GSP+ scheme, the implementation of the EU Strategy on Central Asia (2019) and the Joint Roadmap (2023), security, in relation in particular to Afghanistan, as well as the promotion of democracy and human rights. While trade relations are so far very limited, several Union policies are particularly relevant to Tajikistan: countering terrorism and violent extremism, green economy, renewable energy, climate change, environment. In carrying out its tasks, the Delegation aims to maintain and develop good and effective contacts with authorities, civil society, EU Member States, IFIs and international organisations (particularly OSCE and UN agencies).

Good knowledge of Russian would be a strong asset.

Place of employment: Dushanbe, Tajikistan.

**(e) EUROPE**

**1. Head of Delegation to NORWAY (REF: EEAS/2025/HOD-NORWAY) – 4 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 12 staff, of whom 4 are officials/temporary agents) and financial resources (an administrative budget of approximately €880000).

Norway is a member of the European Economic Area and an important like-minded foreign policy partner for the EU. The key areas of activity of the Delegation are foreign policy and security relations, economic and trade relations, fisheries, energy, climate change, environment, UN matters, the Arctic, justice and home affairs, democracy and human rights, including gender and diversity, science, research and innovation, as well as public diplomacy, communication and tackling disinformation, foreign information manipulation and interference.

Place of employment: Oslo, Norway.

**(f) MENA**

**1. Head of Delegation to ISRAEL (REF: EEAS/2025/HOD-ISRAEL) – 4 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 34 staff, of whom 11 are officials/temporary agents/SNEs) and financial resources (an administrative budget of €4.5-€5.0M and an operational budget of approximately €17M per year).

Within the framework of the European Neighbourhood Policy (ENP) and the EU-Israel Association Agreement (AA), the key areas of activity of the Delegation are to promote EU-Israel bilateral relations, including bilateral trade, and related political relations, analysis and reporting. This includes cooperation in all sectoral areas according to the AA and the EU-Israel ENP Action Plan. Political cooperation with Israeli counterparts covers also a large array of policy areas of common interest, such as security, counterterrorism and migration. The Delegation is in charge of relations with civil society, non-state actors and public diplomacy.

In the execution of its work, the Delegation takes fully into account the Middle East peace policy of the EU and works closely together with the European Union Representative's Office in East Jerusalem and the European Special Representative (EUSR) for the Middle East peace process.

The Head of Delegation is responsible for the implementation of cooperation programmes and the management of funds, principally under the geographical instrument applicable.

Place of employment: Tel Aviv, Israel.

**2. Head of Delegation to MOROCCO (REF: EEAS/2025/HOD-MOROCCO) – 4 year posting**  
**Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 79 staff, of whom 15 are officials/temporary agents) and financial resources (an administrative budget of approximately €4.85M and an operational budget of approximately €300M per year).



EU relations with Morocco fall under the EU Neighbourhood policy and the EU-Morocco Association Agreement (AA, 2000) and are multi-dimensional and very diversified. In addition to the follow up of political and socio-economic developments, including analysis and reporting, the Head of Delegation will also follow policy dialogues in all sectoral areas included in the AA. Key specific areas of interest and activity include trade, migration and mobility, energy/environment and climate change, digital and security, including counterterrorism. The Head of Delegation is also responsible for the implementation of cooperation programmes and management of funds, principally under the geographical instrument applicable. In 2018-20, the annual average of EU assistance has been €200M. For the whole 2021-2027 programming period, Morocco is expected to receive around € 1.6 billion (average of aprox. €228 per year).

Excellent knowledge of oral and written French is an essential requirement.

Place of employment: Rabat, Morocco.

### **3. Head of Delegation to YEMEN (REF: EEAS/2025/HOD-YEMEN) – 4 year posting** **Grade: EEAS AD9-14/TA AD12**

The Head of Delegation is responsible for the management of all staff (EEAS and Commission: 34 staff, of whom 7 are officials/temporary agents) and financial resources (administrative budget of approximately € 2.1m and financial cooperation activities with a current development cooperation portfolio of around € 220 million).

The key areas of activity of the Delegation are: support to UN-led peace efforts in Yemen, among others through political and diplomatic interaction with the parties and stakeholders; conflict management and resolution, state building; security, notably maritime security; development cooperation, as well as coordination of humanitarian-development-peace nexus.

Due to the current security situation, the expatriate staff of the Delegation in Yemen are currently evacuated, and based in Amman, Jordan. However, this may change and the Delegation may move back to Yemen during the posting period with its staff, including of course the Head of Delegation.

Place of employment: Amman, Jordan.

<b>DEPUTY HEADS OF DELEGATION POSTS</b>
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Below are the Deputy Heads of Delegation posts that are available in this Rotation.

### **1. Deputy Head of Delegation to RUSSIA (REF: EEAS/2025/DHOD-RUSSIA) – 3 year posting** **Grade: EEAS AD9-14/TA AD12**

The Deputy Head of Delegation of the European Union assists the Head of Delegation in carrying out his/her tasks, provides advice and support to the Head of Delegation in all key areas and represents him/her in his/her absence. In particular, the Deputy Head of Delegation assists the Head of Delegation in the management of all staff and financial resources.

More specifically, the Deputy Head of Delegation:

- Ensures efficient overall operation of the Delegation by co-ordinating the Delegation's work across all sections and ensure implementation and follow-up of key sectoral, thematic and horizontal tasks;
- Provides guidance and support to the administration section, in particular on security issues;

- Represents the European Union; maintains contacts, exchanges information and coordinates with Member States; monitors Russia's policies and positions and reports about them; maintains contacts with representatives of third countries and international organisations and promotes EU positions; reports regularly to the Headquarters of the EEAS and the Commission as appropriate;
- Ensures a well-functioning administration of the delegation, including sound contractual and financial management respecting relevant standards, instructions, rules and regulations within the framework of the sub-delegation of powers as authorising officer and on behalf/in substitution of the Head of Delegation;
- Oversees the preparation of the administrative budget with the Administrative Section and HOD;
- Oversees all procedures related to the implementation of the administrative budget; visa of reports on administrative expenditures (HOD signature);
- Acts as authorising officer by sub-delegation for administrative expenditures.

Knowledge of Russian would be a strong asset.

Place of employment: Moscow, Russia.

## **2. Deputy Head of Delegation to UKRAINE (REF: EEAS/2025/DHOD-UKRAINE) – 3\* year posting**

### **Grade: EEAS AD9-14/TA AD12**

The Deputy Head of Delegation of the European Union assists the Head of Delegation in carrying out his/her tasks as described below provides advice and support to the Head of Delegation in all key areas. As the Delegation operates on a rotational basis, which includes absences in the country of posting, to ensure continuous service, the Deputy Head of Delegation represents the Head of Delegation in her absence in extended periods of time. In particular, the Deputy Head of Delegation assists the Head of Delegation in the management of all staff (EEAS and Commission: 119 staff (EEAS: 40; COM: 79), of whom 28 are officials/temporary agents, incl. SNEs (4), and financial resources (an administrative budget of approximately €7M)

They will assist the Head of Delegation in carrying out the following tasks:

- To ensure efficient overall operation of the Delegation in Ukraine and to ensure implementation of the strategic interests of the EU and follow-up of key sectoral, thematic and horizontal tasks;
- To provide guidance and support to the administration section will be particularly important;
- To co-ordinate the Delegation's work across all sections. This will involve, inter alia: monitoring of Ukrainian policies and positions; representing and defending EU positions; participation in ongoing bilateral negotiations; providing early warning of likely disputes, and participating in their handling on an ongoing basis; reporting;
- To represent the European Union, as appropriate, in Ukraine, to ensure EU coordination (lead coordination within the EU at local level and represent the EU, coordination with G7), and to ensure a high degree of consistency between the different areas of the EU's external actions and between these and its other policies;
- To pursue the EU's policies and their local coherence in all areas, promote and protect the EU's interests and values, and to promote the visibility of the EU by carrying out press, information and communication activities;
- To ensure bilateral relations across the whole policy spectrum notably relating to the implementation of the EU-Ukraine Association Agreement and the enlargement path, and to carry out and promote regular political dialogue;
- To maintain contacts, exchange information and coordinate with Member States represented in Ukraine in the implementation of EU policies and to report regularly to the Headquarters of the EEAS and the Commission as appropriate on all matters covered by his/her mandate and maintain relations with other EU institutions as well as any regional and international organisations in Ukraine;

- To provide advice and support to the EEAS Headquarters, to the Commission and to the office of the President of the European Council as appropriate on policy issues and developments arising within the framework of the EU-Ukraine bilateral relations.
- To ensure a well-functioning administration of the delegation, including within the framework of the sub-delegation of powers as authorising officer and on behalf/in substitution of the Head of Delegation; ensure sound contractual and financial management respecting relevant standards, instructions, rules and regulations, more particularly within the framework of the subdelegation of powers of authorising officer received, oversee the preparation of the administrative budget with the Administrative Section and HOD; signature of all procedures related to the implementation of the administrative budget; visa of AOSD reports on administrative expenditures (HOD signature); act as authorising officer by sub-delegation for administrative expenditures.

Knowledge of Ukrainian or Russian would be a strong asset.

Place of employment: Kyiv, Ukraine.

**\*This is currently a 3 year posting. Depending on the evolution in the country, the duration of the posting might be subject to change.**