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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | DG AGRI H.1 |
| Post number in sysper: | 436020 |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Daniela CIOBANU  1st quarter 2024  2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
| Type of secondment |  |
| This vacancy notice is open to:    as well as  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries: ….  The following intergovernmental organisations: … | |
| Deadline for applications |  |

**Entity Presentation (We are)**

Unit H.1 is one of the four units of Directorate H of DG AGRI. The Directorate is responsible for getting assurance on the Common Agricultural Policy (CAP) expenditure, including by auditing the Member States' implementation of the CAP. The unit is responsible for managing all general assurance and audit processes related to agricultural expenditure, for providing quality assurance and support to the operational activities of the other units of the Directorate, for coordinating and managing the discharge procedure, with a view to obtaining the annual discharge under the best possible conditions, and for ensuring liaison between DG AGRI and DG BUDG in this respect. Moreover, the unit's mission is to provide the Commission with reasonable assurance that the paying agencies' information systems security is in conformity with EU rules and, where this is not the case, to exclude the expenditure concerned from EU financing so as to protect the EU financial interests. We are a unit of around 20 people, we work in 3 teams and we enjoy a very pleasant working atmosphere while responding to high expectations on all these very important files.

**Job Presentation (We propose)**

We propose an interesting and challenging job in the Coordination team, responsible for legislative procedures, the planning and monitoring of audits, financial correction procedures, transparency and for reporting on the activities of the Directorate. The post will entail tasks to coordinate the Directorate's contributions to the various internal and external reports, like working on the Annual Activity Report, to contribute to documents on the programming, monitoring and reporting on the audit activities of the Directorate and contribute to CAP Post 2027 proposals. The job-holder will also be in charge of the transparency file, by preparing all relevant documents, including replies to the MS/media/EU institutions. The job-holder will also support the team in the work with the Learning Network of Paying Agencies.

**Jobholder Profile (We look for)**

A motivated colleague who has an excellent team spirit but is also able to work autonomously. Our new colleague should have strong analytical skills and numeracy, as well as ability to draw clear and valid conclusions, since the job requires data processing. Excellent communication and drafting skills in English are essential. The candidate must be able to work effectively in a team with other colleagues, with auditors and colleagues from other DG AGRI units. Therefore, excellent inter-personal skills are necessary. Sound judgement and a result-oriented approach are important as well as the ability to work against tight deadlines. The new colleague will preferably have knowledge of the CAP, an audit or similar relevant experience. Experience in co-ordination would also be an advantage.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)