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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | DG HOME – Migration and Home Affairs  Directorate F “Innovation and Audit”  Unit F.1 “Audit and Compliance” |
| Post number in sysper: | 275486 |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Angelina Gros Tchorbadjiyska  4rd quarter 2023  2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
| Type of secondment |  |
| This vacancy notice is open to:    as well as  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries: ….  The following intergovernmental organisations: … | |
| Deadline for applications |  |

**Entity Presentation (We are)**

The Directorate-General for Migration and Home Affairs (DG HOME) oversees EU security, borders, and migration policy. DG HOME employs around 600 people, spread across 26 Units and 6 Directorates. The wide range of responsibilities makes for an interesting and challenging working environment. The mission of Unit F1 "Audit and Compliance" is to contribute to the Director-General's assurance that the resources assigned to DG HOME policies are compliant with the principles of sound financial management. DG HOME's financial transactions include shared management, indirect management (including agencies), direct management (procurement and grants), and emergency assistance to address migration and internal security issues.

Unit F1 performs audits, ensures the implementation of DG HOME's anti-fraud strategy, and coordinates the discharge process with operational units, central services (BUDG, IAS, OLAF), and external audit bodies like ECA. The unit has three sectors: i) audits, ii) legal and financial verifications, and iii) accounting, controls coordination, and assurance.

The audit team consists of 14 experienced auditors who are in charge of performing audits for the HOME Funds managed in the three management modes: direct, shared, and indirect. Furthermore, the audit sector conducts ex-post audits for funds managed by DG JUST.

**Job Presentation (We propose)**

We propose an interesting job for an auditor looking for a new challenge, in an open-minded and friendly environment.

Under the supervision of the Head of Sector, the work involves:

* carrying out system and project audits;
* supervising private audit companies;
* advising and consulting Member States’ audit authorities and the policy units on audit matters;
* following audits performed by the European Court of Auditors and the IAS;
* contributing to horizontal tasks, such as developing audit methodology and the Annual Activity Report.

The dynamic policy areas of migration, border management, and internal security provide a one-of-a-kind opportunity to develop audit skills in various management models. As a result, the vacancy will appeal to candidates seeking a challenging and interesting job in a dynamic and stimulating environment where they can take initiative, improve and learn new skills, and contribute to the development of the audit sector.

**Jobholder Profile (We look for)**

We are looking for a motivated and enthusiastic seconded national expert with a strong sense of responsibility and a constructive, service-oriented approach. The ideal candidate for this position should have a variety of qualities and skills that will allow her/him to thrive in this role, including:

* ability to lead audits independently and ensure timely and adequate follow-up;
* skilled at defending positions in meetings with hierarchy, Member States and various other bodies and institutions;
* preferably has an audit background or similar relevant experience (e.g. financial control, financial management, law, accountancy);
* sound analytical skills;
* strong written and oral communication skills;
* good organizational skills and time management;
* excellent IT skills;
* specific experience in auditing other EU funds or experience in auditing international organizations are an advantage.

Preference will be given to candidates fluent in at least one of the following languages: German, Polish, Finish and Croatian.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)