EUROPEAN EXTERNAL ACTION SERVICE



Sven Koopmans

European Union Special Representative for the Middle East Peace Process

Advertisement for one internationally contracted Political Adviser

to the EU Special Representative for the Middle East Peace Process (Jerusalem/Tel Aviv based)

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| Organisation: | EU Special Representative for the Middle East Peace Process |
| Job Location: | Jerusalem/Tel Aviv |
| Availability: | As soon as possible, after selection and until 28 February 2025 |
| Contract Regime: | Internationally Contracted |
| Category: | Expert level |
| Job Titles/Vacancy Reference: | Political Adviser to the EUSR for the Middle East Peace Process |
| Number of posts: | One post |
| Deadline for applications: | 01 October 2023 |
| Email address to send the CV and motivation letter : | [EUSR-MEPP@eeas.europa.eu](mailto:EUSR-MEPP@eeas.europa.eu) |
| Additional information: | [bjoern.kuehne@ext.eeas.europa.eu](mailto:EUSR-MEPP@eeas.europa.eu) |

1. Essential requirements

Citizenship - Citizen of a Member State of the European Union (EU) and enjoying full rights as a citizen.

Integrity - The candidate must maintain the highest standards of personal integrity, impartiality and self-discipline. Candidates are not allowed to provide or discuss any information or document as a result of access to classified and/or sensitive information related to the mission or respective tasks and activities. The candidate shall carry out their duties and act in the interests of the mission.

Education and professional experience - To have a Master degree in a relevant field and at least four years of relevant international professional experience (diplomacy, political, legislative experience, fieldwork or political analysis). The candidate must have experience working for a diplomatic or international mission abroad. Experience in conflict-sensitive environments is an asset. The candidate must have a practical pragmatic professional approach.

Physical and mental health - Physically fit and in good health without any physical or mental problems or substance dependency which can impair operational performance in the mission.

Negotiation and relational skills - The candidate must have excellent negotiating skills and the ability to work professionally in a stressful and diverse environment. The ability to work in a demanding, deadline­ driven environment and to establish and maintain effective working relationships with people of different national and cultural backgrounds is crucial.

Flexibility and adaptability - The candidate must be able to work in arduous conditions with a limited network of support. Strong interpersonal and communication skills are required. Good networking abilities are a must.

Ability to communicate effectively in English - The candidate must be fully fluent in English, both written and orally. Report writing ability, analysis, drafting and editing skills are especially needed.

Computer skills - Skills in word processing, spreadsheets and email systems are essential, as is knowledge of social and political networking tools. Knowledge of other IT tools will be an asset.

Driver’s license / travel – Holding a driver’s license is an asset. The Political Adviser will work out of the Office of the European Union Representative in East Jerusalem and the EU Delegation in Tel Aviv. S/he will regularly participate in field visits to the West Bank and Gaza. When appropriate, the Political Adviser will support the EUSR on travels to third countries.

1. Recommended requirements or experience

Knowledge of the EU institutions and the EEAS - To have knowledge of the working methods of the EU institutions, including the EEAS, particularly concerning the Common Foreign and Security Policy and the EU policy in relation to the Middle East Peace Process.

International experience - To have international experience relating to the Middle East Peace Process, in particular relating to NGOs, civil society organizations, the Media, foreign governments and/or international multilateral and regional organizations.

Language skills - In addition to English, a good knowledge of French or/and other relevant languages will be an asset.

Travel: This job requires extensive travel.

1. **Job description**

The EUSR is looking for an experienced Political Adviser who can represent him and his office on the ground and can make substantive diplomatic, organizational, and intellectual contributions to implementing the EU's vision on the Middle East Peace Process. Under the supervision of the EUSR and the Head of the Regional Office the Political Advisor will among other things:

* Coordinate the incoming missions of the EUSR to Israel and Palestine[[1]](#footnote-1) in cooperation with the EU offices in Jerusalem and Tel Aviv. When appropriate, the adviser will also support the EUSR on visits to the region or to third countries.
* Represent as necessary and appropriate the office of the EUSR in Israel and Palestine in the absence of the EUSR.
* Provide political, diplomatic, and strategic advice in support of the EUSR’s task to actively contribute to the final settlement of the Israeli-Palestinian conflict based on a two-state solution.
* Contribute to briefings, speeches, mission- and meeting-related reports for the EUSR, in close cooperation with the EU offices in Jerusalem and Tel Aviv.
* Monitor, analyse and report on developments relevant to the Middle East Peace Process, including political, economic, legal and security developments that are of particular interest for the EUSR in close cooperation with the EU offices and propose appropriate courses of action.
* Establish a sound working relationship with counterparts in Israel and Palestine (in particular with officials on both sides and civil society).
* Liaise with EU offices in Jerusalem and Tel Aviv, representations of EU Member States as well as the CSDP missions EUBAM Rafah and EUPOL COPPS and other international partners.
* Perform other duties as and when required.

1. This designation shall not be construed as recognition of a State of Palestine and is without prejudice to the individual positions of the Member States on this issue. [↑](#footnote-ref-1)