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| Logo of the European Commission, 12 yellow stars on a blue background arranged in a circle and framed by two light grey graphic elements representing the Berlaymont building, which is the headquarter of the European Commission. | EUROPEAN COMMISSION |

VACANCY NOTICE FOR A POST OF SECONDED NATIONAL EXPERT

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| DG – Directorate – Unit | EMPL-C |
| Post number in sysper: | 426175 |
| Contact person:  Provisional starting date:  Initial duration:  Place of secondment: | Click or tap here to enter text.  …4 quarter 2023  …2 years  Brussels  Luxemburg  Other: Click or tap here to enter text. |
| Type of secondment |  |
| This vacancy notice is open to:    as well as  The following EFTA countries:  Iceland  Liechtenstein  Norway  Switzerland  The following third countries: ….  The following intergovernmental organisations: … | |
| Deadline for applications |  |

**Entity Presentation (We are)**

The mission of C2 is to define and implement actions for the improvement of the working environment to protect worker's

safety and health, to contribute to the reduction of work accidents, work related ill-health and occupational diseases and the

harmonisation of the health and safety minimum requirements in the European Union pursuant to Article 153 of the Treaty on

the Functioning of the European Union

**Job Presentation (We propose)**

Under the overall supervision of DG EMPL C2, she/he will work as a policy and/or scientific officer in the area of health and safety at work. She/he will be required to analyse relevant occupational safety and health (OSH) policies (such as prevention of chemical, physical, biological, ergonomic and psychosocial risk factors) as regards the improvement of the working environment to protect worker's safety and health, to contribute to the reduction of occupational accidents, work related ill-health and occupational diseases and the harmonisation of the health and safety minimum requirements in the European Union pursuant to Article 153 of the Treaty on the Functioning of the European Union.

The work entails policy and legislative work for the development of EU health and safety at work legislative and policy initiatives and other instruments to help the implementation of the relevant EU Directives.

Amongst other tasks, she/he will:

- Contribute to the definition of political objectives and priorities and to internal planning and programming in the area of occupational safety and health

- Follow developments in the area of occupational health and safety, for example in the area of chemical, physical and biological agents

- Provide information and advice, on safety and health at work issues to the Head of Unit and the hierarchy of the DG.

- Draft briefing notes on issues and relevant developments related to occupational safety and health policy.

- Examine relevant inter-service consultations and advise on the position to be taken.

- Ensure institutional follow-up of initiatives (regulatory committees, Commission, Council, EP, etc.).

- Draft answers to oral and written question.

It will also involve cooperating with other EMPL Units and different Commission services and interfacing with various external organisations, bodies and stakeholders. The work will furthermore entail the participation in meetings, workshops etc. which implies missions to Brussels and other locations.

**Jobholder Profile (We look for)**

**a) Eligibility criteria**

The following eligibility criteria must be fulfilled by the candidate in order to be seconded to the Commission. Consequently, the candidate who does not fulfil all of these criteria will be automatically eliminated from the selection process.

• Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD;

• Seniority: candidates must have at least one year seniority with their employer, that means having worked for an eligible employer as described in Art. 1 of the SNE decision on a permanent or contract basis for at least one year before the secondment;

• Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. SNE from a third country must produce evidence of a thorough knowledge of one EU language necessary for the performance of his duties.

**b) Selection criteria**

Diploma

- university degree or

- professional training or professional experience of an equivalent level

in the field(s) :

health and safety at work and related areas

Professional experience

Knowledge and experience in the area of health and safety at work and related areas

Language(s) necessary for the performance of duties

Main working language is English.

Knowledge of French and any other EU language will be an asset.

**Eligibility criteria**

The secondment will be governed by the **Commission Decision C(2008) 6866** of 12/11/2008 laying down rules on the secondment to the Commission of national experts and national experts in professional training (SNE Decision).

Under the terms of the SNE Decision, you need to comply with the following eligibility criteria at **the starting date** of the secondment:

* Professional experience: at least three years of professional experience in administrative, legal, scientific, technical, advisory or supervisory functions which are equivalent to those of function group AD.
* Seniority: having worked for at least one full year (12 months) with your current employer on a permanent or contract basis.
* Employer: must be a national, regional or local administration or an intergovernmental public organisation (IGO); exceptionally and following a specific derogation, the Commission may accept applications where your employer is a public sector body (e.g., an agency or regulatory institute), university or independent research institute.
* Linguistic skills: thorough knowledge of one of the EU languages and a satisfactory knowledge of another EU language to the extent necessary for the performance of the duties. If you come from a third country, you must produce evidence of a thorough knowledge of the EU language necessary for the performance of his duties.

**Conditions of secondment**

During the full duration of your secondment, you must remain employed and remunerated by your employer and covered by your (national) social security system.

You shall exercise your duties within the Commission under the conditions as set out by aforementioned SNE Decision and be subject to the rules on confidentiality, loyalty and absence of conflict of interest as defined therein.

In case the position is published with allowances, these can only be granted when you fulfil the conditions provided for in Article 17 of the SNE decision.

Staff posted in a European Union Delegation are required to have a security clearance (up to SECRET UE/EU SECRET level according to [Commission Decision (EU, Euratom) 2015/444 of 13 March 2015](https://eur-lex.europa.eu/legal-content/EN/TXT/?uri=CELEX:32015D0444). It is up to you to launch the vetting procedure before getting the secondment confirmation.

**Submission of applications and selection procedure**

If you are interested, please follow the instructions given by your employer on how to apply.

The European Commission **only accepts applications which have been submitted through the Permanent Representation / Diplomatic Mission to the EU of your country, the EFTA Secretariat or through the channel(s) it has specifically agreed to**. Applications received directly from you or your employer will not be taken into consideration.

You should draft you CV in English, French or German using the **Europass CV format** ([[Create your Europass CV | Europass](https://europa.eu/europass/en/create-europass-cv)](http://europass.cedefop.europa.eu/en/documents/curriculum-vitae)). It must mention your nationality.

Please do not add any other documents(such as copy of passport, copy of degrees or certificate of professional experience, etc.). If necessary, these will be requested at a later stage.

**Processing of personal data**

The Commission will ensure that candidates’ personal data are processed as required by Regulation (EU) 2018/1725 of the European Parliament and of the Council ([[1]](#footnote-1)). This applies in particular to the confidentiality and security of such data. Before applying, please read the attached privacy statement.

1. () Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39 [↑](#footnote-ref-1)